



Work Session & Regular Meeting

Monday, October 24, 2016

*(Meeting Held at the Village of Richfield Town
Hall, Council Chambers)*

Call to Order:

The Work Session & Regular Meeting of the RJRD Board of Trustees was “Called to Order” at 6:33 p.m. by Chairperson Mr. Cugini and Roll Call was taken by the RJRD Administrator, Mrs. Bluso Rogers.

In Attendance:

Mr. Bob Becker *(Arrived at 6:35 p.m.)*

Ms. Kelly Clark

Mr. Dominic Cugini

Mr. Rich Fleming

Mr. Ralph McNeerney

Mr. Pat Norris

Mr. Bill Taylor

Mr. Bill Hanna, RJRD Counsel to the Board

Mr. Keith Shy, Capital/Public Improvements Consultant/Manager

Mrs. Debbie Bluso Rogers, Administrator

Chairperson Mr. Dominic Cugini stated to all in attendance that there have no decisions made regarding the Master Plan Draft presented on October 10, 2016. The objective of the public polling was to obtain direction for the scenarios since the infrastructure conditions and costs associated present a challenge for the Board and the public desires.

It was stated that EDG and GPD, two highly respected and reputable firms, work for not only RJRD but Richfield Township and the Village of Richfield and it was embarrassing and shameful that the public caused portions of the EDG website to be taken down due to their comments. The public should be respectful to the vendors, to RJRD and to the political subdivisions.

Work Session:

First Discussion Resolution 19-2016: RJRD Regular Meeting Agenda & Process:

This item was first discussion and was recommended for full board discussion from the Governance Committee 2/3 majority vote.

There were no substantive comments from the Board.

First Discussion Resolution 20-2016: RJRD Clean Ohio Policy for Agreements and use Applications:

This item was first discussion and was recommended for full board discussion from the Governance Committee 2/3 majority vote.

Mr. Cugini stated that one of the objectives was to provide unambiguous statements and definitions about permitted uses for the protected area in order for the use applications to be processed in a timely manner. Mr. Taylor stated that there should be definitive statement. The policy under discussion reads: *"Section 12 (f) (iii) of the Ohio Public Works Commission Project Grant Agreement for Clean Ohio Conservations Funds states: 'The recipient [RJRD] shall not use any of the moneys to pay or reimburse the Recipient [RJRD] for the payment of or to refinance costs incurred in connection with the acquisition, construction, improvement and equipping of property that is used or will be used for any Private Business use. Any private business or private person use, as defined, in this policy, is prohibited from using the Clean Ohio Area for profit.'"*

No other comments were provided.

First Discussion Resolution 21-2016: Conflict of Interest and Accountability Policy & Code of Ethics:

This item was first discussion and was recommended for full board discussion from the Governance Committee 2/3 majority vote.

The Governance Committee worked on this policy to provide more detail and process to the issue emphasizing that the Board needs to conduct themselves in such a manner as to avoid any conflict of interest but also the perception of a conflict of interest.

Trustees McNerney and Becker objected to the statement in the policy that read: *"Act in the best interest of the RJRD, rather than in the furtherance of personal interests of the interests of third parties."* Trustees McNerney and Becker offered that the statement *"rather than in the furtherance of personal interests of the interests of third parties"* be removed from the policy.

Cugini stated that the policy will be discussed at the next Governance Committee meeting and brought to the full board again for discussion and action as a second discussion.

First Discussion Establish a Special Revenue Sub-Committee:

This item was first discussion and was added to the agenda at the request of Trustee Norris.

Norris stated that in 2015 there was a Special Revenue Committee comprised of Ralph McNerney, Lynn Richardson, Bob Becker and himself. Under the 2016 Standing Committee structure, this responsibility falls under the Governance Committee. Norris explained that there are many other funding and revenue streams that could be utilized to assist with capital improvements and the general operating funds. Norris cited the work the committee did in 2015 by securing \$750.00 from American Greetings, \$1500.00 from LL Bean and \$23K from Buckeye Trail Association. Norris opined that the Governance Committee has been focusing on policies and contracts and there has been little time for discussion of these other revenue sources outside of the Bond Funds and Annual Tax Revenue. Norris distributed prior to the meeting a ten-year debt service schedule for \$2,240,000 if RJRD were to secure a loan. The cost of principle and interest ranged from \$156K to \$159K beginning in 2017 and expiring in 2035. Norris stated that the Master Plan only used current revenue for the cost projections.

