



Work Session & Regular Meeting

Monday, November 14, 2016

*(Meeting Held at the Village of Richfield Town
Hall, Council Chambers)*

Call to Order:

The Work Session & Regular Meeting of the RJRD Board of Trustees was "Called to Order" at 6:30 p.m. by Vice Chairperson Mr. McNerney. Roll Call was as follows:

In Attendance:

Mr. Bob Becker
Ms. Kelly Clark
Mr. Dominic Cugini *(Not Present)*
Mr. Rich Fleming
Mr. Ralph McNerney
Mr. Pat Norris
Mr. Bill Taylor

Mr. Bill Hanna, RJRD Counsel to the Board
Mr. Keith Shy, Capital/Public Improvements Consultant/Manager
Mrs. Debbie Bluso Rogers, Administrator

Work Session:

First Discussion Resolution 23-2016: Resolution to make appropriations for current expenses and other expenditures of the RJRD, State of Ohio, during the year ending December 31, 2016 and declaring an emergency:

Mr. Norris presented information regarding the resolution. In a briefing memo from the RJRD Fiscal Agent and the Administrator it outlined the reason for the resolution; i.e. an additional appropriation of \$3150.00 in the Bond Retirement Fund is being requested to cover legal services for special counsel in connection with the preparation of the RJRD's 2015 annual information filing, annual information filing of the audited financial statement with the municipal securities board [MSRB] and filing with the Ohio Municipal Advisory Council

[OMAC]. This will be an annual invoice for bond counsel for the life of the bond [28 years] as well as county auditor's fees.

There were no comments from the Board.

Regular Meeting:

Approval of Minutes:

October 24, 2016:

Prior to the meeting, the Administrator received correction from Mr. Norris. The minutes were corrected as indicated in the email: American Greetings contribution, voting record that appeared on pages 5 and 6. The Administrator noted the receipt and noted that the corrections were made prior to the start of the meeting. The Board received a draft of the minutes on Thursday, November 3, 2016 and were not in receipt of the corrected version due to the time that the corrections were received.

MOTION made by Ms. Clark and seconded by Mr. Taylor to approve the **October 24, 2016 Regular Meeting Minutes** as corrected.

DISCUSSION: None

MOTION PASSED: Mr. Becker (Yea) Ms. Clark (Yea), Mr. Cugini (Not Present), Mr. Fleming (Yea), Mr. McNerney (Yea), Mr. Norris (Yea), and Mr. Taylor (Yea)

Standing Committee Reports

Capital Projects Committee:

Mr. Shy provided a synopsis of the amended report provided by GPD regarding the lower lake and concurred with the recommendation to restrict access. Trustees Norris and Becker opined that lowering the lake would eliminate the leak. They also concurred with the recommendation to lower the lake to reduce freeze and thaw this winter. Mr. Shy stated that the drain valve was broken and recommended that a professional be consulted for this activity. Mr. Shy and the Administrator will contact GPD and River Reach Construction and report back to the board at the next meeting.

Clean Ohio Demolition:

Two reputable firms were contacted and provided with a scope of service. Property visits are anticipated after the upcoming holiday.

Tree Removal:

Barberton Tree Service has a lead time of 3-4 weeks and will notify the Administrator 24-hours in advance of their work schedule. Norris and Becker requested the exact locations of the trees. Mr. Shy stated that reputable firms use GPS coordinates to ensure the correct tree is removed. Mr. McNerney asked if the trees were physically marked and it was stated that trees are not marked in this way. The ODNR representative performed a thorough analysis of the trees and the coordinates. Mr. Norris stated that Mr. Becker has the ability to use GPS on his mobile device.

Gravel:

The roads were tailgated with 411/57 stone combination in the wet and low areas. 150 tons of stone was purchased at a cost of \$4481.00 but there are other areas that still need work. Volunteers are in the process of smoothing out these areas.

Governance Committee:

MOTION made by Mr. Norris and seconded by Mr. Becker to waive the first discussion of Resolution 23-2016.

DISCUSSION: None

MOTION PASSED: Mr. Becker (Yea) Ms. Clark (Yea), Mr. Cugini (Not Present), Mr. Fleming (Yea), Mr. McNerney (Yea), Mr. Norris (Yea), and Mr. Taylor (Yea)

MOTION made by Mr. Norris and seconded by Mr. Becker to adopt Resolution 23-2016 a resolution to make appropriations for current expenses and other expenditures of the Richfield Joint Recreation District, State of Ohio, during the year ending December 31, 2016 and declaring an emergency.

