



**REGULAR MEETING
MONDAY, SEPTEMBER 25, 2017**

(Meeting held at Richfield Masonic Hall)

WORK SESSION

Call to Order: Meeting was called to order at 6:30 pm by Chairman Bob Becker.

In Attendance: Jeff DeLuca, Bill Smith, Meg Slifcak, Pat Norris, Ralph Waszak, Pat Norris, Rich Fleming

OHC - Trail Update

Molly Eastwood, OHC updated the progress of the trail implementation event held on September 16. She thanked the RJRD Board and volunteers stating expectations were exceeded, even carrying over into the next day. Some of areas of trail will still need additional work with a request to the board for the OOE assistance. An unsolicited donation of \$5000.00 was committed to the OHC by an OHC former Girl Scout toward the equestrian parking lot. The Summer Barn Oviatt Road gate will need to be looked at for repair, and a kiosk with rules need to be posted. Cynthia McWilliams is working on trail signage and markers which must be done before the trails are open to the public for riding. Signage will be completed after working with Park Services and Park Operation committees for decisions on design and placement.

Architect Selection Branding, Gund Hall / WWTP-Engineer

Trustee Slifcak advised the selection of the architect for Gund Hall and engineer for WWTP is in review for ranking by Jim Hardy from the 2017 RFQ candidates. The architect selection for Branding has been postponed.

Volunteer Program, Programming, Fundraising - Roundtable

Roundtable: Trustee Becker began discussion to a planning meeting with partner groups to instill ongoing clear communication of goals, projects and calendar coordination with one another and the Board through 2018. October 9th will be the planning meeting.

Slifcak purposed going to a once a month board meeting, Trustee Smith confirmed one board meeting a month is consistent- with the RJRD bylaws. Recommendation was made for committees to use the extra day to hold their monthly meetings.

The group agreed November would begin the single monthly Board Meeting on the fourth Monday of each month.

Fundraising Committee: Chairman Becker introduced and gave an overview of the briefing memo for a resolution to create a Fundraising Committee to be voted on in new business.

Programming: Becker asked each trustee for their thoughts on the presentation given on last month's presentation by Leigh Whidden, CVNP Friends Group at the September 11 meeting. All concurred the model of the CVNP Friends group was a good methodology for our own friends group to follow. IFriends of Crowell Hilaka would be asked to be the lead partner group in the roles of programming, volunteers and fundraising for the RJRD. All partner groups would still to be involved with these efforts independently as each group has different interest and resources.

Cell Tower Update

Trustee Smith proposed we accept American Tower's 'Rent Holiday' request with the condition we can add amenities to the benefit of the park and is awaiting reply. Trustee Waszak reiterated the board agreed to put a cap on the 'Rent Holiday', Smith said it can still be asked for.

Appropriations Request

Trustee Norris presented a resolution to move funds of \$36,000 from Cash to the General Fund to be available for bill pay in various subcategories of the budget, complying with budget requirements.. The proposal was presented and approved by the Governance committee prior to the meeting. Norris stated the amount could be in excess of the actual needs, any unused funds would go back into the General Fund if not needed. Norris also introduced A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THE TO THE COUNTY AUDITOR. The briefing memo and supporting document has been given to the board for their review and vote at the next meeting.

Gund Hall Rental

Policy details will be presented pending notice of the extension of Certificate of Occupancy permit .

Public Comment:

Tom Rockwood thanked the Board for its hard work and shared he would prefer not to pick up ribbons on the trails and prefer trees work marked with paint for trail blazing.

Lynn Richardson stated FoCH has been modeling their efforts after the CVNP Friends group for the past three years. She also sees the opportunity to be the lead Friends Group as a collaborative effort involving ALL the partners. Richardson explained their acceptance of funds as a 501c-3 must be put towards designated projects, as well as grants being written must be approved by the RJRD Board.. It was clarified that horses and hikers could be on the same trail but their will be designated horse trails. The rope course is on the demolition list. We involve the residents in decision making through the RJRD email list, Facebook, website, and attending meetings. Cynthia McWilliams of the OHC commented, as a 501C-3 the OHC worked with many foundations to raise money, emphasizing collaboration is a must.

REGULAR MEETING 7:38PM**Approval of Minutes**

Motion made by Smith to approve September 11, 2017 minutes, second by Pat Norris.

Vote taken by voice: Aye - Unanimous Two-abstain

Motion passed - minutes approved

Standing Committee Reports

Governance - Fiscal Agent Sandy Turk is preparing a draft 2018 budget to be reviewed at the November Board meeting. Bond update: Trustee Norris has met with a Bond Agent and will advise with results of investigation upon completion. Fiscal Agent update: The board has requested the Village of Richfield to continue acting as the RJRD Fiscal Officer. We are awaiting reply to proceed with next steps to proceed. The Governance Committee is charged with ranking an architectural services provider for Gund Hall, Park Branding and and engineering firm for the Wastewater Treatment Plant. Evaluations are being completed by the Governance Committee, scores to be summarized by Jim Hardy, Procurement Specialist. The branding architect selection is on hold.

Motion by Trustee Slifcak to request the Friends of Crowell Hilaka to discuss with their board to take volunteer coordination, programing and fundraising on behalf of the RJRD. Seconded by Trustee Norris

Discussion: Trustees clarified that this was pertaining to FoCH only and their current MOU agreement would need to be amended.

Roll Call Vote Taken: Yes - Unanimous

Motion Passed

Trustee Slifcak clarified next steps to transpire for Oviatt gates operation, Trustee DeLuca to get quotes.

Announcements:

ANCA Speaker October 9

Woodlands Plan: Goal to have completed by October 23, anyone interested in accompanying to assist in identifying specific areas of discovery are welcome to join in.

Questions & Comments:

Corey Ringle - FoCH Report: Corey stated a wonderful time was had at the Kirby Birthday and thanked the board for approving the event and assisting with access to the facilities. An estimated 200 cars to equal a guesstimate 400 guests were at the FREE friendraiser event. \$572.01 in donations was received through t-shirts and memberships towards making repairs at the park.


Motion to Adjourn Pat Norris, second Jeff DeLuca

Meeting Adjourned 8:17pm

Respectively Submitted by:

Accepted by:

 Date 10-9-17
Judy Soroczak, Administrative Coordinator

 Date 10-9-17
Bob Becker, Chairman

***Abbreviations:**

- BTA - Buckeye Trail Association**
- BW - Baldwin Wallace**
- CVCC - Cuyahoga Valley Career Center**
- CVNP - Cuyahoga Valley National Park**
- EDG - Environmental Design Group**
- MOU - Memorandum of Understanding**
- OOE - Ohio Operating Engineers**
- OHC - Ohio Horseman's Council**
- RFQ - Request for Qualification**
- WWTP - Wastewater Treatment Plant**