Regular Meeting Minutes

Monday, December 29, 2014

(Meeting Held at the Village of Richfield Town Hall, Village Council Chambers)

Call to Order:

The Regular Meeting was Called to Order at 6:30 p.m. by the Board's Vice Chairperson Mr. Ralph McNerney. Roll Call was taken by Administrative Assistant Mrs. Bluso Rogers.

In Attendance:

Ms. Kelly Clark
Mr. Bob Lucas ***(Arrived at 6:35 p.m. after Roll Call)***
Mr. Ralph McNerney
Mr. Pat Norris
Mr. Floyd Ostrowski ***(Not Present)***
Ms. Donna Skoda
Mr. Bill Taylor

Also in attendance:

Mr. William Hanna, Board Legal Counsel ***(Not Present)***

Mayor Bobbie Beshara
Mr. Mike Lyons, Village Councilperson
Mr. Roger Swan, Village Councilperson

Mr. Joe Leslie, Western Reserve Land Conservancy ***(Not Present)***
Mr. Kendrick Chittock, Western Reserve Land Conservancy

Mrs. Debbie Bluso Rogers, Administrative Assistant

Business:

1. **Approval of Minutes:**
   Monday, December 15, 2014 Regular Meeting

   Dispensing with the formal reading of the minutes, the following action was taken.

MOTION made by Ms. Clark and seconded by Ms. Skoda to approve the December 15, 2014 Regular Meeting Minutes as presented.

DISCUSSION: NONE

MOTION PASSED: Ms. Clark (Yea), Mr. Lucas (Yea), Mr. McNerney (Yea), Mr. Norris (Yea), Mr. Ostrowski (Not Present), Ms. Skoda (Yea) and Mr. Taylor (Yea)

Saturday, December 20, 2014 Special Meeting

Dispensing with the formal reading of the minutes, the following action was taken.

MOTION made by Ms. Clark and seconded by Ms. Skoda to approve the December 20, 2014 Special Meeting Minutes as presented.

DISCUSSION: NONE

MOTION PASSED: Ms. Clark (Yea), Mr. Lucas (Yea), Mr. McNerney (Yea), Mr. Norris (Yea), Mr. Ostrowski (Not Present), Ms. Skoda (Yea) and Mr. Taylor (Yea)

Monday, December 22, 2014 Regular Meeting

Dispensing with the formal reading of the minutes, the following action was taken.

MOTION made by Ms. Clark and seconded by Mr. Taylor to approve the December 22, 2014 Regular Meeting Minutes as presented.

DISCUSSION: NONE

MOTION PASSED: Ms. Clark (Yea), Mr. Lucas (Yea), Mr. McNerney (Yea), Mr. Norris (Yea), Mr. Ostrowski (Not Present), Ms. Skoda (Yea) and Mr. Taylor (Yea)

2. **Committee Reports:**

   a. **Communications Committee, Chairperson Ms. Clark**
   The next meeting will be Thursday, January 15, 2015. To all residents, the RJRD welcomes all input. Clarification regarding the RJRD [district], it operates similar to a school district. It is a political subdivision and not a task

force, Village or Township operation. A "RJRD Corner" has been requested in the Richfield Times. Communications Chairperson is waiting for follow-up from the editor.

The RJRD Website has been accumulating ideas for uses on the property. The following is a synopsis of those ideas to date for the buildings and activities desired by the community. They are listed in alphabetical order.

ADA (Trails, Wheelchair Accessible, Braille Trail Markers)
All Buildings should be restored and used for enterprise (rentals) to help offset cost of maintenance of the property
Art Festivals
Backpacking
Bed & Breakfast (Amity, North)
Bike Trails
Boardwalks and Docks (Add more)
Buckeye Trail (Create accessibility to all trails, Venue for Trail Fest)
Business Retreats and Meeting Facilities
Camping (Campers, Platform, Primitive)
Chagrin Valley (FOCH Meeting Site, RJRD Support Staff)
Coach Building ("Mothball" or restore for storage)
Community Events
Crickets corner (Restore and use a quiet place of reflection)
Cross Country Skiing
Dams (Retain and partner with Baldwin Wallace)
Dance Hall (Education and Dancing)
Dog Park
Drama Education and Venue for Plays
Eco-Tourism or Ecological Sound Practices
Educational Programs (Science, Natural Science, Math, Environment, Art Classes, Gardening, Landscaping. Outdoor/Open Hearth Cooking, BBQ Classes, Photography, Wood Crafting)
Garfield Hall (Music, Dining Hall for Overnight Primitive Campers)
Guided Tours
Horse Activities (Barn & Stable Uses, Horseback Riding and Education, Wild Animal Rescue, Rental Space for Local Horse Shows, Carriage Horse Events, Horse Trails)
Kirby House (Office Space for RJRD, New Site for Richfield Historical Society)

