

Regular Meeting Minutes

Monday, January 19, 2015

*(Meeting Held at the Village of Richfield Town Hall,
Village Council Chambers)*

Call to Order:

The Regular Meeting was Called to Order at 6:30 p.m. by the Board Member Ms. Kelly Clark followed by the Pledge of Allegiance. Roll Call was taken by Administrative Assistant Mrs. Bluso Rogers.

In Attendance:

Ms. Kelly Clark
Mr. Bob Lucas
Mr. Ralph McNerney (*Not Present*)
Mr. Pat Norris
Mr. Floyd Ostrowski (*Not Present*)
Ms. Donna Skoda (*Not Present*)
Mr. Bill Taylor

Mr. William Hanna, Board Legal Counsel (*Not Present*)

Mayor Bobbie Beshara
Mr. Mike Lyons, Village Councilperson (*Not Present*)
Mr. Roger Swan, Village Councilperson

Mr. Joe Leslie, Western Reserve Land Conservancy
Mr. Kendrick Chittock, Western Reserve Land Conservancy (*Not Present*)

Mrs. Debbie Bluso Rogers, Administrative Assistant

Others in Attendance:

Molly Eastwood, OHC
Cynthia McWilliams, OHC
Sandy Norris, FOCH
Jeff Campbell, FOCH

Roy Moore, FOCH
Nini Balogh
Corey Ringle, FOCH

Business:

1. Approval of Minutes:
Monday, January 12, 2015 Special Meeting

Dispensing with the formal reading of the minutes, the following action was taken.

MOTION made by Mr. Norris and seconded by Mr. Taylor to approve the January 12, 2015 Special Meeting Minutes as presented.

DISCUSSION: NONE

MOTION PASSED: Ms. Clark (Yea), Mr. Lucas (Yea), Mr. McNerney (Not Present), Mr. Norris (Yea), Mr. Ostrowski (Not Present), Ms. Skoda (Not Present) and Mr. Taylor (Yea)

Monday, January 12, 2015 Regular Meeting

Dispensing with the formal reading of the minutes, the following action was taken.

MOTION made by Mr. Taylor and seconded by Mr. Lucas to approve the January 12, 2015 Regular Meeting Minutes as presented.

DISCUSSION: NONE

MOTION PASSED: Ms. Clark (Yea), Mr. Lucas (Yea), Mr. McNerney (Not Present), Mr. Norris (Yea), Mr. Ostrowski (Not Present), Ms. Skoda (Not Present) and Mr. Taylor (Yea)

2. Committee Reports:

a. Communications Committee, Chairperson Ms. Clark

The Girl Scouts Caretaker Stan Polo has vacated the property. He was encouraged to “stay in touch” and Nick Slifcaf is a good friend and hopefully will be able help RJRD reach to Mr. Polo is necessary.

Once the property has transferred to RJRD, a “sign ceremony” is planned. The Committee is working on the verbiage and imagery.

The RJRD log was created from a business “in kind.” But the original artwork was not provided and per the advice from the Website Developer and print firms, the colors are very hard work with. The Committee is pursuing three (3) competitive bids on the matter and will report back to the Board.

Ms. Corey Ringle has assumed the responsibility of blogger.

Work regarding a forum for the public input is still occurring and some have the opinion that an Appreciative Inquiry may be too soon. Ms. Chris Williams from Focus Consulting Group has offered to conduct a three (3) work session with the Board to identify “who we are, vision and strategy priorities, focus and plan.” Ms. Williams is a Bath resident. The Committee recommends Ms. Williams.

MOTION made by Mr. Norris and seconded by Mr. Taylor to approve the “in kind” work session sponsored by Ms. Chris Williams of Focus Consulting Group in a special meeting work session to discuss strategies for the Board and the Public with a date to be determined.

DISCUSSION: NONE

MOTION PASSED: Ms. Clark (Yea), Mr. Lucas (Yea), Mr. McNerney (Not Present), Mr. Norris (Yea), Mr. Ostrowski (Not Present), Ms. Skoda (Not Present) and Mr. Taylor (Yea)

A Cabin Fever tour is planned for the March 3, 2015 weekend and the Richfield Historical Society would like to host an even along with a membership drive on March 21 (Saturday) and March 22 (Sunday), 2015.

The Committee will determine the needs for volunteers and will plan accordingly. Action item for the next meeting will be to create a needs list and then access the volunteer list. Ms. Ringle will prepare a printout of the friends/conservancy groups who are interested in volunteering. Continued discussion will occur between RJRD and WRL to consider utilizing volunteers to assist in patrolling the property.

The Board discussed insurance issues regarding upcoming events and it was confirmed that the property is insured under WRLC’s umbrella until the property is transferred.

Dispensing with the formal reading of the Communications Committee Meeting Minutes, the following action was taken.

MOTION made by Ms. Clark and seconded by Mr. Taylor to approve the January 15, 2015 Communications/Volunteer Committee Meeting Minutes as presented.

DISCUSSION: NONE

MOTION PASSED: Ms. Clark (Yea), Ms. Skoda (Not Present) and Mr. Taylor (Yea)

b. Volunteer Resources Committee, Chairperson, Ms. Skoda

No report. Volunteer items were covered under the Communications Committee Report.

c. Facilities and Programming Committee, Chairperson, Mr. Lucas

There was no formal report but a meeting to discuss the PSA will occur on January 20, 2015. No quorum will be present.

