



Regular Meeting
October 25, 2021

Call To Order: The Board met at the Lodge at Richfield Heritage Preserve. The meeting was called to order at 6:30pm by Anita Gantner, Board Chair.

Roll Call: Jeff Deluca, Anita Gantner, Maureen McGinty, Mark Robeson, Art Gonzales

Excused absence: Sandy Apidone

Also in attendance: Park Director David Green, Volunteer Coordinator Susan Czaplicki, and approximately 10 attendees.

Work Session

Summit County Certification of Tax Levy:

Ms. McGinty stated the board will need to vote to accept the income from property tax.

New Fund – Facility Rental Custodial Fund:

Ms. McGinty stated the Park Director requested a special budget line for the Lodge, so all funds related to the Lodge come in and out of that budget line.

Strategic Plan Update:

Mr. Green shared a preliminary draft of the strategic plan with the board. He stated the strategic plan draft is a starting point and will be reviewed annually. Mr. Green will assemble a small group of individuals to review the mission and vision. Discussion regarding the strategic planning process.

Community Park, Recreation, or Conservation Grant:

Mr. Green stated this is the last step needed to go under contract with ODNR for the \$140,000 grant. Mr. Hanna reviewed the paperwork.

ARP Funds from the Village of Richfield:

Ms. Gantner stated the Village received funds for Covid relief. Ms. Gantner inquired if the Village would share the funds with us for the Lodge. This request falls into the guidelines of what ARP will support.

Public Comments on the Work session:

Ms. Philipbar stated the water in the pool is very concerning and inquired if the dam contractors would be able to drill holes in the pool. Discussion regarding pool area.

Ms. Norris inquired if the fence surrounding the pool was repaired.

Ms. McGinty inquired about the Rivers and Trails Team end date.

Ms. McGinty thanked David Green and Susan Czaplicki for putting on Treats on the Trail event.

Regular Meeting

Approval of Minutes:

MOTION BY: Ms. McGinty and seconded by Mr. Deluca to approve the September 27, 2021, Regular Meeting Minutes.

DISCUSSION: Ms. Gantner asked to change the minutes to reflect she is working with Mr. Hanna on an RFP for potential caterers. The park will be soliciting bids from multiple caterers.

MOTION PASSED: Vote was taken by voice, which was unanimous

Standing Committee Reports:

Governance: No report

Capital Projects: Mr. Green stated Northstar is working on Phase 2 of the upper dam and there were a few issues that will result in change orders. Changes over \$5000 will need to be approved by the board. Ms. McGinty inquired if this will push back their completion. Mr. Green stated no delays were mentioned.

Fundraising/Advocacy: Mr. Gonzales urged the board to do something different regarding grant writers. He recommended hiring one paid person to oversee fundraising. Mr. Gonzales stated he will not be seeking reappointment to the board at the end of the year.

Administration Report: Mr. Green stated the Admin Coordinator position is posted. Mr. Green stated the agenda was posted on the RJRD website 24 hours in advance, but a courtesy email was not sent out. Ms. McGinty inquired if the Admin Coordinator would report to the Park Director. Ms. Gantner stated the position reports to the Park Director.

Park Director Report: Mr. Green

- Stated he is filling out a weekly spreadsheet that is shared with the board.
- Working with Patty Stevens regarding the Strategic Planning process
- Attending the Richfield Chamber luncheon each month
- Stepped in where need with Treats on the Trail
- Maintenance Tech Chris Moore has completed most of the mowing, is blowing off trails, and doing repairs as needed. Mr. Moore revamped the Broadview Road entrance sign
- Reached out to snow plowing contractors
- Read Shari Green's report regarding the Lodge
- Read the RHP Volunteer Coordinator report
- Read Friends of Crowell Hilaka report

Discussion regarding the Park Director's report:

Discussion regarding cleaning the Lodge between events and cleaning fees. Mr. Green is working with Ms. Gantner regarding non-profits using the Lodge. Mr. Robeson inquired if Ms. Green is developing a marketing plan for the Lodge. Mr. Gonzales inquired how much work would it be to create a small marketing piece for Lodge rentals.