Trustee Fleming requested clarification about the BTA money since he recalled that it was \$33K and not \$23K. Norris replied that this agreement was initiated before the forming of the Board and there was confusion between the WRLC and FOCH. Norris theorized that the amount was reduced to the effect of Clean Ohio.

This item will be added to the agenda for the next Governance Committee meeting.

Regular Meeting:

Approval of Minutes:

September 26, 2016

Chairperson Cugini dispensed with the formal reading of the September 26, 2016 minutes.

MOTION made by Mr. Cugini and seconded by Mr. Taylor to approve the **September 26, 2016 Regular Meeting Minutes** as presented.

DISCUSSION: None

MOTION PASSED: Mr. Becker (Yea) Ms. Clark (Yea), Mr. Cugini (Yea), Mr. Fleming (Yea), Mr. McNerney (Yea), Mr. Norris (Abstain), and Mr. Taylor (Yea)

October 10, 2016

Chairperson Cugini dispensed with the formal reading of the October 10, 2016 2016 minutes.

MOTION made by Mr. Cugini and seconded by Mr. Taylor to approve the **October 10, 2016 Regular Meeting Minutes** as presented.

DISCUSSION: None

MOTION PASSED: Mr. Becker (Yea) Ms. Clark (Yea), Mr. Cugini (Yea), Mr. Fleming (Yea), Mr. McNerney (Yea), Mr. Norris (Yea), and Mr. Taylor (Yea)

Standing Committee Reports

Capital Projects Committee:

There was discussion regarding the next steps for the dams and the ODNR requirements. It was stated that it would take approximately 60-90 days to collect more data about the dams if the Board was still not comfortable moving forward. This would include hydrological studies, engineering and design costs.

The Chair suggested that a list of questions could be developed and sent to ODNR to satisfy the regulatory requirements. Hearing no dissention to the suggestion, Trustees were notified to send questions to the Administrator by Wednesday, October 26, 2016 in order to send the list to ODNR by Friday, October 28, 2016.

The full Board was invited to provide comment about the master plan scenarios and the cost of infrastructure in a "round table" discussion for approximately 30-minutes. Fleming stated that he has read all the information and that the scenarios were complete and that the scenarios were a good first start and he would be sharing his own scenario. Fleming emphasized that the trustees are responsible to make the decisions on behalf of the residents.

Trustee Norris, McNerney, and Becker stated that the property is unique and historic in nature and that there was collective disappointment that there was not enough detail from the code assessment; referring to some columns that did not have cost projections and requested that Franklin and Associates be present to answer questions.

Trustee Taylor disagreed with the comment since the code assessment was per the scope of work approved by the board and Capital Projects Manager.

Trustee Clark provided in-depth opinion and in general stated that there is little funding for the big dreams and a combination scenario by the Board needs to be developed. History is important but no part of the history is more important than the other. Clark suggested that buildings that will undoubtedly need demolishing should be preserved through the re-purposing of the building material or placed in a museum. Clark was in favor of exploring a wetland solution to the lower

dam to reduce ODNR oversight and operating cost. A wetland would also be unique to the property and area parks. Clark stated that the trustees were appointment to make decisions on behalf of the residents that are sensible and sound fiscally and environmentally.

This discussion will continue as more data is collected and refined.

Governance Committee:

August 23, 2016 Governance Committee Meeting Minutes:

Chairperson Cugini dispensed with the formal reading of the August 23, 2016 Governance Committee Meeting Minutes.

MOTION made by Mr. Cugini and seconded by Mr. Norris to approve the August 23, 2016 Governance Committee Meeting Minutes as presented.