Memorial Spots (Retain and Preserve)
Mountain Biking Trails
Museum (Mill & Studio; Could be a STEM Project, Research Facilities, Science & History Displays)
Music Festivals
Musical or Concert Series Venue
Outdoor Theatre
Picnic Areas
Recreation Center with Basketball, Tennis and Indoor Pool
Restaurant / Cafe
Sledding
Snowshoeing
Swimming
Water Front (Kayak rentals, Fishing stock or catch/release, Canoeing, Paddle boating, Row boating)
Zip Lining (To help offset cost of operations)

b. Volunteer Resources Committee, Chairperson, Ms. Skoda
No report.

c. Facilities and Programming Committee, Chairperson, Mr. Lucas
There was no formal report or minutes because all meetings have been held in executive session. On December 24, 2014, a number of actions were taken. They were:

1. Execution of the Memorandum of Understanding with Western Reserve Land Conservancy.
2. Execution of the First Amendment to the Clean Ohio Purchase and Sale Agreement.
3. Execution of the First Amendment for the Non-clean Ohio Property Purchase and Sale Agreement.
4. Authorization to issue notice of termination of the Purchase and Sale Agreements if WRL signatures are not completed by 6:00 p.m. December 24, 2014.

- Property Acquisition Sub Committee, Chairperson Mr. Lucas, Members Mr. Pat Norris and Mr. Mike Lyons.
  Activities listed above.

- Clean Ohio Grant Sub Committee, Chairperson, Ms. Donna Skoda
  No report.

d. Finance & Budget Committee, Chairperson Mr. Norris
Referring to the draft documents distributed at the December 22, 2014 Regular Meeting, Mr. Norris led the discussion with the Board Members as to the terms and issuance of the anticipation notes for bonds and taxes. After obtaining all salient information, Mr. Norris stated that the bond anticipation notes (BAN) and tax anticipation notes (TAN) are ready for action by the Board.

MOTION made by Mr. Norris and seconded by Ms. Clark to approve **Resolution 15-2014, A Resolution Providing for the Issuance and Sale of Not to Exceed $5,000,000.00 of Notes in Anticipation of the Issuance of Bonds, for the Purpose of Constructing, Furnishing, Equipping and Otherwise Improving Recreational Facilities and Acquiring, Clearing, Improving and Equipping Their Sites.**

DISCUSSION: The Board discussed the advantages and disadvantages regarding BAN of $5 million or $7.1 million specifically to the stipulation that 85% bonds received were required to be spent within three (3) years and financial volatility of the markets regarding bond issuance. The Board was in consensus to change the BAN amount with an increase.

MOTION made by Mr. Norris and seconded by Ms. Clark to amend dollar amount and approve **Resolution 15-2014, A Resolution Providing for the Issuance and Sale of Not to Exceed $7,100,000.00 of Notes in Anticipation of the Issuance of Bonds, for the Purpose of Constructing, Furnishing, Equipping and Otherwise Improving Recreational Facilities and Acquiring, Clearing, Improving and Equipping Their Sites.**

DISCUSSION: NONE

MOTION PASSED: Ms. Clark (Yea), Mr. Lucas (Yea), Mr. McNerney (Yea), Mr. Norris (Yea), Mr. Ostrowski (Not Present), Ms. Skoda (Yea) and Mr. Taylor (Yea)

The purpose of the TAN is to acquire operating funds prior to the tax collection in order for RJRD to operate. This is known as short term borrowing. Less than half of the approximate $167K tax will be borrowed and the note will be paid off after the first tax collection. Mr. Norris will meet with Mrs. Turk, Village Finance Director to determine an installment plan to pay back the Village the $40K of operating funds. The Board acknowledged their appreciation to the Village for their assistance and clarified that the funds were from the Village of Richfield only.