Treasurers Report: Ms. McGinty read a treasurer's report and stated we are on target regarding the budget. Ms. McGinty requested a meeting to discuss the end of year finances.

Special Orders: None

Unfinished Business: Ms. Gantner stated the Rising Valley deal with Cleveland Metroparks is not completed yet. Ms. Gantner stated we will receive \$30,000 in in-kind services from the Metroparks.

New Business:

RESOLUTION 08-2021

A Resolution to approve the Summit County Budget Commission Certification for the Tax Year 2021/Collection Year 2022

MOTION BY: Ms. McGinty and seconded by Mr. Robeson.

DISCUSSION: None

MOTION PASSED BY ROLL CALL VOTE: Mr. Deluca (Yea), Ms. Gantner (Yea), Ms. McGinty (Yea), Mr. Robeson (Yea), Mr. Gonzales (Yea).

RESOLUTION 09-2021

Authorizing the creation of a new fund titled "Facility Rental Custodial Fund" to be used for holding refundable security deposits and/or holding fees collected for the contracted cleaning service.

MOTION BY: Mr. Deluca and seconded by Ms. McGinty

DISCUSSION: None

MOTION PASSED BY ROLE CALL VOTE: Mr. Deluca (Yea), Ms. Gantner (Yea), Ms. McGinty (Yea), Mr. Robeson (Yea), Mr. Gonzales (Yea)

RESOLUTION 10-2021

Authorizing RJRD to enter into a contract with the Ohio Department of Natural Resource's Community Park, Recreation or Conservation Project Pass Through Grant in the amount of \$140,000 to go towards the Lake Jinelle Dam Rehabilitation (Lower Lake).

MOTION BY: Mr. Gonzales and seconded by Mr. Deluca

DISCUSSION: None

MOTION PASSED BY ROLE CALL VOTE: Mr. Deluca (Yea), Ms. Gantner (Yea), Ms. McGinty (Yea), Mr. Robeson (Yea), Mr. Gonzales (Yea)

RESOLUTION 11-2021

A Resolution asking for the Village of Richfield Council to approve the offering of ARP funds for improvements to the Lodge.

MOTION BY: Ms. McGinty and seconded by Mr. Deluca

DISCUSSION: None

MOTION PASSED BY ROLE CALL VOTE: Mr. Deluca (Yea), Ms. Gantner (Yea), Ms. McGinty (Yea), Mr. Robeson (Yea), Mr. Gonzales (Yea)

Announcements: None

Comments from the Floor:

Ms. Norris inquired if we would get a stove to use the Lodge's kitchen for pancake breakfast or spaghetti dinner fundraisers.

Ms. Smik inquired about the cost of Treats on The Trails and how much of that cost was offset by sponsorship.

Ms. Bowman stated the Oviatt House is required to give a verbal report to the Board and stated the Oviatt House basement is clean and dry.

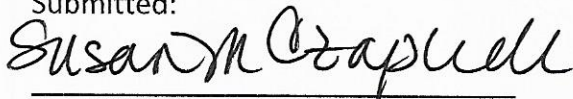
Agenda and Action Items: Treats on the Trail report

Adjournment:

MOTION BY: Ms. Gantner and seconded by Ms. McGinty to adjourn the meeting at 8:24pm.

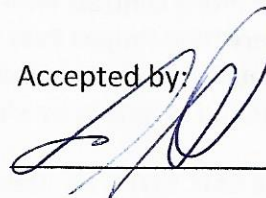
MOTION PASSED: Vote taken by voice, which was unanimous

Submitted:



Susan Czaplicki, Volunteer Coordinator

Accepted by:



Anita Gantner, Board Chair