DISCUSSION: None

MOTION PASSED: Mr. Cugini (Yea), Mr. Norris (Yea), and Mr. Taylor (Yea)

September 27, 2016 Governance Committee Meeting Minutes:

Chairperson Cugini dispensed with the formal reading of the September 27, 2016 Governance Committee Meeting Minutes.

MOTION made by Mr. Cugini and seconded by Mr. Taylor to approve the September 27, 2016 Governance Committee Meeting Minutes as presented.

DISCUSSION: None

MOTION PASSED: Mr. Cugini (Yea), Mr. Norris (Abstain), and Mr. Taylor (Yea)

Park Operations:

On August 23, 2016, Mr. Siewart, ODNR Division of Forestry, Mr. Shy, the Administrator and Mr. Taylor walked the property to GPS coordinate trees required for removal per the Easement and Stewardship Covenant that would also protect certain structures and buildings per the master plan. Mr. Taylor read the criteria for the identification that will be part of the woodland management plan that was contained in the briefing memo previously distributed electronically to the full board.

Mr. Taylor stated that the committee's recommendation in a 2/3 vote was to use volunteers for the tree removal. Prior to making a formal motion, Mr. Taylor requested open discussion from

the Board and stated that the recommendation was a 2/3 vote from the Park Operations Committee.

The Board discussed the pros and cons in regards to volunteers removing forty trees.

MOTION made by Mr. Taylor and seconded by Mr. Cugini to waive the first discussion of the October 24, 2016 briefing memo regarding removal of “at risk” trees.

DISCUSSION: None

MOTION PASSED: Mr. Becker (Yea) Ms. Clark (Yea), Mr. Cugini (Yea), Mr. Fleming (Yea), Mr. McNerney (No), Mr. Norris (Yea), and Mr. Taylor (Yea)

MOTION made by Mr. Taylor and seconded by Mr. McNerney to approve RJRD volunteers to remove the trees as presented in the August 23, 2016 Tree Assessment for Removal Report by using RJRD chain saws and volunteer’s personal equipment by felling trees away from trails, access ways and structures within 3 months or less.

DISCUSSION: Some board members were concerned with safety of the volunteers, possible liability issues, equipment and clothes. Trustee Becker state that RJRD could have received money for the trees but it was never pursued by the Board. Trustee Taylor emphasized that these are dead, dying and diseased trees in poor condition.

MOTION FAILED: Mr. Becker (No) Ms. Clark (No), Mr. Cugini (No), Mr. Fleming (Yea), Mr. McNerney (Yea), Mr. Norris (No), and Mr. Taylor (Yea)

MOTION made by Mr. Taylor and seconded by Mr. Becker to approve expenditure in an amount not to exceed \$10K for the removal of “at risk” trees as presented in the August 23, 2016 Tree Assessment for Removal by Barberton Tree Service from the Capital Improvement fund as part of the emergency property work ahead of the master plan work.

DISCUSSION: Trustee Fleming stated that he was opposed to the motion because it was recommended by the Park Operations Committee.

MOTION PASSED: Mr. Becker (Yea) Ms. Clark (Yea), Mr. Cugini (No), Mr. Fleming (No), Mr. McNerney (No), Mr. Norris (Yea), and Mr. Taylor (Yea)

Mr. Taylor stated that a motion was made and passed on September 14, 2015 to declare the Amity Garage, Lean-To at the Main Gate and tent platforms as scrap. That motion indicated that the number of tent platforms was obtained from the WRLC BDR. The lean-to at the Main Gate was removed in one of the weekend clean-up activities but the other items still need to be removed.

In a 2/3 vote The Park Operations Committee is recommending in a 2/3 vote that RJRD Volunteers can be used to remove these items. Prior to making a formal motion, Mr. Taylor requested open discussion from the Board.

The Board discussed the pros and cons. Mr. Taylor stated that the motion he was contemplating was only to seek quotes.

MOTION made by Mr. Taylor and seconded by Mr. Becker to approve the RJRD Capital Projects Manager and Administrator to seek demolition quotes per RJRD spending and contract policy, advertising as necessary, for the removal of the Amity Garage and all Tent Platforms as motioned September 14, 2015.

