



Regular Meeting  
December 20, 2021

**Call To Order:** The Board met at the Lodge at Richfield Heritage Preserve. The meeting was called to order at 6:30pm by Anita Gantner, Board Chair.

**Roll Call:** Mike Selig, Jeff Deluca, Anita Gantner, Maureen McGinty, Mark Robeson, Sandy Apidone

**Excused absence:** Art Gonzales

**Also in attendance:** Park Director David Green, Volunteer Coordinator Susan Czaplicki, and approximately 5 attendees.

**Work Session**

**2022 Budget:**

Discussion regarding the 2022 Budget and consideration of an increase in the budgeted amount for Mr. Hanna.

**Event Coordinator Contract Extension:**

Discussion regarding extending Shari Green's contract through March 31, 2022.

**Public Comment on Work Session:**

An attendee requested a copy of the budget proposal.

**Regular Meeting**

**Approval of Minutes**

**MOTION by:** Ms. McGinty and seconded by Mr. Deluca to approve the November 22, 2021 Regular Meeting Minutes.

**DISCUSSION:** Ms. Gantner stated an RFP is needed for exclusive caterers only, an RFP is not needed for preferred caterers.

**MOTION PASSED:** Vote was taken by voice, which was unanimous.

**MOTION by:** Mr. Selig and seconded by Mr. Deluca to approve the December 14, 2021 Special Meeting Minutes.

**DISCUSSION:** None

**MOTION PASSED:** Vote was taken by voice, which was unanimous with the exception of Ms. Apidone's abstention.

**Standing Committee Reports:**

**Governance:**

Ms. Gantner stated RJRD Board members are working on the Sunshine Law course.

**Capital Projects:**

Mr. Deluca gave an update on dam construction and discussed a no cost change order to extend the completion date. Mr. Green displayed an ODNR plaque that will be installed at the lower dam.

**Fundraising/Advocacy:**

No report. Ms. Gantner stated Ms. Whelan is working on a spreadsheet of grants and agencies. Discussion regarding if the park is a NOPEC member.

**Administration Report:**

Mr. Green reported the park is receiving donations. Ms. Gantner stated the donations button is more prominent on the RHP website. Ms. McGinty inquired about the status of a donation box at the park. Mr. Green stated they interviewed two more applicants for the Administration Coordinator position.

**Park Director Report:**

Mr. Green discussed storm damage and clean up during the past month. Mr. Green stated the Boat House garage door was installed using a donation from Jennifer Douglas. Mr. Green stated some donations were earmarked for Capital Improvement and asked the board if they had preferences regarding how those donations could be used. Ms. Apidone inquired about the status of the Strategic Plan. Mr. Green stated the Cleveland Metroparks partnership went through for Rising Valley and we plan to utilize Metroparks staff to assist with strategic planning.

**Volunteer Coordinator Report:**

Ms. Czaplicki reported RHP volunteers applied a 2<sup>nd</sup> coat of paint to the Lodge kitchen, removed vegetation from the fence line, completed the Lodge butcherblock countertop project. Mr. Deluca commented on work done on the lift station and Lodge water pipes. Ms. Czaplicki thanked the board and Mr. Green for their support.

**FOCH Report:**

Ms. Ringle reported the TLC crew had 60 hours this month, and on the Winter Wonders mini events.

**Treasurers Report:**

Ms. McGinty stated we are looking good, and we are where we should be for the year.

**Special Orders:**

Mr. Green stated a light fixture was purchased for the Lodge and paid for with a donation. Ms. Apidone stated a hot water tank will be donated by residents.

