



## **Work Session & Regular Meeting**

**Monday, December 12, 2016**

*(Meeting Held at the Village of Richfield Town  
Hall, Council Chambers)*

### **Call to Order:**

The Work Session & Regular Meeting of the RJRD Board of Trustees was "Called to Order" at 6:30 p.m. by Chairperson Mr. Cugini. Following the Pledge of Allegiance, Roll Call was taken by the Administrator.

### **In Attendance:**

Mr. Bob Becker  
Ms. Kelly Clark  
Mr. Dominic Cugini  
Mr. Rich Fleming  
Mr. Ralph McNerney  
Mr. Pat Norris  
Mr. Bill Taylor

Mr. Keith Shy, Capital/Public Improvements Consultant/Manager  
Mrs. Debbie Bluso Rogers, Administrator

## **Work Session:**

### **Revenue Advisory Group:**

Mr. Norris provided an overview of his recommendation that was sent to the full board as part of their agenda package. In response to discussion, Norris stated that the group would be "free form and members would cycle in and out on an as-needed basis." Norris stated that the group would utilize as many as eight (8) contributors, depending on the topic at hand and that they would likely meet more often than the governance committee. Norris would chair the advisory group and would report through the Governance Committee.

**Fish Relocation & Lower Lake:**

Before making any final decisions, it was determined that more assessments were required on the lower lake and dam. The next step is a hydrologic and hydraulic study [H&H]. This would not require the lowering of the lake. This was for first discussion with formal action anticipated at the next regular meeting.

Trustee Becker strongly recommended that the lake be lowered to prevent freeze and thaw on the concrete. It was also stated that the lake valve is not operational. This could be a good time to completely lower the lake to assess the problem. Lowering the lake would require fish relocation. River Reach Construction was contacted to provide a quote for lowering the lake and overseeing the assessment of the lake valve. Becker stated that he has not made an inspection of the valve and posited that it could be off the track or an issue with the screw. A letter of agreement was received and reviewed by Legal Counsel from the Metro Parks regarding the removal and relocation of the fish. Metro Parks would catch the fish and relocate them to a Metro Park lake in exchange for the fish.

**2017 Education, Recreation, Preservation and Conservation Programs:**

Trustee Clark presented an overview of the possible 2017 programs for the district and respectfully requested that the tentative list of programs be considered and first discussion waived so formal action could take place during regular business citing the positive discussion held with Richfield Township for a winter festival. The Park Services Committee recommended the list of programs with a vote by the committee 2/3.

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**Regular Meeting:**

**Approval of Minutes:**

**November 28, 2016:**

Dispensing with the formal reading of the minutes, the Chair heard no changes or corrections to the minutes.

**MOTION** made by Mr. Cugini and seconded by Mr. Becker to approve the **November 28, 2016 Regular Meeting Minutes** as presented.

**DISCUSSION:** None

**MOTION PASSED BY THE MAJORITY PRESENT:** Mr. Becker (Yea) Ms. Clark (Yea), Mr. Cugini (Yea), Mr. Fleming (Abstain), Mr. McNerney (Yea), Mr. Norris (Yea), and Mr. Taylor (Yea)

**Standing Committee Reports**

**Capital Projects Committee:**

**Approval of Capital Projects Committee Minutes: November 28, 2016:**

Dispensing with the formal reading of the minutes, the Chair heard that Trustee Becker submitted changes in advance of the meeting and the minutes reflected those changes.

**MOTION** made by Mr. Becker and seconded by Mr. Cugini to approve the November 28, 2016 Capital Projects Committee Meeting Minutes as presented.

**DISCUSSION:** None

**MOTION PASSED BY THE MAJORITY PRESENT OF THE COMMITTEE:** Mr. Becker (Yea) Mr. Cugini (Yea), Mr. McNerney (Abstain)

**Governance Committee:**

The next meeting is Tuesday, December 27, 2016 at 5:30 p.m. unless there is not a quorum due to the holiday.

**Approval of Governance Committee Minutes: November 29, 2016**

Dispensing with the formal reading of the minutes, the Chair heard no changes or corrections from the Committee Members.