DISCUSSION: None

MOTION PASSED: Mr. Becker (Yea) Ms. Clark (Yea), Mr. Cugini (Yea), Mr. Fleming (Yea), Mr. McNerney (Yea), Mr. Norris (Yea), and Mr. Taylor (Yea)

Mr. Taylor provided background on the authorization for demolition quotes for the Clean Ohio Grant Structures per the May 23, 2016 motion that was to remove all of the structures from the Clean Ohio Grant Area by November 11, 2016. Mr. Taylor provided advance copies of the briefing motion that contained the appropriate excerpts regarding the removal of these items and a copy of the May 23, 2016 work request. Mr. Taylor stated that the grant specifically stated that former tent platforms, Adirondacks and a small cabin were to be removed so the area can create a habitat to allow native species to grow. The easement language reiterated in various areas that the protected property should possess significant scenic and natural open spaces in perpetuity to conserve and protect the natural habitat for plants and wildlife. Structures and buildings could remain if part of the park use deemed by the board but Mr. Taylor stated that as much that could be removed should per the Clean Ohio Grant and easements.

Trustee Taylor stated that the work request passed May 23, 2016 by the Board supported the next step in obtaining quotes for the demolition. Trustees Becker and Norris were not aware that this was included in the previous motion.

The Board discussed the specific structures and the disadvantages and advantages of keep them all.

MOTION made by Mr. Taylor and seconded by Ms. Clark to remove the Mable Smith Shelter from the demolition list as present on May 23, 2016 and add the ropes course located in Clean Ohio to the demolition list.

DISCUSSION: Trustee Becker opined that the ropes course should be kept and Trustee Clark stated that it was unsafe and in poor condition.

MOTION PASSED: Mr. Becker (No) Ms. Clark (Yea), Mr. Cugini (Yea), Mr. Fleming (Yea), Mr. McNerney (Yea), Mr. Norris (No), and Mr. Taylor (Yea)

MOTION made by Mr. Taylor and seconded by Mr. Fleming to approved RJRD Capital Projects Manager and RJRD Administrator to seek demolition bids as presented in the Clean Ohio Richfield Heritage Preserve Building List per the RJRD contract and spending policy, advertising as necessary and per the qualifications on file with the Administrator, that will include line item alternates for the lean-tos and tent platforms.

DISCUSSION: Trustee Becker stated that the Clean Ohio documents are ambiguous as to what is actually required.

MOTION PASSED: Mr. Becker (No) Ms. Clark (Yea), Mr. Cugini (Yea), Mr. Fleming (Yea), Mr. McNerney (No), Mr. Norris (No), and Mr. Taylor (Yea)

MOTION made by Mr. Taylor and seconded by Mr. McNerney to approve the RJRD Capital Projects Manager and RJRD Administrator to seek demolition proposals from qualified industrial plumbers for the ten (10) Clean Ohio Latrines as presented in the Clean Ohio Richfield Heritage Preserve Building List in accordance with the Summit County Health Department requirements decommissioning pit latrines and per the RJRD contract and spending policy, advertising as necessary.

DISCUSSION: Trustee Norris stated the exemption of seven from the list and it was clarified that it was only latrines in Clean Ohio. There was concern that latrines were needed on the trail and Mr. Taylor stated that it was common practice in other public parks to have facilities at the trail head only.

MOTION PASSED: Mr. Becker (Yea) Ms. Clark (Yea), Mr. Cugini (Yea), Mr. Fleming (Yea), Mr. McNerney (Abstain), Mr. Norris (No), and Mr. Taylor (Yea)

Park Services:

TOTOTT was very successful with about the same number of participants as 2015. Special thanks and appreciation were extended to Lucia Hanigosky, All of the RJRD Volunteers, and Trustees Norris and Fleming. The following local businesses were donors: Frontier Tank Center, Inc., Emmett Equipment Company, Lee Marie Salon, Ryba Architect, Cutting Edge, Empaco, Baypoint and Richfield Historical Society.

