

Richfield Joint Recreation District

Special Meeting Minutes

Monday August 18, 2014

(Meeting Held at the Richfield Village Town Hall, Mayor's Conference Room)

Call to Order:

The Special Meeting was Called to Order at 5:30 p.m. and Roll Call was taken by Administrative Assistant, Mrs. Bluso Rogers.

In Attendance:

Ms. Kelly Clark
Mr. Bob Lucas
Mr. Ralph McNerney (*Departed at 6:12 p.m.*)
Mr. Pat Norris (*Arrived at 7:10 p.m.*)
Mr. Floyd Ostrowski
Ms. Donna Skoda (*Arrived at 5:35 p.m. during Roll Call*)
Mr. Bill Taylor

Also in attendance:

Mr. William Hanna, Board Legal Counsel

Mayor Bobbie Beshara
Mr. Mike Lyons, Village Councilperson
Mr. Roger Swan, Village Councilperson

Mr. Kendrick Chittock, Western Reserve Land Conservancy
Ms. Lucy Hanigosky, Friends of Crowell-Hilaka
Other Residents: Mr. Rich Fleming, Ms. Abby Gretter
Mrs. Debbie Bluso Rogers, Administrative Assistant

Business:

1. Executive Session:

MOTION made by Mr. Taylor and seconded by Mr. McNerney to go into Executive Session at 5:37 p.m. to discuss and consider the purchase of property per the Open Meetings Act permitted exemptions ORC 121.22(g).

DISCUSSION: NONE

MOTION PASSED BY A ROLL CALL VOTE: Ms. Clark (Yea), Mr. Lucas (Yea), Mr. McNerney (Yea), Mr. Norris (Not Present), Mr. Ostrowski (Yea), Ms. Skoda (Yea) and Mr. Taylor (Yea)

Also in attendance in the Executive Session: Mayor Bobbie Beshara, Mr. Bill Hanna, Mr. Mike Lyons, Mr. Kendrick Chittock, Mrs. Debbie Bluso Rogers

MOTION made by Ms. Clark and seconded by Ms. Skoda to go out of Executive Session at 6:12 p.m.

DISCUSSION: NONE

MOTION PASSED BY A ROLL CALL VOTE: Ms. Clark (Yea), Mr. Lucas (Yea), Mr. McNerney (Yea), Mr. Norris (Not Present), Mr. Ostrowski (Yea), Ms. Skoda (Yea) and Mr. Taylor (Yea)

2. Approval of Minutes:

The Board dispensed with the formal reading of the minutes.

MOTION made by Ms. Clark and seconded by Ms. Skoda to approve the August 11, 2014 Special Meeting Minutes as presented.

DISCUSSION: NONE

MOTION PASSED: Ms. Clark (Yea), Mr. Lucas (Yea), Mr. McNerney (Yea), Mr. Norris (Not Present), Mr. Ostrowski (Yea), Ms. Skoda (Yea) and Mr. Taylor (Yea)

3. Committee Reports:

a. Communication Committee

Ms. Clark presented possible logos for the district's branding. The Board discussed the pros and cons of each. Adhoc members of the Communications Committee offered their opinions. The record reflects the departure of Mr. McNerney at 6:12 p.m.

MOTION made by Mr. Taylor and seconded by Ms. Skoda to adopt the Oak Tree with swing as the district logo.

DISCUSSION: NONE

MOTION PASSED: Ms. Clark (Nay), Mr. Lucas (Yea), Mr. McNerney (Not Present), Mr. Norris (Not Present), Mr. Ostrowski (Yea), Ms. Skoda (Yea) and Mr. Taylor (Yea)

Ms. Clark presented possible tag lines for the district. The Board discussed the pros and cons and "emoticons." There was no consensus and Ms. Clark will provide more information at the next meeting.

MOTION made by Mr. Lucas and seconded by Ms. Skoda to adopt the tag line, Richfield Together.