**MOTION** made by Mr. Cugini and seconded by Mr. Taylor to approve the November 29, 2016 Governance Committee Meeting Minutes as presented.

**DISCUSSION:** None

**MOTION PASSED UNANIMOUSLY BY THE GOVERNANCE COMMITTEE:** Mr. Cugini (Yea), Mr. Norris (Yea), Mr. Taylor (Yea)

**Approval of Governance Committee Minutes: December 6, 2016**

Dispensing with the formal reading of the minutes, the Chair heard no changes or corrections from the Committee Members

**MOTION** made by Mr. Cugini and seconded by Mr. Norris to approve the December 6, 2016 Governance Committee Meeting Minutes as presented.

**DISCUSSION:** None

**MOTION PASSED UNANIMOUSLY BY THE GOVERNANCE COMMITTEE: Mr. Cugini (Yea), Mr. Norris (Yea), Mr. Taylor (Yea)**

**Third Discussion Resolution 21-2016 RJRD Conflict of Interest and Accountability Policy and Code of Ethics:**

**MOTION** made by Mr. Cugini and seconded by Ms. Clark to adopt Resolution 21-2016, A Resolution Adopting the RJRD Conflict of Interest and Accountability Policy and Code of Ethics.

**DISCUSSION: None**

**MOTION PASSED UNANIMOUSLY: Mr. Becker (Yea) Ms. Clark (Yea), Mr. Cugini (Yea), Mr. Fleming (Yea), Mr. McNerney (Yea), Mr. Norris (Yea), and Mr. Taylor (Yea)**

**Park Operations Committee:**

Trustee Taylor reported that Barberton Tree Service completed the take down of some dead, dying and diseased trees. First Energy has resolved the power outage issue. Snow plowing will be done by volunteers.

**Park Services Committee:**

Trustee Clark thanked all the advisors and volunteers for their dedication and hard work during 2016.

**MOTION** made by Ms. Clark and seconded by Mr. McNerney to approve the list of 2017 tentative programs as presented in the December 9, 2016 Briefing Memo.

**DISCUSSION: None**

**MOTION PASSED UNANIMOUSLY: Mr. Becker (Yea) Ms. Clark (Yea), Mr. Cugini (Yea), Mr. Fleming (Yea), Mr. McNerney (Yea), Mr. Norris (Yea), and Mr. Taylor (Yea)**

**MOTION** made by Ms. Clark and seconded by Mr. McNerney to appropriate \$1000.00 in 2017 to partner with Richfield Township to revive the Snowbird Festival that will now be known as Winterfest that will take place in February, 2017.

**DISCUSSION: None**

**MOTION PASSED UNANIMOUSLY: Mr. Becker (Yea) Ms. Clark (Yea), Mr. Cugini (Yea), Mr. Fleming (Yea), Mr. McNerney (Yea), Mr. Norris (Yea), and Mr. Taylor (Yea)**

**Treasurer's Report:**

No report.

**Administrator's Report:**

A property near Richfield Heritage Preserve has submitted an application to Richfield Township Board of Zoning and Appeals. This is Case 625-16 and the property owner is requesting a variance to create two lots that are less than the required minimum net lot area. The property is located on the corner of Oviatt Road and Dunheath in the Secluded Highlands subdivision. The meeting is scheduled for December 19, 2016 at 6:30 p.m. Trustees were invited to attend.

Trustees were requested to respond with their intention to attend the Richfield Chamber of Commerce Annual Banquet on Thursday, January 12, 2017. The payment and RSVP is due prior to the next regular meeting so notification of attendance is required before the end of the month.

**Special Committee Reports:**

No report.

**Special Orders:**

**MOTION** made by Mr. Becker and seconded by Mr. Norris to relocate fish from the lower lake using a qualified professional ideally for free or not to exceed \$3000.00 from the operating funds as soon as possible.

**DISCUSSION: McNerney advocated not to spend any money.**

**MOTION AMENDED** made by Mr. McNerney and seconded by Mr. Cugini to not appropriate money for fish relocation from the lower lake.

