



## REGULAR MEETING

**MONDAY, JULY 10, 2017**

*(Meeting held at Richfield Masonic Hall)*

Prior to the meeting a presentation was given by FMD Architects.

### WORK SESSION

Meeting called to order at 6:30pm by Chairman Bob Becker. After the pledge of allegiance the roll call was called by Trustee Smith

*In Attendance:* Trustees Norris, Waszak, Fleming, Becker, DeLuca, Slifcak, Smith

#### **Park Branding-entrance/office**

Trustee Becker introduced thought for the boards discussion- holding off focus on branding due to the extensive time involved in research and development. He asked the board to consider utilizing the CVCC with focus on renovating the interior of the Caretaker/Office-Visitor Center, with minimal uplifting to the outside of the building.. All concurred this was a good financial and timely approach to the facility usage.

#### **Security-FoCH/Cameras**

Presentation given by Bay Pointe Technologies:By Jessy Grimm & Jason Rigo

Becker thanked Bay Pointe for the high mega pixel camera donation being utilized at the front gate to record visitor entry and exits. The guest speakers answered questions from the board as well as the public.

#### **Agreements/MOUs-CVCC, BW**

Trustee Smith updated the CVCC agreement was done and awaiting signing; Verbiage with BW is still being finalized with Professor Stanton.

#### **Building Insurance**

Trustee Waszak updated he is still looking into the security discount.

#### **Public Comment on Work Session - None**

### REGULAR MEETING 7:06PM

***Motion moved meeting minutes of June 12, June 26, July 5, 2017 be approved as circulated.***

***By Smith, second by Slifcak***

*Discussion: None*

Vote taken by the Aye: Norris, Waszak, Becker, DeLuca, Smith - Aye Fleming - Nay

***MOTION PASSED***

#### **Standing Committee Reports**

*Governance* - Trustee Slifcak advised a Governance Committee meeting will be scheduled soon.

*Park Operations* - Trustee DeLuca advised of another successful gathering with work done on the Winter barn, followed by a volunteer tour of the Oviatt Home.

*Park Services* - Trustee Norris updated there was a Park Services meeting prior to the evening's work session. Items discussed: Written guidelines for the park security team; clarification was made by Mayor Beshara regarding Richfield Village Police responding to calls for need at the park, stating 'only dogs off leash' calls would not be responded to; Volunteers should not confront park violators but should call police; Discussion was had in regards to having a table side by side with FOCH at Richfield Community Day extending the invitation to partner groups.

**Treasurer's Report:** Attached

#### **Unfinished Business**

*MOUs/Agreements* - CVCC, BW - Pending

*Qualifications/Projects* - Becker shared Jim Hardy had received questions from Gannett Fleming in regards to the Dam Criteria Engineer which will be reviewed by Trustee Waszak in order to enter in to negotiation.. Trustee Smith to send out follow up letters to the top three qualifiers of that RFQ. Slifcak advised there will be Governance meeting held to discuss the architect selection.

*Operations* - DeLuca postponed paint projects until paint color decision pending possible branding decisions can be made.

*Infrastructure* - Becker updated awaiting Spectrum appointment for internet hook up to Caretaker building, allowing remote access to security camera..

#### **New Business**

White House - Trustee DeLuca asked the board to tour the home prior to the meeting to start thoughts on what to do with the building. Board members held a brief discussion sharing their viewpoints and knowledge of the building. Lynn Richardson shared her historical knowledge of the building and research to save the building in other ways. All agreed the roof should be tarped to prevent further water damage internally. Becker asked for Park Operations to study the options to arrive at some determination of how to proceed with the building.

***Motion to purchase tarp and labor to assist in covering Oviatt House Roof not to exceed \$2000.00.***

***Made by Norris, second by Smith***

*Vote taken by Roll Call - Unanimous - Yes*

***Motion Passed***

#### **Branding**

Trustee Becker shared sign materials he viewed in Hocking Hills. DeLuca inquired about logo use leading to discussion of logo and branding for RJRD and RHP. All agreed it is too early to discuss branding until we get into developing the park and its story more. The board agreed to continue focus on fixing up the park as the priority.

#### **Announcements**

FMD Presentation July 17, 2017 SPECIAL MEETING

Governance Committee - Meeting of the Whole TBA

Beth Sanderson shared a list of projects FOCH is allocating funds to cover (attached)

Lynn Richardson shared the FOCH report (attached)

OHC has selected a project leader Greg Monsanty PE.

Becker and DeLuca clarified with Beth Sanderson, FOCH would cover the expense of product and labor in Amity wall shoring.

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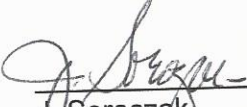
Work Session/Special Meeting


***Motion to adjourn by Slifcak, second by Norris  
All in favor by the word Aye: Unanimous - yes***

**Meeting Adjourned at 8:29pm**

Respectively Submitted by:

Accepted:

 Date: 8-4-17  
J. Soroczak  
Administrative Coordinator

 Date: 8-4-17  
B. Becker  
Chairmen

**\*Abbreviations:**

BTA - Buckeye Trail Association  
BW - Baldwin Wallace  
CVCC - Cuyahoga Valley Career Center  
CVNP - Cuyahoga Valley National Park  
EDG - Environmental Design Group  
MOU - Memorandum of Understanding  
OOE - Ohio Operating Engineers  
OHC - Ohio Horseman's Council  
RFQ - Request for Qualification  
WWTP - Wastewater Treatment Plant  
ANCA - Assoc .of Nature  
Center Administrators