DISCUSSION: NONE

MOTION PASSED: Ms. Clark (Yea), Mr. Lucas (Yea), Mr. McNerney (Not Present), Mr. Norris (Not Present), Mr. Ostrowski (Yea), Ms. Skoda (Yea) and Mr. Taylor (Yea)

Ms. Clark presented a recommendation from J. Austin for the district's website designer. Ms. Clark obtained three quotes. The cost of the proposal includes website design and training. The Board discussed the Communications activities and associated costs relating to the upcoming park open houses.

MOTION made by Mr. Lucas and seconded by Mr. Taylor to allocate \$4,000.00 to the Communications Committee establishing a working budget.

DISCUSSION: NONE

MOTION PASSED: Ms. Clark (Yea), Mr. Lucas (Yea), Mr. McNerney (Not Present), Mr. Norris (Not Present), Mr. Ostrowski (Yea), Ms. Skoda (Yea), Mr. Taylor (Yea)

MOTION made by Mr. Lucas and seconded by Ms. Clark to authorize the expenditure in an amount not to exceed \$1,000.00 to J. Austin for the RJRD website design and training as presented and pending legal counsel review of the contract from the \$20K general funds received from the Village of Richfield.

DISCUSSION: NONE

MOTION PASSED: Ms. Clark (Yea), Mr. Lucas (Yea), Mr. McNerney (Not Present), Mr. Norris (Not Present), Mr. Ostrowski (Yea), Ms. Skoda (Yea), Mr. Taylor (Yea)

Mrs. Bluso Rogers will discuss the Board's action with Mrs. Turk so it can be reflected in the monthly budget report. The FOCH stated the strong possibility of a donation to assist with the Communication Committee's activities but no formal action was taken by the board.

b. Volunteer Resources Committee, Chairperson, Ms. Skoda

Ms. Skoda stated that the committee interacted and learned about the FOCH volunteer group. Western Reserve will provide a minor waiver form for parental permission so minor children can assist with the open house activities. Two sets of dates will be needed to prepare for the open houses; one to clean-up and set-up and one for the open house.

c. Facilities and Programming Committee, Chairperson, Mr. Lucas

Mr. Lucas stated that the meeting date and time will need to be changed due to one of the member's scheduling conflict. The September schedule of meetings has been cancelled. The record reflects the arrival of Mr. Norris at 7:10 p.m.

d. Finance & Budget Committee, Chairperson Mr. Norris

Mr. Norris stated that insurance coverage is being pursued through the Ohio Park & Recreation Association. A more detailed report is anticipated for the August 25, 2014 meeting.

4. New Business:

- a. The Volunteer and Communication Committees have scheduled their meetings on the same night due the close relationship of activities. The committees will meet the 1, 3 and 4th Thursdays of the month. The Volunteer Committee will meet at 6:30 p.m. and the Communication Committee will meet at 7:30 p.m. at the Village Town Hall in the Mayor's Conference Room.

5. Comments from the Floor

None.

6. Action Items & Agenda Items for Next Meeting, August 25, 2014

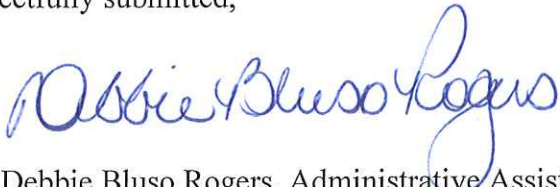
- a. Mr. Ostrowski stated that an Executive Session will be added to the agenda for Monday, August 25, 2014.
- b. Discussion of a communication contact list.

MOTION made by Mr. Clark and seconded by Ms. Skoda to adjourn at 7:40 p.m.

DISCUSSION: NONE

MOTION PASSED UNANIMOUSLY: Ms. Clark (Yea), Mr. Lucas (Yea), Mr. McNerney (Not Present), Mr. Norris (Yea), Mr. Ostrowski (Yea), Ms. Skoda (Yea) and Mr. Taylor (Yea)

Respectfully submitted,



Mrs. Debbie Bluso Rogers, Administrative Assistant



Richfield Joint Recreation District,
Chairperson



Richfield Joint Recreation District,
Secretary