MOTION made by Mr. Norris and seconded by Mr. Lucas to approve **Resolution 16-2014, A Resolution Providing for the Issuance and Sale of Tax Anticipation Notes, Series 2015, In An Aggregate Principal Amount Not to exceed $80,000.00.**

DISCUSSION: NONE

MOTION PASSED: Ms. Clark (Yea), Mr. Lucas (Yea), Mr. McNerney (Yea), Mr. Norris (Yea), Mr. Ostrowski (Not Present), Ms. Skoda (Yea) and Mr. Taylor (Yea)

3. **New Business:**

   a. **Appreciative Inquiry Workshops**
   The Board discussed pricing and though no action was taken on the matter there was a consensus to perform due diligence through the RFP (request for proposal) process.

   b. **Agenda Items and Organizational Meeting Date**
   The Board discussed the aspects of the organizational meeting and the discussion of bylaws and standing committees. There was a consensus that the bylaws and reorganizing of the standing committees will be a lengthy discussion so the matters may be on different meeting days.

4. **Unfinished Business:**

   All in attendance inquired about an announcement regarding the purchase of the property. Mr. Chittock stated it would be soon and would be communicated as soon as possible. Mr. Swan stated that it was a historical moment and urged to Board to make a public statement.

5. **Comments from the Floor**

   The Vice-Chair recognized Mr. Jeff Campbell.

   Mr. Campbell requested clarification regarding the AI Summit and then urged the Board to take steps to get input from the public.

   The Vice-Chair recognized Becky Sheryak.

   Ms. Sheryak stated that a maintenance plan needs to be developed for the property even if there is no formal funding. The public can assist with the plan and sometimes those participants are willing to fund the items.

   The Vice-Chair recognized Mr. Rich Fleming.

   Mr. Fleming stated that it was too costly for the district to fund formal sessions since it is not complicated to ascertain program and activities for the property.

   Discussion among those in attendance urged the Board to gather advice from other recreation districts to decrease the learning curve and RTWP Zoning Commission Members, Board of Zoning Appeals, Zoning Inspector and Trustees to collaborate together to achieve the same vision by participating and attending the meetings. A possible work session in the near future was briefly discussed.

   Those in attendance acknowledged their trust and leadership from the Board

6. **Action Items & Agenda Items for Next Meeting, December 22, 2014 at 6:30 p.m.**

   Attendance of the Board members will be confirmed for the regular meeting on January 5, 2015 in order to add election of officers to the agenda which is part of the organizational agenda items.

   The January agendas will be reviewed in order to include the discussion of the standing committees and bylaws modifications.

   Continued discussion of an AI Summit.

   An Executive Session will be included for the January 5, 2015 regular meeting to discuss the purchase of property per ORC 121.22(g), if necessary.

   Reminder to the Board that Ms. Corey Ringle will be a guest speaker for a FOCH proposal.

   Reminder to the Board that the Village Recreation and Park Board will be meeting with the RJRD Board of Trustees in a work session prior to the regular meeting on Monday, January 12, 2015 at 6:00 p.m. in the Mayor's Conference Room. Insights will be shared and ways to work collaboratively.

   Reminder to the Board that Mr. David Mitchell, Centerville Mills will be in attendance at the January 12, 2014 Regular Board Meeting to give a presentation to the Board of Trustees.

7. **Executive Session:**
   Not required.

MOTION made by Mr. Lucas and seconded by Mr. Taylor to adjourn at 7:50 p.m.

DISCUSSION: NONE

MOTION PASSED: Ms. Clark (Yea), Mr. Lucas (Yea), Mr. McNerney (Yea), Mr. Norris (Yea), Mr. Ostrowski (Not Present), Ms. Skoda (Not Present) and Mr. Taylor (Yea)

Respectfully submitted,

Debbie Bluso Rogers, Administrative Assistant to RJRD Board

Richfield Joint Recreation District,
Chairperson

Richfield Joint Recreation District,
Secretary