Treasurer's Reports:

The Treasurer's Report follows the Record of Proceedings.

Administrator's Report:

RJRD received the trade name registration from Ohio Secretary of State. RJRD received the draft NPDES permit and as required by law it is out for 30-day public comment.

Per the motion on September 12, 2016, the inventory items were located in the dining hall. The Board is being asked to review these items and re-locate any item as indicated to either the RJRD inventory area or the garage sale area. The deadline for the Board's input is Monday, October 31, 2016 and any remaining items will be placed in the dumpsters re-delivered on October 24, 2016. The Board requested that labels of these areas be indicated by Park Services and there were no other comments heard.

Special Committee Reports:

None

Unfinished Business:

None

New Business:

None

Announcements:

None

Comments from the Floor:

The Chair extended thanks for all the comments provided and opened the floor for approximately ten minutes to hear new comments first from residents and then from non-residents.

The Chair recognized the following residents: Karen Smik, Polly Wheeler and Candice Mencke. Ms. Smik stated that she was in possession of a petition to save the dam, Ms. Wheeler stated that renovation decisions should be based on "use" and Ms. Mencke stated that the board should not break any contracts.

The Chair recognized the following non-residents: Pat Hayes, Medina Township and Buckeye Trail Association, Corey Ringle Shaker Heights and FOCH, Jeff DeLuca, Broadview Heights, and Kathleen Bradley, Parma Heights. Mr. Hayes stated that \$23K is pending due to the closed trail by the upper lake. Once the trail is opened, BTA will issue the check to RJRD. Ms. Ringle requested the Board's approval for FOCH to monitor the drip catch leak in the Mill. Mr. DeLuca stated that he was involved in a lot of tree work on the property and if the golf course were to be

developed it would need a change in zoning by the Township. Ms. Bradley stated her approval on the tree removal.

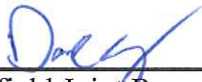
Action Items & Agenda Items:

The upcoming meetings are November 14, 2016 and November 28, 2016 at 6:30 p.m. No action items or agenda items were noted for the record.

Adjournment: Mr. Cugini moved to adjourn at 9:03 p.m. and was seconded by Ms. Clark.

Respectfully submitted,

Debbie Bluso Rogers, Administrator to RJRD Board



Richfield Joint Recreation District,
Chairperson



Richfield Joint Recreation District,
Secretary

**THE GOVERNANCE COMMITTEE MEETING MINUTES
[AUGUST 23 AND SEPTEMBER 27, 2016] & TREASURER'S
REPORT THE RJRD RECORD OF PROCEEDINGS**



Governance

Governance Committee Meeting

Tuesday, August 23, 2016

*(Meeting Held at the Village of Richfield Town hall,
Finance Department Conference Room)*

Called to Order: Mr. Cugini began the meeting at 5:30 p.m.

Roll Call: Members of the Committee Present: Trustees Cugini, Norris and Taylor

Also in Attendance: Mrs. Debbie Bluso Rogers, Administrator

Business:

Operating Engineers:

Moved to the end of the agenda.

RJRD Operations Security/Damage Protocol:

Discussion regarding communication and action regarding security or damage to the property and the buildings. The draft included priority assessments. Mr. Norris stated that all issues were high priority and required immediate attention. Mr. Norris questioned the inability to text and only use telephone as the form of communication. The policy will be modified and discussed at the next committee meeting.

The Administrator left the meeting at this point.

RJRD Regular Meeting Agenda and Process Policy:

The Committee reviewed the first draft of the policy and emergencies would be permitted for either health or safety of the public. The Standing Committee Policy approved March 28, 2016 would be included as an attachment. To permit Trustee's time to prepare for the Board meeting, it was discussed to release the agenda package on Thursday by 5:00 p.m.

All briefing memos and resolutions would be required on Tuesday by 5:00 p.m. for the inclusion in the agenda and the agenda package.