- Property Acquisition Sub Committee, Chairperson Mr. Lucas, Members Mr. Pat Norris and Mr. Mike Lyons.
Activities listed above.
- Clean Ohio Grant Sub Committee, Chairperson, Ms. Donna Skoda
Mr. Norris and Mr. Kendrick reported on the Clean Ohio Grant representatives visit to the property. Those present during the walk through were Mr. Norris, Mr. McNerney, Mr. Chittock and Mr. Leslie. It is a very competitive round since there is twice the number of applicants for the available grant funds. "This is the one to beat." Was overheard by those present.

d. Finance & Budget Committee, Chairperson Mr. Norris

There was no formal report. Mr. Norris stated that action is required by the Board on Resolution #01-2015 in order to pay bills. Legal review was obtained per Mr. Lucas' request from the last meeting and Administrative Assistant implemented the change in Section 6 of the resolution. Board took action on Resolution #01-2015.

MOTION made by Mr. Norris and seconded by Mr. Taylor to approve Resolution 01-2015 To Make Appropriations for Current Expenses and Other Expenditures for the 2015 Calendar Year.

DISCUSSION: NONE

MOTION PASSED: Ms. Clark (Yea), Mr. Lucas (Yea), Mr. McNerney (Not Present), Mr. Norris (Yea), Mr. Ostrowski (Not Present), Ms. Skoda (Not Present) and Mr. Taylor (Yea)

3. Unfinished Business:

a. Forum for Public Input

The Acting Chair Ms. Clark recognized Mr. Swan. Mr. Swan suggested that the Board consider hiring a Consultant/Planner. The Board discussed the current budget situation regarding the matter and if pursued a scope of work would be developed.

b. Cleveland Water Department Water Tower Location Proposal

Due to the timing of the proposal and the anticipated insignificant amount of actual revenue that could be generated for the easement, the matter will be dropped unless more attractive and compelling reasons are provided.

c. Resolution #01-2015 Appropriations for 2015 Calendar Year

The resolution was acted upon under the Finance Committee Report.

**d. Information Requirement for Bylaws and Standing Committees
Modifications**

The areas for discussion for modifications to the Bylaws were disseminated electronically to all Board Members. Any additional changes will be communicated to the Administrative Assistant for board coordination so the topic can be discussed in specificity at the Regular Meeting on January 26, 2015.

Two proposals were disseminated to the Board regarding the standing committee modifications. Proposals were prepared by Ms. Clark and Administrative Assistant Mrs. Bluso Rogers. The Board will review and submit additional proposals if desired. This discussion will occur at the Regular Meeting on January 26, 2015.

e. Memorial Day “Soft” Grand Opening of the Property

The Communications Committee is working on the details and will report to the Board once more details are available.

4. New Business:

a. Buckeye Trail Discussion

A representative from the Buckeye Trails is scheduled for Monday, January 26, 2015.

b. Legal Opinions

The Board requested Legal Counsel to provide legal opinion on two matters: (1) Can RJRD do fund raisers? And (2) What is the process for establishing FOCH as “Friends of the Crowell-Hilaka Property” and what is the process for having other official groups as “Friends?”

Administrative Assistant will contact Mr. Hanna on the matter.

5. Comments from the Floor

Acting Chair Ms. Clark recognized Mr. Roy Moore. Mr. Moor stated that more “boots on the ground” are needed.

Acting Chair Ms. Clark recognized Mayor Beshara. Mayor Beshara stated that the Board will need to consider the appointment of an “administrator / “mayor type” individual in the upcoming months. The Board’s responsibility was to oversee the operations as a governmental entity. Ms. Clark opined that a Park Director should be hired. The Board discussed cost and was hesitant due to current BAN and TAN status. It was discussed that the park director model was not necessary and another alternative would be to appoint a part-time administrator on an interim basis. The Board will continue with the discussion at a later time.

6. Action Items & Agenda Items for Next Meeting, January 26, 2015 at 6:30 p.m.

- a. Discussion of Bylaws modifications.
- b. Discussion of Standing Committee modifications.
- c. Discussion of the Special Meeting with Focus Consulting.
- d. Buckeye Trail Presentation.
- e. Executive Session.

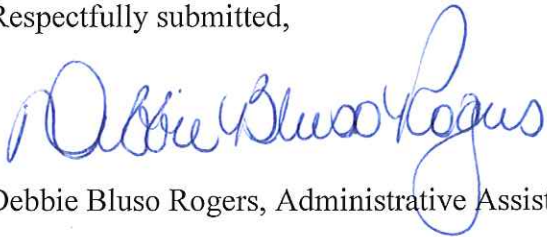
7. Executive Session:
Not required.

MOTION made by Ms. Clark and seconded by Mr. Lucas to adjourn at 7:35 p.m.

DISCUSSION: NONE

MOTION PASSED: Ms. Clark (Yea), Mr. Lucas (Yea), Mr. McNerney (Not Present), Mr. Norris (Yea), Mr. Ostrowski (Not Present), Ms. Skoda (Not Present) and Mr. Taylor (Yea)

Respectfully submitted,



Debbie Bluso Rogers, Administrative Assistant to RJRD Board



Richfield Joint Recreation District,
Chairperson



Richfield Joint Recreation District,
Secretary