**From:** Pat Norris <pnorris@rjrd.org>

**To:** Pat Norris <cpatnorris@aol.com>

**Subject:** Fwd: Treasurer's Summary Report for the Month of May

**Date:** Mon, Jul 10, 2017 1:39 pm

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Charles P. "Pat" Norris, CTP  
Trustee, Treasurer to the Board  
Chair, Park Services Committee  
Richfield Joint Recreation District

----- Forwarded message -----

**From:** Pat Norris <cpatnorris@aol.com>

**Date:** Mon, Jul 10, 2017 at 12:58 PM

**Subject:** Treasurer's Summary Report for the Month of May

**To:** [CPatNorris@aol.com](mailto:CPatNorris@aol.com), [pnorris@rjrd.org](mailto:pnorris@rjrd.org)

Our beginning total cash balance for the month of May 2017 was \$3,388,745.00. Total revenues for the month totaled \$4,661; expenditures totaled \$221,675.00, leaving an ending total cash balance for the month of May of \$3,388,745.00.

Detail is as follows:

Revenue for the General Fund totaled \$2,167.00, consisting of \$997.00 in property tax rollbacks, \$875.00 in cell tower income and interest income of \$295.00.

Expenditures for the General Fund totaled \$221,675.00, consisting mainly of road and sewer repair and maintenance \$23,000.00 and 5,900.00 in payroll expense. The balance is made up of Auditor fees, rubbish disposal fees, utilities, fuel, office expense and payroll services. There are encumbrances of \$28,239 for insurance, legal services, utilities, payroll, office expense, maintenance/repair, equipment, and miscellaneous charges.

Revenue for the Capital Improvement Fund was -0-, while Expenditures were \$21,156.00 for fees to EDG. Encumbrances are \$8,967.00 for consulting services and miscellaneous equipment.

Revenue for the Bond Retirement Fund was \$2,494.00 in property tax rollback. Expenditures were \$169,000 for principal and interest payments on our Bonds and a small fee to the County Auditor.

We have roughly \$2,770,000 remaining in our bond funds, with roughly \$1,735,000 anticipated as our 85% target spend by the end of June 2018.

Respectfully submitted,

p.

Charles P. "Pat" Norris, CTP  
330-659-0595

In God We Trust

# Friends of Crowell Hilaka

## Report to the Richfield Joint Recreation District

Monday, July 10, 2017

### **Invasive Plant Removal (Work Plan):**

- Made a record of the remaining Garlic mustard locations and will monitor for re-appearance next year.
- Next to go to seed is Barberry. Will be digging out as much as possible before it goes to seed. This is a slow process due to the thorns. FoCH members of the Clean and Green team took out a large bank of Barberry near the Adirondack worksite. Soon we will be starting to remove along the Lower Lake Trail.
- Purple loosestrife starting to flower. FoCH has dug out a couple stalks by the roots, bagged, and removed. We will continue to monitor.
- Discovered the appearance of a potential problem. Thin orange vines that looks like silly string on low-growing plants by Lake Linnea. Dr. Stanton identified as Dodder. Consulted with Ohio Invasive Plant Council. There is an invasive type that has not been identified in Ohio. This may be native, but we will have to wait until it flowers to confirm. send a sample to a lab for microscopic analysis.

### **Trails Monitors (Work Plan):**

- FoCH would like to extend the wood chips along Storybook Trail.
- We are working on the logistics of getting a dump truck to bring the amount needed to a workable staging site.

### **Allocations (Pending RJRD board acceptance, the FoCH board will allocate funds for the following projects):**

- Emergency stabilization of the front wall of Amity House as recommended by Tim Franklin.
- Set up of MiFi hot spots for security cameras, including the monthly service charge for one year.
- Map boxes to be installed on the two free-standing bulletin boards at north and south parking lots.
- Lock box to be mounted on the Pack Out Garage for monitoring equipment and identification vests for volunteers working on approved projects outside of the Saturday Clean & Green times.
- FoCH is also interested in funding the conversion of Seely Cabin to a pavilion. If this is something the RJRD board would like to consider at this time, we would be happy to begin discussion.

### **Interpretive Signboards:**

- We have selected Northcoast Signworks to manufacture and install the four signs.
- We have sites proposed for placement that need reviewed by Park Services Committee.
- Laura Kirby is back in touch due to photo credits and is very pleased with all the work being done!

### **Friendly Presence:**

- FoCH has been trying to keep a "Friendly Presence" around the park whenever possible, which puts us in a position to explain to visitors that certain sites are off limits.
- Most people are nice. Some get defensive. We need to know what to do in these cases.
- Guidelines for Neighborhood Watch say work with the governing authority and local police.
- Kirby House front door opened; re-secured by Tom Rockwood.

### **General Volunteer Efforts:**

- Promoting and participating in Trustee DeLuca's Clean and Green initiative
- Mowing around Summer Horse Barn and Kirby Mill
- Clean up of Mabel Smith shelter, trimmed back brush and re-planted grass in back

**Next FoCH Membership Meeting is Tuesday, July 18<sup>th</sup> at 7pm at Gund Hall (Hike at 6pm)  
Evolution and History of the Buckeye Trail by Randal Roberts (All are welcome)**

