

## RESOLUTION NO. 03-2018

Offered by the Richfield Joint Recreation District Board of Trustees

### A RESOLUTION TO AUTHORIZE A WARRANT FOR PAYMENT BASED ON THEN AND NOW CERTIFICATE FOR A PURCHASE, AND DECLARING AN EMERGENCY

**WHEREAS**, Ohio Revised Code Section 5705.41(d) provides a process for Richfield Joint Recreation District (RJRD), as a political subdivision of the state and a taxing unit, to authorize Then and Now Certificates to cover financial commitments made to vendors or other parties prior to a Fiscal Agent Certification, through formal purchase order or otherwise; and

**WHEREAS**, this Board of Trustees has received from the RJRD Fiscal Agent within the prior thirty (30) days a certification, with respect to the items listed in Section 1 of this Resolution, that there was at the time of the making of such contract or order and the time of execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury, or in process of collection, to the credit of an appropriate fund free from any previous encumbrances; and

**WHEREAS**, Board of Trustees now desires to authorize the drawing of a warrant in payment of the amount due upon such contract or order.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees, Richfield Joint Recreation District, Richfield, Summit County, State of Ohio.

**SECTION 1.** That the drawing of a warrant in payment of the following amount due is hereby authorized:

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Fund Account Number</u>
Hylant Administrative Services	Insurance/Bond Premium	\$10,825.00	G07-03A-236.01

**SECTION 2.** It is found and determined that all formal actions of this Board of Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

**SECTION 3.** This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare, and for the further reason for the need to authorize the above payments, wherefore, provided this Resolution receives the affirmative vote of a simple majority of this Board and a Quorum being present of the Board Members appointed, it shall take effect immediately upon its passage and execution by the RJRD Chairperson; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

2-16-18

Date Passed

Robert Bel

Chairperson, Richfield Joint Recreation  
District Board of Trustees

MS.

Secretary, Richfield Joint Recreation  
District Board of Trustees



TO: RICHFIELD JOINT RECREATION DISTRICT BOARD OF TRUSTEES  
Cc: Bill Hanna, Legal Counsel  
Judy Soroczak, Administrative Coordinator

FROM: Sandy Turk, Fiscal Agent

RE: Resolution No. -2017 To Authorize Warrants for Payments Based on "Then and Now Certificates"

Date: November 27, 2017

ACTION BEING REQUESTED	TYPE OF REQUEST
Authorization Resolution	Then and Now CertificateX

The Fiscal Agent requests that the attached Resolution No. -2017 authorizing warrants for payment based on then and now certificates for purchases and declaring an emergency. If possible, I respectfully ask that approval of the resolution be granted at the November 27, 2017 meeting for the RJRD Board since this certification is for an invoice dated April 26 for insurance premiums due.

Invoice Details:

Name of Firm	Scope of Work	Invoice Date	Invoice Amount
Hylant Insurance	Annual Premium	07-25-2017	\$10,825.00
Total			\$10,825.00

These services are to be encumbered and paid from the G07-Richfield Joint Rec. District General Fund. ORC 5705.41 (D) states that no taxing unit shall make any contract or give any order involving the expenditure of money unless there is attached a certificate of the fiscal officer stating the amount required to meet the obligation has been lawfully appropriated. The certification must be obtained prior to entering into a contract or order involving the expenditure of funds. The items listed in the resolution were ordered or purchased prior to the certification taking place. If this occurs, instead of utilizing a standard certification through a purchase order, a "then and now certificate" must be utilized. This is a certification that states both at the time the contract or order was made ("then") and at the time the fiscal officer is completing the certification ("now") sufficient funds were available or in the process of collection, to the credit of a proper fund.

Amounts of less than \$3,000 may be paid by the fiscal officer without a resolution upon completion of the "then and now" certificate, provided the expenditure is otherwise lawful. If the amounts are \$3,000 or more a resolution must be obtained.

Resolution Attached