



**SPECIAL MEETING**

**Thursday, March 30, 2017**

*(Meeting held at United Church of Christ Fellowship Hall)*

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**Call to Order:** The meeting was called to order by Mr. Becker at 6:32 p.m. After the pledge of allegiance, roll was taken by Mr. Norris.

**In Attendance:** Becker, Deluca, Norris, Slifcak and Smith

**Absent:** Fleming and Waszak

**Announcement:**

Mr. Deluca announced that the lowest and best bid for the performance of the tree removal along the main road within Richfield Heritage Preserve (the "Park") was made by Hartman's Tree Service of Richfield. That bid has been accepted. The work is scheduled to be performed starting April 11, and is expected to take up to three (3) days to complete. If necessary to ensure visitor safety during the performance of the work, the Broadview Road gate will be locked and portions of the road will be closed to visitors. During such periods, visitors will have access to those portions of the Park not affected by such work through the Oviatt gate.

**New Business:**

**Hiring an Administrative Coordinator:**

Ms. Slifcak outlined the basic terms of an offer she has proposed to make on behalf of the Board to Judy Soroczak, to serve as Administrative Coordinator on a part-time basis, not to exceed twenty (20) hours per week at the rate of seventeen dollars (\$17) per hour, as more fully set forth in the form of offer letter attached to these minutes as Exhibit A. Ms. Slifcak moved to extend the offer to Ms. Soroczak on terms substantially similar to those set forth in the attached offer letter. Mr. Smith seconded the motion, which was passed by a unanimous voice-vote.

**Hiring a Public Sector Procurement Specialist:**

Mr. Smith outlined the basic terms of an offer proposed to be made to James E. Hardy, CPPO, CPPB, C.P.M., to serve as Public Sector Procurement Specialist on a party-time basis, at the rate of forty-seven dollars (\$47) per hour as more fully set forth in the form of offer letter attached to these minutes as Exhibit B. Mr. Smith moved to extend the offer to Mr. Hardy on terms substantially similar to those set forth in the attached offer letter. Mr. Norris seconded the motion, which was passed by a unanimous voice-vote.

**Appointment of Non-Board Members to the Marketing and Communications Committee:**

Mr. Becker identified several members of the public (Donna Spiegler, Jim McClintock, Karen Smik and Kathy Donchess) who have demonstrated interest in the Park and experience in various forms of communications helpful to promoting public awareness about the Park (including nature and architectural photography, journalism, social media and website management), and have volunteered to serve on and to advise the Marketing and Communications Committee. Mr. Becker mentioned that Mss. Spiegler and Donchess and Mr. McClintock have agreed to serve as social media authors and advisors to the Committee, contributing content in their respective areas of expertise, and that Ms. Spiegler would serve as well as the primary website author and advisor to the Committee. Mr. Smith moved to appoint the persons named above as non-board members of the Marketing and Communications Committee. Mr. Norris seconded, and the motion was passed unanimously in a voice vote.

**Approval of MOU with the Ohio Horseman's Council:**

Ms. Slifcak moved to adopt Resolution 2017-9, in the form submitted to the Board during the March 27, 2017, meeting, approving a memorandum of understanding between the Richfield Joint Recreational District and the Ohio Horseman's Council. Mr. Smith seconded the motion, which was passed unanimously in a voice vote. A copy of the Resolution is attached to these minutes.

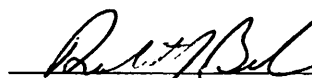
Following brief public discussion, the meeting was adjourned at 6:45 p.m.

Presented by:



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M. Slifcak Vice Chair

Accepted by:



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B. Becker, Chair