**Unfinished Business:**

None

**New Business:**

**Resolution 16-2021**

**To adopt the proposed Operating Budget for calendar year 2022 for one RJRD as provided.**

**MOTION made by:** Ms. McGinty and seconded by Mr. Deluca

**DISCUSSION:** Mr. Selig inquired how we could increase the budgeted amount for Bill Hanna.

**MOTION PASSED BY ROLL CALL VOTE:** Mr. Selig (No), Mr. Deluca (Yea), Ms. McGinty (Yea), Mr. Robeson (Yea), Ms. Apidone (Abstain), Ms. Gantner (Yea)



**Resolution 17-2021**

**To extend Shari Green's, Event Coordinator contract by three months, with an expiration date of 03/31/22**

**MOTION made by:** Mr. Robeson and seconded by Mr. Deluca

**DISCUSSION:** None

**MOTION PASSED BY ROLL CALL VOTE:** Mr. Selig (Yea), Mr. Deluca (Yea), Ms. McGinty (Yea), Mr. Robeson (Yea), Ms. Apidone (Yea), Ms. Gantner (Yea)

**Resolution 18-2021**

**Motion to extend Northstar Contracting's request for a no cost time extension of the Phase II Dam renovation contract from the final completion date of 12/31/2021 to be extended to 03/31/2022 for substantial completion and to 05/31/2022 for final completion.**

**MOTION made by:** Mr. Deluca and seconded by Mr. Selig

**DISCUSSION:** None

**MOTION PASSED BY ROLL CALL VOTE:** Mr. Selig (Yea), Mr. Deluca (Yea), Ms. McGinty (Yea), Mr. Robeson (Yea), Ms. Apidone (Yea), Ms. Gantner (Yea)

**Announcements:**

Ms. Gantner stated Richfield Chamber of Commerce recognized Richfield Heritage Preserve for a Beautification Award.

**Questions/Comments From the Floor:**

Ms. Philippbar congratulated the park for receiving the Beautification Award and stated it's a testament to the hard work. She inquired about additional outdoor lighting between the Lodge and the parking lot, and suggested the park contact Brian Frantz at the Village.

**Agenda & Action Items:**

Mr. Deluca would like to discuss the Strategic Plan and 2022 goals at the next meeting.

**Executive Session:**

**MOTION by:** Ms. Apidone and seconded by Mr. Deluca to enter into executive session to consider the employment of a public employee per ORC 121.22(G)(1) at 7:49PM

**FURTHER DISCUSSION:** None

**MOTION PASSED BY ROLL CALL VOTE:** Mr. Selig (Yea), Mr. Deluca (Yea), Ms. Gantner (Yea), Ms. McGinty (Yea), Ms. Apidone (Yea), Mr. Robeson (Yea)

**MOTION by:** Mr. Deluca and seconded by Mr. Robeson to exit the executive session at 9:02PM

**DISCUSSION:** None

**MOTION PASSED:** Vote taken by voice Yea, which was unanimous.

**Adjournment:**

**MOTION by:** Ms. Apidone and seconded by Mr. Deluca to adjourn the meeting at 9:03PM

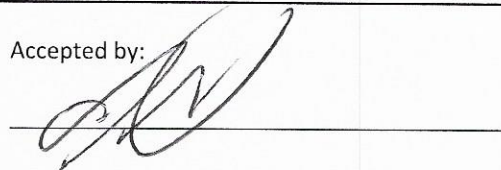
**MOTION PASSED:** Vote taken by voice Yea, which was unanimous

Submitted:



Susan Czaplacki, Volunteer Coordinator

Accepted by:



Anita Gantner, Board Chair

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1. The first part of the report is a general introduction to the subject of the study. It discusses the importance of the problem and the objectives of the study.

2. The second part of the report is a detailed description of the methods used in the study. It includes a description of the experimental design, the subjects, the materials, and the procedures.

3. The third part of the report is a presentation of the results of the study. It includes a description of the data collected and the statistical analysis of the data.

4. The fourth part of the report is a discussion of the results of the study. It discusses the implications of the findings and the limitations of the study.

5. The fifth part of the report is a conclusion. It summarizes the main findings of the study and provides a final statement on the importance of the research.

6. The sixth part of the report is a list of references. It includes a list of the books, articles, and other sources used in the study.

7. The seventh part of the report is an appendix. It includes a list of the tables, figures, and other materials used in the study.