

RESOLUTION NO. 5-2019

**A RESOLUTION AUTHORIZING ISSUANCE OF A REQUEST FOR STATEMENTS OF QUALIFICATIONS FROM DESIGN PROFESSIONAL FIRMS AND ESTABLISHING A PROCESS FOR PREQUALIFYING AND HIRING DESIGN PROFESSIONALS FOR CERTAIN PUBLIC IMPROVEMENTS**

WHEREAS, the Board of Trustees has engaged in a process to develop a master plan and overview of potential development needs and public improvement projects for the Richfield Heritage Preserve park property; and

WHEREAS, in connection with the public improvement projects emanating from the master planning process, the Board of Trustees has identified a need for a range of professional design services; and

WHEREAS, this Board of Trustees wishes to utilize a process for prequalifying and hiring design professionals in accordance with Ohio Revised Code Sections 153.68 and 153.71.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Richfield Joint Recreation District, County of Summit, State of Ohio:

SECTION 1. That in order to expedite public improvement projects needed within the Richfield Heritage Preserve park in furtherance of the master plan and pursuant to Ohio Revised Code Sections 153.68 and 153.71, this Board will utilize the following procedure for hiring design professionals for projects with estimated design fees of less than \$50,000:

- (1) A request for qualifications will be posted on the RJRD website and also issued to design professionals who have previously provided statements of qualifications to the RJRD, which will allow at least two weeks for submission of statements of qualifications.
- (2) The RJRD Board, which may utilize a selection committee, will review the statements of qualifications submitted and will recommend to the Board design professionals for prequalification.
- (3) Prequalification status confirmed by the Board of Trustees will mean that a prequalified design professional firm will be eligible for contracts associated with RJRD public improvement projects for 24 months, but such status will not guarantee that a firm will be awarded any particular amount or type of work, or any work, within the two-year period.
- (4) Design services will be provided in accordance with a contract negotiated consistent with Ohio Revised Code Section 153.69(B).

SECTION 2. That this Board finds and determines that all formal actions of this Board concerning and relating to this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that

resulted in those formal actions were in meetings open to the public in compliance with the law.

SECTION 3. That this Resolution shall be in full force and effect from and immediately upon its adoption.

3-7-2019  
Date Passed

  
Chairperson, Board of Trustees, Richfield  
Joint Recreation District

ATTEST:

  
Secretary, Board of Trustees, Richfield Joint  
Recreation District