Operating Engineers:

A draft of the Ohio Operating Engineers agreement was distributed. The following changes were provided by Mr. Norris:

- 1 (a): Change “will provide approved services” to “offer to provide various services”.
- 1 (c): Change “Monday through Saturday between 8 a.m. and 4 p.m.” to “as needed during daylight hours. Remove “Subject to RJRD’s written approval of OOETP written request.” Change “Such request and approval shall be subject to Paragraph 8” to “Paragraph 7”
- 1 (d): Last sentence, change from “is stored” to “will be”
- 1 (e): First sentence, remove “shall”.
- 5 (a): Amount of insurance required was questioned and Legal will review.
- 8 (a): Include to the last sentence, “and provided to the OOETP.”

Mr. Hanna will take all input into consideration and prepare another draft. This draft will be reviewed at the next Governance Committee Meeting. If the committee is in agreement, a meeting will be scheduled with an OOE representatives responsible for contract decisions, Mr. Hanna and a representative from RJRD Governance Committee. Once agreement is in place, the OOETP would work with the Administrator for day to day operations and as the point of contact or main channel of communication to ensure effectiveness for park operations and maintenance.

Executive Session:

MOTION made by Mr. Cugini and seconded by Mr. Taylor to go into Executive Session at 6:45 p.m. to discuss compensation of a public employees per ORC 121.22(g).

DISCUSSION: None

ROLE CALL VOTE: Mr. Cugini (Yea), Mr. Norris (Yea), and Mr. Taylor (Yea)

MOTION made by Mr. Cugini and seconded by Mr. Taylor to come out of Executive Session at 7:33 p.m.

DISCUSSION: None

ROLE CALL VOTE: Mr. Cugini (Yea), Mr. Norris (Yea), and Mr. Taylor (Yea)

The draft RJRD Administrator Job Description was unanimously passed and will be discussed in Executive Session at the next regular Board Meeting.

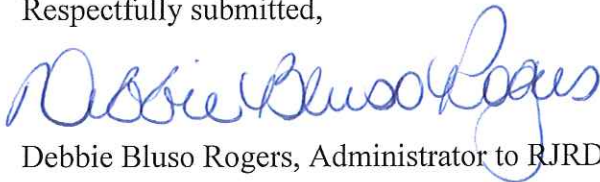
Action & Agenda Items for September 27, 2016:

Operating Engineers Agreement
Review of Mission Statement & Terminology


Review and discussion of RJRD External Communications Policy
Review and discussion of RJRD Meeting Structure
Review and discussion of Operations Security & Damage Protocol Policy

Meeting adjourned at 7:35 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Debbie Bluso Rogers", is written over the typed name.

Debbie Bluso Rogers, Administrator to RJRD Board

A handwritten signature in blue ink, appearing to read "Daisy", is written above a horizontal line.

Richfield Joint Recreation District, GOVERNANCE Chairperson



Governance

Governance Committee Meeting

Tuesday, September 27, 2016

*(Meeting Held at the Village of Richfield Town Hall,
Finance Department Conference Room)*

Called to Order: Mr. Cugini began the meeting at 5:30 p.m.

Roll Call: Members of the Committee Present: Trustees Cugini, and Taylor. Mr. Norris not present.

Also in Attendance: Mr. Bill Hanna, Legal Counsel, Mrs. Debbie Bluso Rogers, Administrator

Business:

Third Committee Discussion: RJRD External Communications Policy as discussed at August 22, 2016 Trustee Meeting and Committee Recommendations at July 26, 2016 Governance Committee Meeting

The Committee members reviewed and discussed. Revisions were noted.

MOTION made by Mr. Cugini and seconded by Mr. Taylor to recommend second discussion at the regular board meeting as edited.

DISCUSSION: None

ROLE CALL VOTE: Mr. Cugini (Yea), Mr. Norris (Not Present), and Mr. Taylor (Yea)

Second Committee Discussion: Operating Engineers Agreement [review and committee recommendation to advance to next formal step in process]:

The Committee members reviewed and discussed. Revisions were noted.

