

## RESOLUTION NO. 9-2016

### A RESOLUTION AUTHORIZING AND DIRECTING THE CHAIRPERSON AND THE TREASURER OF THE BOARD OF TRUSTEES TO ENTER INTO AN AGREEMENT WITH CHARLES E. HARRIS & ASSOCIATES, INC.

**WHEREAS**, the Auditor of State on January 13, 2016 issued a Request for Proposals for an engagement related to Richfield Joint Recreation District, including any components and other requirements stated in the Request for Proposals, pursuant to Sections 117.11 and 115.56, Revised Code, for fiscal periods January 1, 2014 through December 31, 2019, and

**WHEREAS**, Charles E. Harris & Associates, Inc., an independent public accountant (IPA) responded to the Request for Proposal and indicated its willingness to perform the engagement related to the Public Office in accordance with terms and conditions set forth in the Request for Proposals; and

**WHEREAS**, the Memorandum of Agreement, the Request for Proposals, the Proposal of the IPA and any written documents supplementing, amending, or incorporating the Request for Proposal, the Proposal of the IPA, and the Memorandum of Agreement constitute the integrated written agreement known as the "Contract" [Attached Auditor of State Memorandum of Agreement and Certification of Compliance with Procurement Requirements]

**WHEREAS**, the IPA shall, in consideration of the payments specified in the Proposal and subject to the requirements of the contract, perform the specified engagement related to Richfield Joint Recreation District.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Richfield Joint Recreation District, County of Summit, State of Ohio:

**SECTION 1.** That the Chairperson and Treasurer be, and they hereby are, authorized and directed to enter into a Memorandum of Agreement with Charles E. Harris & Associates, Inc. for fiscal periods January 1, 2014 through December 21, 2019, substantially in accordance with that attached as Exhibit A.

**SECTION 2.** This Board finds and determines that all formal actions of this Board concerning and relating to this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

**SECTION 3.** This Resolution shall be in full force and effect from and immediately upon its adoption.

04/11, 2016

Date Passed

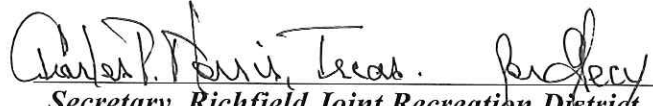


*Chairperson, Richfield Joint Recreation District*  
Board of Trustees

ATTEST:



*Administrator, Richfield Joint Recreation District*



*Secretary, Richfield Joint Recreation District*  
Board of Trustees



# Dave Yost • Auditor of State

## MEMORANDUM OF AGREEMENT

This agreement is entered into as of the 17th day of March, 2016, by and between Charles E. Harris & Associates, Inc. an independent public accountant (IPA), **DAVE YOST**, Auditor of State of Ohio (Auditor) and the Richfield Joint Recreation District, Summit County (Public Office) WITNESSETH:

Whereas, the Auditor of State on January 13, 2016, issued a Request for Proposals for an engagement related to the Richfield Joint Recreation District (SS-LRVL Pool), including any components and other requirements stated in the Request for Proposal, pursuant to Sections 117.11 and 115.56, Revised Code, for fiscal periods January 1, 2014 through December 31, 2019.

Whereas, IPA responded to the Request for Proposals with a formal proposal wherein they indicated their willingness to perform the engagement related to the Public Office in accordance with the items and conditions set forth in the Request for Proposals; and

Whereas, the Auditor of State, in consultation with the Public Office, has determined the IPA has submitted the proposal most advantageous to the Auditor and Public Office;

NOW, THEREFORE, IPA and Public Office do mutually agree as follows:

1. This Memorandum of Agreement, the Request for Proposals, the Proposal of the IPA and any written documents supplementing, amending, or incorporating the Request for Proposal, the Proposal of the IPA, and the Memorandum of Agreement constitute the integrated written agreement of the parties, to be known as the "Contract";
2. The IPA shall, in consideration of the payments specified in the Proposal, and subject to the requirements of the Contract, perform the specified engagement related to the Public Office;
3. Public Office will provide the IPA with such payments, services, and support as are specified in the Request for Proposals; and
4. The Auditor will provide the IPA with such services and support as are specified in the Request for Proposals; and
5. If applicable, pursuant to the agreement of the parties a subcontractor with respect to the Contract will be as stated below. Further, pursuant to the RFP Terms of Engagement and this Contract, the IPA shall be and remain solely responsible to the Public Office and Auditor for the acts the IPA performs or faults of any subcontractor and of any subcontractor's officers, agents or employees, who are deemed to be agents or employees of the IPA to the extent of the subcontract. Each subcontractor shall jointly and severally agree that neither the Public Office nor the Auditor is obligated to pay or to be liable for the payment of any sums due the subcontractor.

Subcontractor Name


Address

Number of Hours

Rate Per Hour

Total Subcontract

IN WITNESS WHEREOF, Auditor, Public Office and IPA have executed this agreement.

  
Legislative Authority or Designee for  
the Richfield Joint Recreation District

  
Date

**John Phillips**

Digitally signed by John Phillips  
DN: cn=John Phillips, o=Charles E. Harris  
& Associates, ou, email=flip4@aol.com,  
c=US  
Date: 2016.04.13 15:05:00 -04'00'

04/13/16

Charles E. Harris & Associates, Inc.

Date

APPROVAL:



Digitally signed by  
wjowen@auditor.state.oh.us  
DN:  
cn=wjowen@auditor.state.oh.u  
s  
Date: 2016.04.13 12:14:08  
-04'00'

Date

Compliance, Auditor of State  
Office of **DAVE YOST**, Auditor of State of Ohio  
In Accordance with Sections 117.11 & 115.56 Revised Code  
(Not valid unless approved by Legal Division)



# Dave Yost • Auditor of State

## Certification of Compliance with Procurement Requirements

This is to certify that, to the best of my knowledge and belief as the appropriate official of the Richfield Joint Recreation District, Summit County, we have complied with all applicable federal, state and local procurement requirements in the selection of the firm Charles E. Harris & Associates, Inc. to perform the audit of the Richfield Joint Recreation District, Summit County, which is the subject of the accompanying contract.

*Sandy Turk*

Richfield Joint Recreation District, Summit County  
Sandy Turk, Fiscal Officer

4-12-16

Date