



Regular Meeting  
January 26, 2022

**Call To Order:** The Board met at the Lodge at Richfield Heritage Preserve. The meeting was called to order at 6:30pm by Anita Gantner, Board Chair. Meeting was rescheduled due to heavy snow on January 24, 2022.

**Roll Call:** Sandy Apidone, Mike Selig, Mark Robeson, Anita Gantner, Maureen McGinty

**Excused absence:** David Wehner and Jeff Deluca

**Also in attendance:** Park Director David Green, Volunteer Coordinator Susan Czaplicki, and approximately 12 attendees.

**Work Session**

**Duffy Property** – Discussion regarding the 40-acre Duffy property on Wheatley Road. Andy McDowell and Robin Christensen from Western Reserve Land Conservancy reported the Conservancy is interested in donating the Duffy property to RJRD. Discussion regarding two structures and an oil well on the property.

**Revised 2022 Operating Budget** – David Green submitted a revision to the 2022 Operating Budget. Discussion included purchase orders, legal fees, and salaries.

**New Standing Committees** – No discussion

**Lodge Exclusive Caterer** – Discussion regarding A Taste of Excellence’s proposal. Ms. McGinty commented A Taste of Excellence didn’t come through with putting up money for improvements to the Lodge. Mr. Robeson commented on the lack of details in sales and marketing in the proposal. Discussion regarding the cost per plate, and advertising on The Knot. Discussion regarding a preferred caterers list and a wish list of improvements to the Lodge.

**Public Comments on Work Session:**

Mr. Flanagan stated the Lodge is not listed on the Village website. Ms. Philipbar will follow up with the mayor.

Ms. Bowman reported Richfield Heritage Preserve will be listed on the National Park Service Network of Freedom.

**Regular Meeting**

**Approval of Minutes**

December 20, 2021, and January 13, 2022, meeting minutes were approved as they stand by voice vote which was unanimous.

**Standing Committee Reports**

**Governance**

Ms. Gantner reported board members are 60% compliant on Sunshine Laws

**Capital Projects**

Mr. Green reported the park received one quote for The Lodge HVAC RFP. Ms. Gantner stated Mr. Deluca will reach out to the contractors who did not respond. Mr. Green gave updates regarding dam construction.

Upper Dam Wall: Approved Change Directive #001, not to exceed \$40,350 was turned into Change Order # 005 in the amount of \$22,996.31.

Lower Dam Voids: Approved Change Directive #002, not to exceed \$12,400 was turned into Change Order #006 in the amount of \$8,102.92.

**Fundraising/Advocacy**

Discussion regarding an active fundraising group this year and potential grants

**Administration Report**

None

**Park Director Report**

Mr. Green called Chris Moore to assist with snow removal at the park. Mr. Green reported there is a leak in The Lodge restroom due to an ice dam on the roof.

**Volunteer Coordinator Report**

RHP Volunteer Coordinator Susan Czaplicki gave updates on volunteer's accomplishments at the park: a new water heater and chandelier were installed at The Lodge, structures: latrine #7 was removed by volunteers, Ohio Operating Engineers removed one Adirondack unit, and volunteers assisted with snow removal.

**Friends Report**

Ms. Ringle reported on Winter Wonders events and upcoming hikes and events. Ms. Ringle reported the mill wheel construction is completed and in storage. The Friends received a \$10,000 donation from the Dorn Foundation.

**Oviatt House Inc.**

Ms. Bowman stated OHI reports will be quarterly. OHI removed carpeting, dry wall, duct work, and fixtures from Oviatt House. Ms. Bowman reported the basement is in good shape and dry.

Mr. Green reported Ohio Operating Engineers assisted with snow removal in advance of a board meeting.

Discussion regarding Nason Landscaping. Mr. Green will come up with a backup plan for snow removal.

**Lodge Report**

Ms. Green gave three tours to clients, one tour to a vendor, and booked two weddings. Ohio Hardwood Furniture is hosting a showcase at The Lodge.

**Treasurer Report**

Ms. McGinty gave a brief update on the budget. Ms. Gantner reported the park will have a full audit vs a partial audit in 2022.

**Special Orders**

None

**Unfinished Business**

**Move to amend Resolution 02-2022**  
**A resolution to adopt the revision of the 2022 operating budget**  
**MOTION by:** Ms. McGinty and seconded by Mr. Robeson  
**DISCUSSION:** None  
**MOTION PASSED:** Vote was taken by voice which was unanimous

**Resolution 03-2022**  
**A resolution to adopt the revision of the Standing Committee Policy**  
**MOTION by:** Mr. Robeson and seconded by Ms. McGinty  
**Discussion:** None  
**VOTE:** Vote was taken by voice, which was unanimous

**Fundraising/Grant Writing Committee:** Mike Selig Chair, Dave Wehner, Mark Robeson  
**VOTE:** Vote was taken by voice, which was unanimous  
**Operations and Capital Improvements Committee:** Jeff Deluca Chair, Maureen McGinty, Sandy Apidone  
**VOTE:** Vote was taken by voice, which was unanimous  
**Governance Committee:** Dave Wehner Chair, Jeff Deluca, Mike Selig  
**VOTE:** Vote was taken by voice, which was unanimous  
**Marketing and Communications Committee:** Mark Robeson Chair, Sandy Apidone, Maureen McGinty  
**VOTE:** Vote was taken by voice, which was unanimous

**MOTION to extend Shari Green’s contract through December 31, 2022**  
**MOTION by:** Ms. McGinty and seconded by Ms. Apidone  
**DISCUSSION:** None  
**MOTION PASSED:** Vote was taken by voice, which was unanimous

**Announcements:**

Sue Ann Philippbarr presented the park with a check of \$30,000 from the Mayor, Village of Richfield, and Village Council to be used for purposes of improving HVAC and ventilation system in The Lodge.  
 Ms. Gantner reported Don Laubaucher asked to delay the Township voting on their contribution to get more educated on the process.

**Questions and Comments from the Floor:**

Comments regarding grants and the status of strategic planning

**Agenda & Action Items:**

None

**Adjournment:**  
**MOTION by:** Ms. McGinty and seconded by Ms. Apidone to adjourn the meeting at 8:11pm  
**MOTION PASSED:** Vote was taken by voice, which was unanimous

Submitted:

Accepted by:

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Susan Czaplicki, Volunteer Coordinator

Anita Gantner, Board Chair