MOTION made by Mr. Cugini and seconded by Mr. Taylor to recommend the OOETP agreement as edited and a meeting with all committee members, Administrator and RJRD Legal Counsel and OOETP representatives and legal counsel.

DISCUSSION: None

ROLE CALL VOTE: Mr. Cugini (Yea), Mr. Norris (Not Present), and Mr. Taylor (Yea)

Mr. Cugini will contact Mr. Norris to make meeting arrangements for the Committee members, Legal Counsel and Administrator; referred to as “the next formal step.”

Second Committee discussion: RJRD Meeting Agenda and Process:

The Committee members reviewed and discussed. Revisions were noted.

MOTION made by Mr. Cugini and seconded by Mr. Taylor to recommend first discussion at the regular board meeting as edited.

DISCUSSION: None

ROLE CALL VOTE: Mr. Cugini (Yea), Mr. Norris (Not Present), and Mr. Taylor (Yea)

RJRD Operations Security/Damage Protocol:

The Committee members reviewed and discussed and determined that the Park Operations Committee should take the responsibility of the policy. Removed from agenda.

First Committee Discussion: RJRD Mission Statement and Establish Terminology:

The Administrator stated that the draft is still in process and she and Mr. Shy are still developing the document.

First Committee discussion: Standard Clean Ohio Policy for Future Memorandum of Understanding Agreements for Collaborative Partnerships:

The Committee reviewed and discussed the policy. Revisions were noted.

MOTION made by Mr. Cugini and seconded by Mr. Taylor to recommend first discussion at the regular board meeting as edited.

DISCUSSION: None

ROLE CALL VOTE: Mr. Cugini (Yea), Mr. Norris (Not Present), and Mr. Taylor (Yea)

First Committee Discussion: RJRD Conflict of Interest and Accountability Policy and Code of Ethics:

The Committee discussed and reviewed. Revisions were noted.

MOTION made by Mr. Taylor and seconded by Mr. Cugini to recommend first discussion at the regular board meeting as edited.

DISCUSSION: None

ROLE CALL VOTE: Mr. Cugini (Yea), Mr. Norris (Not Present), and Mr. Taylor (Yea)

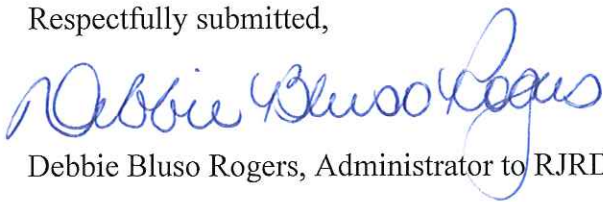
Revisions noted for the record will be implemented in all policies by the Administrator. The Administrator will prepare the necessary briefing memos as required.

Action & Agenda Items for October 25, 2016:

There were no items noted for the next meeting.

Meeting adjourned at 7:11 p.m.

Respectfully submitted,



Debbie Bluso Rogers, Administrator to RJRD Board



Richfield Joint Recreation District, GOVERNANCE Chairperson

Debbie Bluso-Rogers

From: Pat Norris
Sent: Monday, October 24, 2016 11:21 PM
To: Debbie Bluso-Rogers
Cc: Dominic Cugini; Ralph McNerney; Rich Fleming; Bill Taylor; Bob Becker; ,; Kelly Clark
Subject: Treasurer's Report / 10-24 RJRD Meeting / for August and September 2016

The finance report detail remains as sent to you earlier in the month and in the month of September.

A quick synopsis of larger items of income and expense for the period follows:

The beginning Cash Balance at July 31, 2026 was \$3,625,478.15

General Fund Revenues for the 2 month period were \$45,306, comprised primarily of real estate tax collections.

General Fund Expenditures for the 2 month period were \$78,000, composed primarily of legal expense of \$6,263, audit expense of \$4,800 and payroll/personel expense \$4,400.

Capital Improvement Fund Revenues for the 2 month period were -0- .

Capital Improvement Fund Expenses for the 2 month period were \$46,000, composed primarily of legal expense of \$10,200, and Environmental Design Group expense of \$29,000.