DISCUSSION: None

MOTION PASSED: Mr. Becker (Yea), Ms. Clark (Yea), Mr. Cugini (Not Present), Mr. Fleming (Yea), Mr. McNerney (Yea), Mr. Norris (Yea), and Mr. Taylor (Yea)

Park Operations:

Approval of Committee Meeting Minutes: October 18, 2016

MOTION made by Mr. Taylor and seconded by Ms. Clark to approve the October 18, 2016 Park Operations Committee Meeting Minutes as presented.

DISCUSSION: None

MOTION PASSED: Ms. Clark (Yea), Mr. Fleming (No), and Mr. Taylor (Yea)

Mr. Taylor provided follow-up information relating to the demolition quotes for the Clean Ohio area.

Park Services:

Ms. Clark thanked the Richfield Historical Society and the Cutting Edge for their support and contribution to TOTOTT. A brief status report was provided regarding the national registry application. It was stated that there were large areas in the application that required revision and the deadline of October 20, 2016 to be on the December, 2016 was not met. Citations are still being reviewed and verified. A report will be provided to the Governance Committee for their discussion and recommendation for further action. Copies will be sent to the full board in advance of the Governance Committee.

Approval of Committee Meeting Minutes: October 5, 2016

MOTION made by Ms. Clark and seconded by Mr. McNerney to approved the October 5, 2016 Park Services Committee Meeting Minutes as presented.

DISCUSSION: None

MOTION PASSED: Ms. Clark (Yea), Mr. Fleming (Yea), and Mr. McNerney (Yea)

Approval of Committee Meeting Minutes: November 5, 2016

For the Record of Proceedings, there were no minutes for the meeting due to lack of a quorum.

Administrator's Report:

No report.

Special Committee Reports:

None

Unfinished Business:

MOTION made by Mr. Fleming and seconded by Mr. Taylor by order of the Board of Trustees to restrict access to the mill house, both elevated and basement levels, as recommended by GPD's Concrete Structure Assessment and Structural Condition Assessment Amended Report dated November 8, 2016 until further condition assessments can take place that would ensure public safety and the safety of the Trustees.

DISCUSSION: None

MOTION PASSED: Mr. Becker (Yea), Ms. Clark (Yea), Mr. Cugini (Not Present), Mr. Fleming (Yea), Mr. McNerney (Yea), Mr. Norris (Yea), and Mr. Taylor (Yea)

New Business:

Mr. Fleming distributed a scenario for the Master Plan to the full Board and requested that it be included in future discussions. There were no comments or additional discussion on the matter.

Announcements:

None

Comments from the Floor:

Comments from Residents:

The following residents were recognized by the Vice Chairperson.

Ms. Karen Smik, Richfield Historical Society, read into the record the RHS petition and turned over the petitions to the Administrator.

Ms. Karen Smik, Richfield Resident, stated the park is not a warm or welcoming place due to the negative image of the rules and regulations and unfriendly treatment to groups so willing to help. Ms. Smik stated that the following groups are in jeopardy of remaining as partners with RJRD: Buckeye Trail Association, Ohio Operating Engineers Training Program, Friends of Crowell-Hilaka, Ohio Horseman's Council and Northeast Ohio Rocks. ** 111 petitions were presented by Smik.*

Ms. Pat Healey requested explanation about RJRD's legislative process when compared to the Village of Richfield. RJRD Legal Counsel provided explanation.

Mrs. Lisa Pignataro acknowledged the good work by the Board in naming the park, Richfield Heritage Preserve. Mrs. Pignataro stated that it was an excellent choice. Mrs. Pignataro requested that the Board be fiscally responsible in regards to the property structures emphasizing that keeping buildings only adds additional operational burdens.

Mrs. Pignataro, along with many of her neighborhood, endorses a passive park scenario; the property is no longer a girl scout camp and there shouldn't be weddings or museums.

Mr. Gremba requested that the Board provide a date certain for the master plan.

Comments from Non-Residents:

The following non-residents were recognized by the Vice Chairperson.

Ms. Corey Ringle, FOCH President and Shaker Heights resident, read sections from the Clean Ohio Grant that mentioned FOCH and the importance of connectivity between other parks. Ms. Ringle stated that FOCH wants to help and work with RJRD and mentioned that the Memories Project may be helpful when RJRD responds to the National Historical Registry Application.

no. Ringle added that points were awarded to the Clean Ohio application core based on RJRD being committed to removing invasive species such as Garlic Mustard and Multiflora Rose.
Adjournment:

The Vice Chairperson requested a motion to adjourn. Ms. Clark made motion and it was seconded by Mr. Taylor to adjourn at 7:10 p.m.

Respectfully submitted,

Debbie Bluso Rogers

Debbie Bluso Rogers, Administrator to RJRD Board

She stated further that RJRD was looking for ways to working together in that regard as well as restoration of the natural landscape.

