



**Regular Meeting with Work Session  
November 23, 2020**

**Call to Order:** The Board met virtually due to the COVID-19 pandemic per House Bill 197. The meeting was called to order at 6:30 p.m. by Bob Becker, Board Chairperson.

**Roll Call:** Bob Becker, Cindy Lombardo, Jeff Deluca, Sandy Apidone, Maureen McGinty, and Art Gonzales. Pat Norris joined the meeting at 6:32 p.m.

**Also in Attendance:** Park Director David Green, Administrative Coordinator Mindy Remec, and approximately 23 attendees.

**Work Session**

**Gund Hall Name:**

Ms. Apidone introduced discussion on changing the name of Gund Hall to The Lodge. Trustee discussion included leaving the option open to rename the building if a large donor comes forward and timing for requests of continued financial support from the Gund Foundation.

**2021 Budget:**

Mr. Becker introduced discussion on the 2021 budget, which focused on the Operations fund. Trustees discussed line items in the budget and potential areas money could be saved and areas where the fiscal agent has requested additional guidance from the board. Trustees also discussed advertising Gund Hall to create revenue. Trustees will send comments to Mr. Green to develop the budget for further discussion and approval at the December meeting.

**Public Comments on Work Session:**

Ms. Karen Smik requested information on the name change discussion for Gund Hall which trustees answered.

**Regular Meeting**

**Approval of Minutes:**

**MOTION by:** Ms. Lombardo and seconded by Mr. Deluca to approve the October 26, 2020 Meeting Minutes as presented.

**MOTION PASSED: Vote taken by voice, which was unanimous**

**MOTION by:** Ms. Lombardo and seconded by Mr. Deluca to approve the November 16, 2020 Meeting Minutes as presented.

**FURTHER DISCUSSION:** Mr. Norris asked if edit requests had been made. Ms. Remec said they had.

**MOTION PASSED: Vote taken by voice, which was unanimous**

**Standing Committee Reports:**

**Governance:** No report.

**Park Operations:**

Mr. Deluca reported the bathroom by the pack out building had been winterized and is no longer in use for the season. Power lines were downed during the recent winter storm and repaired by the power company. Volunteers have been working on cleaning up storm damage and installing heaters, and patching and clearing the perimeter fence. Mr. Deluca thanked the volunteers.

**MOTION by:** Mr. Deluca and seconded by Ms. Lombardo to declare metal folding chairs, a small refrigerator, and dishwasher containers scrap

**FURTHER DISCUSSION:** Mr. Norris offered his assistance hauling the material to the scrapyard.

**MOTION PASSED** Vote taken by voice, which was unanimous

**Park Services:**

Ms. Apidone thanked Jeff for installation of WiFi at Gund Hall. She reported volunteer Mr. Bob Matusek finished the second kiosk near the Oviatt entrance.

**Capital Projects:**

Mr. Gonzales reported Mr. Jim Hardy is reviewing bid materials submitted for phase two of the dam project.

**Special Fundraising Committee Report:**

Mr. Gonzales reported the application was submitted for the Land and Water Conservation Fund Grant. Grants will be awarded in spring 2021. Fundraising volunteers are working to identify additional funding sources for applications in 2021.

**Administration Report:**

Ms. Remec reported receipt of a refund from the Bureau of Workers Compensation. She reported cancellation of events and the extension of online meetings due to the pandemic. Ms. Remec provided information on the Paid Holiday Leave Policy and Leave Request form for trustee discussion under new business.

**Park Director Report:**

Mr. Green reported on the many activities and work accomplishments by partner groups Ohio Horseman's Council and Friends of Crowell Hilaka.

Ms. Lombardo thanked Mr. Green for speaking with board members and partner groups to better understand the history of the park and identify challenges that they are facing.

**Volunteer Coordinator Report:**

Ms. Czaplicki thanked volunteers for their work in the park as well as the following groups who completed service hours: Richfield Cub Scout Pack 3387, North Royalton Boy Scout Troop 526, Girl Scout Troop 70279, North Royalton Key Club, and Revere Key Club.



**Treasurer Report:**

Ms. McGinty reported on expenditures to date.

**New Business:****RHP Branding / Logo / Mood Board:**

Mr. Becker asked the board to take formal action to adopt the branding, logo, and mood board presented last year. This is the logo that has been in use but had not been formally adopted. Additional trustee comments included the purpose of the mood board, and positive feedback received on the logo.

**MOTION by:** Ms. McGinty and seconded by Ms. Apidone to adopt Richfield Heritage Preserve branding, logo and mood board

**FURTHER DISCUSSION:** Ms. Lombardo commented on the need for diversity and inclusion in marketing materials.

**MOTION PASSED Vote taken by roll call:** Mr. Becker (Yea), Ms. Lombardo (Yea), Mr. Deluca (Yea), Mr. Norris (Abstain), Mr. Gonzales (Yea), Ms. Apidone (Yea), Ms. McGinty (Yea)

**Paid Holiday Policy:**

Mr. Becker summarized the Paid Holiday Policy. Ms. Remec provided the holiday schedules for 2020 and 2021, to be included in the approval of the policy.

**MOTION by:** Ms. Lombardo and seconded by Mr. Deluca to approve the Paid Holiday Policy

**MOTION PASSED Vote taken by voice, which was unanimous**

**MOTION by:** Ms. Lombardo and seconded by Mr. Deluca to approve the Employee Leave Request Form

**MOTION PASSED Vote taken by voice, which was unanimous**

**New name for Gund Hall:**

**MOTION by:** Ms. Apidone and seconded by Ms. Lombardo to change the name of Gund Hall to The Lodge and leave the option open to rename the building if a large donor comes forward in the future

**FURTHER DISCUSSION:** Ms. McGinty asked what amount of money would need to be donated to rename the building in the future. Further trustees comments included a minimum of \$500,000 and a request for the fundraising committee to research donation amounts.

**MOTION PASSED Vote taken by roll call:** Mr. Becker (Yea), Ms. Lombardo (Yea), Mr. Deluca (Yea), Mr. Norris (Yea), Mr. Gonzales (Yea), Ms. Apidone (Yea), Ms. McGinty (Yea)

Ms. Lombardo asked about progress to make the Master Plan clearly accessible on the website. Mr. Becker said that this will be done.

**Questions / Comments from the Floor:**

Comments from attendees included questions regarding changing the name of Gund Hall to The Lodge on brochures, cleaning of The Lodge after rentals, and a comment on the master plan process done by Environmental Design Group (EDG).

**Agenda & Action Items:**

Mr. Becker said items for the December 21, 2020 agenda are the budget, employee handbook, and a policy for nuisance animals and asked trustees for additional agenda requests. Ms. Lombardo requested status on the master plan on the RJRD website be added.

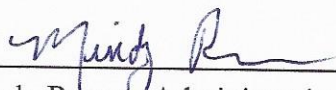
**Adjournment:**

**MOTION by:** Ms. Lombardo and seconded by Ms. Apidone to adjourn the meeting at 7:53 p.m.

**FURTHER DISCUSSION: NONE**

**MOTION PASSED: Vote taken by voice, which was unanimous**

Submitted by:

  
Mindy Remee, Administrative  
Coordinator

Accepted by:

  
Bob Becker, Board Chairperson