**DISCUSSION: None**

**MOTION TO AMEND PASSED BY THE MAJORITY PRESENT: Mr. Becker (Yea) Ms. Clark (Nay), Mr. Cugini (Yea), Mr. Fleming (Yea), Mr. McNerney (Yea), Mr. Norris (Yea), and Mr. Taylor (Yea)**

**MOTION PASSED BY THE MAJORITY PRESENT: Mr. Becker (Yea) Ms. Clark (Nay), Mr. Cugini (Yea), Mr. Fleming (Yea), Mr. McNerney (Yea), Mr. Norris (Yea), and Mr. Taylor (Yea)**

**Unfinished Business:**

None

**New Business:**

Chairperson Cugini stated that RJRD has met all the BTA requirements in the agreement.

**MOTION** made by Mr. Cugini and seconded by Mr. Norris to accept a donation from the Buckeye Trail Association in the amount of \$23,000.00.

**DISCUSSION:** None.

**MOTION PASSED UNANIMOUSLY:** Mr. Becker (Yea) Ms. Clark (Yea), Mr. Cugini (Yea), Mr. Fleming (Yea), Mr. McNerney (Yea), Mr. Norris (Yea), and Mr. Taylor (Yea)

**Announcements:**

Mr. Cugini announced that the Administrator has accepted a full-time position with the Village of Richfield as the Mayor's Executive Assistant, Human Resources, Policies and Records Coordinator. Mrs. Bluso Rogers will continue as the RJRD Administrator in a limited capacity for the time being. Mr. Cugini stated his thanks and appreciation for the Administrator's hard work and dedication.

Mr. Cugini announced that effective December 1, 2016, Mr. Keith Shy's contract expired.

**MOTION** made by Mr. Becker and seconded by Mr. Norris to go out of order.

**DISCUSSION:** None.

**MOTION PASSED UNANIMOUSLY:** Mr. Becker (Yea) Ms. Clark (Yea), Mr. Cugini (Yea), Mr. Fleming (Yea), Mr. McNerney (Yea), Mr. Norris (Yea), and Mr. Taylor (Yea)

**Action Items & Agenda Items:**

The next meeting scheduled for Monday, December 26, 2016 has been cancelled. There were no action items or agenda items submitted by the Board.

**Comments from the Floor:**

The Chair recognized Mayor Beshara. Mayor Beshara stated that the ATV that RJRD contributed for is ready to be put in use. The Fire Department will contact the Administrator to

arrange a preview. There is a free concert at Masonic Hall for all to enjoy holiday music. The Mayor wished all a happy and merry holiday season.

The Chair recognized Molly Eastwood. Molly Eastwood, Granger Township, stated her thanks and appreciation to the Board and brought homemade sugar cookies for the Board.

The Chair recognized Corey Ringle, FOCH. Corey Ringle, Shaker Heights, thanked the Board and invited all to the December 20, 2016 Membership meeting to hear the "state of the union" for FOCH.

**Executive Session:**

**MOTION** made by Mr. Cugini and seconded by Ms. Clark to go into Executive Session at 7:25 p.m. to consider the appointment and employment of a public employee per ORC 121.22(g).

**DISCUSSION: None.**

**MOTION PASSED BY ROLL CALL VOTE: Mr. Becker (Yea) Ms. Clark (Yea), Mr. Cugini (Yea), Mr. Fleming (Yea), Mr. McNerney (Yea), Mr. Norris (Yea), and Mr. Taylor (Yea)**

**Also in attendance: Mrs. Debbie Bluso Rogers and Mayor Bobbie Beshara**

**Mr. Cugini announced that there would be no formal action taken following the Executive Session.**

The Board of Trustees came out of Executive Session at 8:13 p.m. after motion to come out of Executive Session was made by Ms. Clark and seconded by Mr. Norris.

**Adjournment:**

Ms. Clark made motion to adjourn seconded by Mr. Cugini at 8:16 p.m.

Respectfully submitted,

Debbie Bluso Rogers, Administrator to RJRD Board

  
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Richfield Joint Recreation District,  
Chairperson

  
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Richfield Joint Recreation District,  
Secretary

**THE CAPITAL PROJECTS AND GOVERNANCE COMMITTEE  
MEETING MINUTES FOLLOW THE RJRD RECORD OF  
PROCEEDINGS**