Doe

Richfield Joint Recreation District,
Chairperson

WJ

Richfield Joint Recreation District,
Secretary

**THE PARK OPERATIONS [OCTOBER 18, 2016] AND PARK
SERVICES COMMITTEE [OCTOBER 5, 2016] MEETING
MINUTES FOLLOW THE RJRD RECORD OF PROCEEDINGS**



Operations

Operations Committee Meeting

Tuesday, October 18, 2016

*(Meeting Held at the Village of Richfield Town hall,
Finance Department Conference Room)*

Call to Order:

The meeting was called to order at 5:00 p.m. by Chairperson Mr. Taylor. Present were Trustees Taylor and Fleming. Trustee Clark arrived at 5:15 p.m.

Also in Attendance: Mrs. Bluso Rogers, Administrator

Discussion Regarding “At Risk” Trees

Pros and cons were discussed regarding the removal of “at risk” trees. Noted for the record, Trustee Fleming stated his opposition to any kind of spending and would not support any measures if volunteers were not part of the action. Trustee Clark stated that volunteers would be asked to remove the trees but cautioned about liability and safety issues. Trustee Taylor stated that the tree assessment was performed August 23, 2016.

The Committee recommended in a 2/3 vote that the “at risk” trees would be removed by volunteers and a briefing memo would be written for the full board’s action at the October 24, 2016 regular meeting. Trustee Taylor stated that the volunteers would need to remove the trees within three months or less and if they couldn’t a backup plan would be needed due to the “at risk” assessment of the trees.

Discussion of Tent Platforms:

Pros and cons were discussed regarding the removal of the tent platforms. Noted for the record, Trustee Fleming stated his opposition to any kind of spending and would not support any measures if volunteers were not part of the action. Trustee Clark stated that this job was too large for volunteers.

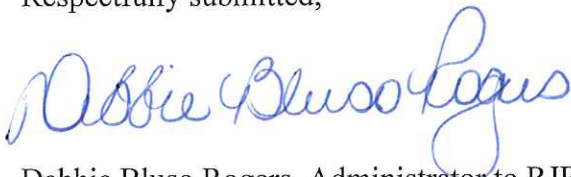
Trustee Taylor stated that this motion was made and passed September 14, 2015 and it was time to fulfill the action taken. Trustee Taylor stated that the Clean Ohio structures were approved for removal May 23, 2016 with a due date for removal of November 11, 2016. The removal of these structures was too large for volunteers and the committee meeting discussion included the need to obtain removal quotes by the Capital Projects Manager and Administrator.

The Committee recommended in a 2/3 vote that the tent platforms, Amity Garage and Clean Ohio Structures would be removed per the Clean Ohio Grant requirements and easement covenant. Volunteers would be used for the tent platforms. A briefing memo would be written for the full board's action at the October 24, 2016 regular meeting. Trustee Taylor stated that the volunteers would need to remove the tent platforms within three months or less and if they couldn't a backup plan would be needed.

The Committee recommended in a 3/3 vote that the latrines in Clean Ohio be decommissioned per the SCHD requirements and a briefing memo would be written for the full board's action at the October 24, 2016 meeting.

The Park Operations Committee Meeting was adjourned at 5:49 p.m.

Respectfully submitted,



Debbie Bluso Rogers, Administrator to RJRD Board



Richfield Joint Recreation District, OPERATIONS COMMITTEE
Chairperson

From: Pat Norris <cpatnorris@aol.com>

To: CPatNorris <CPatNorris@aol.com>

Subject: Treasurers Report for October 2016

Date: Mon, Nov 28, 2016 12:31 pm

The beginning cash balance for the month was \$3,699,000.

We had revenues in the General Fund of \$3,000, consisting primarily of \$1,000 in property tax rollback, \$800 in cell tower revenue and the balance being made up of donations, interest, and rental income.

Expenditures for the General Fund were \$6,500 consisting of \$4,900 in legal expenses, \$1,900 in utility expense, \$1,900 in sewer maintenance and repair expense and the balance being made up in equipment, supplies, office supplies, payroll expense, rubbish expense and computer supplies.

Revenues for the Capital Improvement Fund were -0-,

Expenditures for this fund were \$36,000 made up primarily of \$8,800 in Joint vehicle expense with the Village of Richfield, legal expense of \$7,300, fencing expense of \$5,000, consulting expenses to GPD, EDG and our consultant totaling \$20,000.

Revenues were \$2,600 in the Bond Retirement Fund from Property Tax Rollback.

Expenditures for this fund were \$3,200 made up primarily of legal expenditures in the amount of \$3,150 paid to Bond Counsel.

The ending Cash Balance for October 31, 2016 is \$3,659,000.

P.

Charles P. "Pat" Norris, CTP
330-659-0595

In God We Trust