Bond Retirement Fund Revenue for the 2 month period was nearly \$107,000 comprised solely of real estate tax collections.

Bond Retirement Fund Expenditures were -0- .

The Ending Cash Balance as of September 30, 2016 was \$3,699,003.02, showing an increase of \$73,525.10 .

The Capital Improvement Fund Report shows a balance of \$3,082,251.48, \$2,024,218.49 of which is scheduled to be spent by July 2018, with a current residue of \$1,065,000.00 that would remain.



Special Meeting Minutes Park Services

Tuesday, August 23, 2016 4:30 pm

*(Meeting Held at the Village of Richfield Town
Hall, Finance Meeting Room)*

PARK SERVICES COMMITTEE Minutes

Call to Order:

Clark, Fleming, McNerney present

Guests:

Life Scout, Chris Morris

Steve Morris, Father

EDG Director, Katherine Holmok

EDG Land Planner Kristen Horine

Business:

RJRD was contacted by Life Scout Chris Morris. He is with Troop 385 and lives in Richfield. Chris's parents Stephen and Mindy Morris live the Village of Richfield. They are very active in this and other communities and Steve is a leader in Boy Scouts and has volunteered for RJRD. Chris is proposing an Eagle Scout bridge project that is in conjunction with the master plan. Understanding that Chris is proposing a bridge be installed on the gas cut, crossing the creek, administration spoke with Jeff Kerr, EDG who was pleased with the idea as bridge was planned for the area.

Following protocol, Chris presented his proposal to the Park Services Committee including representatives from EDG's Director Katherine Holmok, and Land Planner Kristen Horine. Under the direction of Chris's mentor – Mr. Wesley Weir (bio below), Chris designed a very challenging and thorough bridge plan. EDG was very impressed with the amount of work Chris has done in creating this bridge. Ms. Holmok gave a professional input into the design.

The committee had an opportunity to ask questions, but ultimately the motion was made by Clark, seconded by McNerney to bring forth a recommendation of allowing Chris Morris to present a bridge project as an Eagle Scout project for the property for full board approval. Chris will be making his presentation during the September 12 work session.

Discussion: McNerney opined that he would like to see the bridge expanded to hold horses and heavy equipment. Clark stated that if we change plans to include horses and larger vehicles the specs would change as so the permits. Morris will call the FD to see what the weight of the prospective rescue equipment is for the purpose of use of the bridge.

Roll was taken and the motion was passed. Clark requested that Morris provide his presentation for the entire board at the next work session – September 12. Briefing memo will be distributed for consideration.

PROGRAMS

Discussion took place on possible programming opportunities. Discussion will continue at the next meeting.

Adjournment

Chris Morris's Eagle Project Mentor Bio

Mr. Wesley Weir – Bio from LinkedIn – Vice President\Master Professional\Senior Project Manager at TranSystems

I have over 25+ years of experience in the design, inspection, load rating and rehabilitation of all types of fixed and moveable bridges, highway and railway/transit structures. A licensed Professional Engineer in 13 States and have completed numerous bridge inspection courses including FHWA-NHI Course #130055 - Safety Inspection of In-Service Bridges, and FHWA-NHI Course #130078 – Fracture Critical Inspection for Steel Bridges.

The majority of my career has focused on becoming a nationally-recognized expert on NBIS inspections and fracture critical structures and the rehabilitation of movable bridges. I have directed and managed NBIS bridge inspection and load rating programs, and bridge design and rehabilitation in over 23 States and county governments, regional transportation agencies, toll authorities, and railroads. I have provided innovative solutions to NBIS bridge inspection and rehabilitation projects, particularly for difficult access, complex maintenance and protection of traffic patterns, and high-level-long span bridges and have supervised inspection teams and participated in underwater inspection and scour analysis, material sampling and testing, and various non-destructive testing on fatigue cracks and fatigue prone details. Throughout my career I have been heavily involved with technical climbing (SPRAT) and rigging of complex, high level, difficult access bridges, and confined space inspections.

Respectfully Submitted



Kelly Clark