



Special Meeting Work Session Minutes

Friday, May 29, 2015

*(Meeting Held at the Village of Richfield Town
Hall, Mayor's Conference Room)*

Call to Order:

The Special Meeting Work Session was Called to Order at 7:10 p.m. by the Chairperson Mr. Floyd Ostrowski. Roll Call was taken by RJRD Administrator, Mrs. Bluso Rogers.

In Attendance:

Mr. Bob Becker
Ms. Kelly Clark
Mr. Rich Fleming
Mr. Ralph McNerney
Mr. Pat Norris
Mr. Floyd Ostrowski
Mr. Bill Taylor

Mr. William Hanna, Board Legal Counsel

Mrs. Debbie Bluso Rogers, Administrative Assistant

Also in Attendance:

Mayor Bobbie Beshara, Village of Richfield
Roger Swan

Lucia Karigorsky

Business:

1. Presentation by Rob Morgan, Landscaper Architect & Designer

Mr. Becker introduced Mr. Morgan and Mr. Morgan presented a power point presentation that highlighted his credentials and previous work. Mr. Morgan distributed a general concept for the trails to the Board.

At the conclusion of the presentation, Mr. Morgan stated that he would provide the board with a specific scope of work based on the input heard from the Board, a timeline for the design work and cost for the services. No further action was taken on the matter.

2. Discussion and action for reimbursable expenses:

The Board discussed the necessity for a policy to approve certain expenditures for the day to day operation of the property at a certain spending level. The Board was reminded of the inappropriateness of spending money without approval of the Board and suggested that these reimbursements not be approved.

MOTION made by Mr. Becker and seconded by Mr. Norris to approve the reimbursement to Mr. Pat Norris in the amount of \$22.99 for a second set of property keys.

DISCUSSION: Mr. Fleming strongly opposed the motion citing that the Board did not approve the money in advance and stated that he would reimburse Mr. Norris.

MOTION MADE TO WITHDRAW THE MOTION BY Mr. Becker and seconded by Mr. Norris.

MOTION made by Mr. Becker and seconded by Mr. Norris to approve the purchase of security cameras and accessories in an amount not to exceed \$600.00.

DISCUSSION: Mr. Fleming strongly opposed the motion citing that the Board did not approve the money in advance. Mr. Becker stated that time was of the essence due to vandalism and the effectiveness will be determined after the installation of the initial four (4) cameras.

MOTION PASSED: Mr. Becker (Yea), Ms. Clark (Nay), Mr. Fleming (Nay), Mr. McNerney (Yea), Mr. Norris (Yea), Mr. Ostrowski (Yea) and Mr. Taylor (Yea)

3. Discussion regarding an advance of maintenance and repair expenses under the Purchase and Sale Agreements with WRLC:

Mr. Hanna stated that a discussion regarding the PSA was in order in executive session.

MOTION made by Ms. Clark and seconded by Mr. Becker to go into Executive Session at 7:40 p.m. to discuss the purchase of real property per the ORC 121.22(g).

DISCUSSION: A number of Board members suggested other business to be discussed first.

MOTION MADE TO WITHDRAW THE MOTION by Ms. Clark and seconded by Mr. Becker

Mr. Fleming requested clarification regarding these work events. It was clarified that the Buildings & Grounds Chairperson, Mr. Bob Becker would take the lead on those activities. The weekend of June 5, 2015 is placed on hold until the property is transferred from WRLC to RJRD.

Mr. Fleming provided Buildings and Ground Committee the name of the Cleveland Metro Parks Trail designer, Mr. Ralph Protano, who expressed interest in re-designing and assessing the trails at no cost.

Ms. Clark, Recreational Services Chairperson, clarified that the Recreational Services Standing Committee is responsible for Open Houses. The Board discussed the viability of Open Houses in June based on the public inquiry to get on the property. The Administrator and RJRD Legal Counsel are working with the WRLC Property Manager to resolve the issue. Work events will also be determined based on conversation between Administrator and WRLC Property Manager. Ms. Clark will determine the dates for the June weekend Open Houses and will report to the board.

The Board anticipates the transfer of property on or near June 23, 2015 based on the Sixth Amendment to the PSA. The Board discussed signage changes to alert the public. Assistance from various sources was offered including FOCH.

MOTION made by Mr. Becker and seconded by Ms. Clark to approve the purchase of a new sign or an alteration of an existing sign in the amount not to exceed \$500.00 announcing "opening soon" for the property.

DISCUSSION: Clarification and comments by the Board to determine the exact language of the sign. No change to the motion occurred and the Standing Committee Chair and the Administrator will make the appropriate choice of the wording.

MOTION PASSED: Mr. Becker (Yea), Ms. Clark (Yea), Mr. Fleming (Yea), Mr. McNerney (Yea), Mr. Norris (Yea), Mr. Ostrowski (Yea) and Mr. Taylor (Yea)

The regular meetings in June will include work sessions prior to the start of the regular meetings. The work sessions will begin at 5:00 p.m. and the dates of the regular meetings in June are: June 8, 2015 and June 22, 2015.

Action Items & Agenda Items for the Next Meeting, Monday, June 8, 2015 at 6:30 p.m.

- a. Executive Session to discuss the purchase of real property per ORC 121.22 (g)
- b. Discussion of the scope of work for the trails
- c. Discussion of the proposed RTWP zoning amendment

MOTION made by Mr. Becker and seconded by Ms. Clark to go into Executive Session at 8:10 p.m. to discuss the purchase and sale of real property as per ORC 121.22 (g).

DISCUSSION: NONE

MOTION PASSED BY ROLL CALL VOTE: Mr. Becker (Yea) Ms. Clark (Yea), Mr. Fleming (Yea), Mr. McNerney (Yea), Mr. Norris (Yea), Mr. Ostrowski (Yea), and Mr. Taylor (Yea)

Also in attendance:

Mr. Bill Hanna,
Mayor Bobbie Beshara
Mrs. Debbie Bluso Rogers

MOTION made by Mr. Becker and seconded by Mr. Norris to come out of Executive Session at 8:42 p.m.

DISCUSSION: NONE

MOTION PASSED BY ROLL CALL VOTE: Mr. Becker (Yea) Ms. Clark (Yea), Mr. Fleming (Yea), Mr. McNerney (Yea), Mr. Norris (Yea), Mr. Ostrowski (Yea), and Mr. Taylor (Yea)

MOTION made by Mr. Becker and seconded by Mr. Norris to approve the payment up to \$250,000.00 to Western Reserve Land Conservancy, as an advance against repair and maintenance expenses to be settled at closing, subject to the recommendation of the Buildings and Grounds Committee as to the amount.

DISCUSSION: NONE

MOTION PASSED: Mr. Becker (Yea) Ms. Clark (Yea), Mr. Fleming (Yea), Mr. McNerney (Yea), Mr. Norris (Yea), Mr. Ostrowski (Yea), and Mr. Taylor (Yea)

Adjournment:

MOTION made by Ms. Clark and seconded by Mr. Taylor to adjourn at 8:46 p.m.

DISCUSSION: NONE

MOTION PASSED: Mr. Becker (Yea) Ms. Clark (Yea), Mr. Fleming (Yea), Mr. McNerney (Yea), Mr. Norris (Yea), Mr. Ostrowski (Yea), and Mr. Taylor (Yea)

Respectfully submitted,



Debbie Bluso Rogers, Administrator to RJRD Board



Richfield Joint Recreation District,
Chairperson



Richfield Joint Recreation District,
Secretary