



Regular Board Meeting

February 25, 2019 7:30 pm
(Meeting held at the Richfield Masonic Hall)

Call to Order: Meeting was called to order at 6:30 pm by Chairman Bob Becker

Roll Call: Sandy Apidone, Bob Becker, Jeff DeLuca, Art Gonzales, Pat Norris, Meg Slifcak, Bill Smith, Administrative Coordinator, Judy Soroczak

WORK SESSION:

Seeley Pavilion - Jeff DeLuca

Mr. DeLuca stated he will be seeking help in creating drawings to show the now cabin converted into Seeley Shelter. The new shelter would retain the nautical drawings discovered on the original walls and chimney repaired.

Swimming Pool - Jeff DeLuca

Mr. DeLuca shared conceptual drawings of the swimming pool as a preserved vernal pool including landscaping, the old bath house converted into an overlook and instructional area to be ADA accessible and restroom.. The proposed idea would be a two phase project seeking grant money, to be presented to the Governance committee for consideration. The pool is currently a safety issue and has been on the Projects and Priorities list.

Credit Card Policy - Meg Slifcak

Ms. Slifcak presented Resolution for the RJRD to adopt a credit card policy to be in compliance with Ohio House Bill 312 and need for an administrator credit card. Mr. Norris suggested the policy be reviewed by the Governance Committee; Mr. Hanna reminded the Board the House Bill 312 mandates the adoption of the new policy in the month of February, suggesting the Resolution be passed provisionally to be reviewed by the Governance Committee for any revisions at a later time.

National Registry - Marsha Moll & Rich Sicha

Ms. Moll and Mr. Sicha were hired by the RJRD in 2016 to help with the process of submitting an application to nominate the Richfield Heritage Preserve to be placed on the National Registry. The team gave a brief history of the project, their work and a powerpoint presentation while answering questions from the Board.

ANCA Grant - Meg Slifcak

Ms. Slifcak explained the process and need for requesting the Association of Nature Center Administrators (ANCA) Grant. Briefing Memo attached.

REGULAR MEETING:

Motion made by Mr. Smith to go out of order second by Mr. Norris to move to Executive Session to conference with an attorney for the public body per ORC 121.22(G)(3) at 7:18 pm.

Motion Approved Vote taken by Roll Call: Yes - Unanimous

The Board returned from Executive Session at 7:51pm by motion to reconvene made by Ms. Apidone second by Mr. Gonzales.
Motion Approved Vote taken by Roll Call in Executive Session Yea - Unanimous

Approval of Minutes

Motion made by Mr. Smith, second by Mr. DeLuca to approve Regular & Special Board Meeting minutes of January 7 and January 28, 2018.

Discussion:

Motion Passed Vote taken by voice - unanimous abstain - Mr. Gonzales
(December 17, 2018 Meeting minutes had already been approved at the January 7, 2019 Board Meeting.)

Standing Committee Reports

Governance - Ms Slifcak

Ms. Slifcak informed the committee will be doing a review of all policies and procedures. The Committee will be working on a Mission and Vision statement in an open meeting format with four bi-weekly sessions, dates and locations to be advised.

Motion made by Ms. Slifcak second by Mr. Gonzales to have permission by the RJRD Board to apply for a \$2,250.00 peer mentoring consultant from ANCA.

Discussion: None

Motion Passed Vote taken by voice Yea - Unanimous

Park Operations - Jeff DeLuca

Mr. DeLuca gave a building and park damage report after the strong storms of the day prior. Furnaces at Gund Hall were being looked at; Other suppliers are being reviewed for culvert work the OOE has not been able to get to.

Park Services - Sandy Apidone

The Snowbird Event was a great success! A sign for the Park Office will be worked on.

Capital Projects - Bill Smith

Mr. Smith advised Mr. Hardy has completed the process for both the WWTP and Lower Lake Dam for bid submission. Both projects have a bid date deadline of March 25, 2019 to be opened at the Park Office at 12 noon and 2:00 pm.

Fundraising - Art Gonzales

Mr. Gonzales held his first Fundraising meeting, it was determined 2019 will be mostly planning with the assistance and direction of Don Laubacher. Mr. Laubacher recommended one committee, once case statement, prioritize projects, more advisors with a two part process; 1) Capital fund towards the prioritization of projects 2) Endowment fund for the future.

Motion by Mr. Gonzales to second by Mr. Smith to approve up to fifteen advisors on the Fundraising Committee.

Discussion: Why 15 members - Allows a broader donor reach into various needs
Who will prioritize projects - Done by the RJRD Board

Motion Passed Vote taken by Voice Aye - Unanimous

Administrative Coordinator Report: Attached

Volunteer Coordinator Report: Attached

Treasurer Report: No report

New Business

Motion by Mr. Gonzales second by Mr. DeLuca to approve the passage of the credit card policy.

Discussion: "Provisional" passage means by further review of Governance Committee and does not require us to apply for a credit card? The RJRD already does have a credit card, the policy places the RJRD in compliance with Ohio House Bill 312.

Motion Passed *Vote take by Roll Call 6-1*

Apidone (Yes) Becker (Yes) DeLuca (Yes) Gonzales (Yes) Norris (No) Slifcak (Yes) Smith (Yes)

Motion by Mr. Norris second by Mr. Smith

RESOLUTION NO. 3-2019

A RESOLUTION AUTHORIZING THE RICHFIELD JOINT RECREATION DISTRICT TO COMPLETE AND SUBMIT ITS APPLICATION FOR THE INCLUSION OF RICHFIELD HERITAGE PRESERVE IN THE NATIONAL REGISTER OF HISTORIC PLACES.

Discussion: None

Motion Approved *Vote taken by Voice - Unanimous*

Partner Reports:

Foch Report Attached

Motion by Mr. Smith second by Mr. Norris to adjourn at 8:30pm

Motion Approved *Vote taken by Voice - Unanimous*

Submitted By:

Accepted By:

 2-22-19
Judy Soroczak, Administrative Coordinator

 4-22-2019
Bob Becker, Chairman