



Regular Meeting with Work Session July 24, 2023

Call to Order: The Board met in person in Council chambers at Richfield Village Hall. The meeting was called to order at 6:32 p.m. by Anita Gantner, Board Chair.

Pledge of Allegiance

Roll Call

Present: Anita Gantner, Mike Lyons, Steve McPeake, Holly Price, Mark Robeson, Dave Wehner
Excused: Mike Selig

Also in Attendance: Township Trustee Don Laubacher, Village Council representative Sue Ann Philippbar, Administrative Coordinator Polly Wheeler, Volunteer Coordinator Susan Czaplicki, and approximately 12-15 other attendees. Park Director John Piepsny was on vacation.

Work Session

1) Music Fest expenses

Ms. Gantner reported that the printing of the Spring/Summer program guide cost around \$4,000, not including postage to mail it to residents, reducing available funds. Anticipated expenses for the upcoming Music Fest, including bands, safety forces, and possible shuttle or bus service, will be around \$10,000. She asked that the board agree to transfer funds into the advertising expense category.

Mr. Lyons asked where the additional money comes from; Mr. Wehner replied that it comes from the reserves in the general fund.

A discussion of advertising expenses followed. Ms. Price stated her belief that another reallocation of funds, so soon after the previous one, is rather short-sighted.

2) Summer barn roof and gutters

Ohio Horsemen's Council – Summit County (OHC) is requesting permission to install a new roof on the summer barn. The group submitted a Letter of Intent to champion the summer barn. Ms. Gantner asked Ms. Molly Eastwood to provide the details on the proposed roof project. Ms. Eastwood stated that the cost for replacing the summer barn roof with either asphalt shingles or metal roofing is about \$18,500, including new plywood sheathing as needed, and new gutters and downspouts. Mr. Jacob Yoder is the selected contractor for the project. OHC has decided that it is advisable to install metal because of its long-term durability, and Mr. Piepsny had concurred. The OHC organization has the required \$18,500 available.

A discussion of potential mechanic's liens and the liability of RJRD for cost overruns followed, as well as insurance and payment. It was stated that the costs are not likely to be high risk since the OHC has the first \$18,500.

Ms. Price asked if the champion process is required to be initiated to allow the repairs on the roof, but it is not. The OHC has submitted a letter of intent (LOI) specifically for the roof. A broader LOI can be submitted later.

Mr. Wehner reminded the group that the contractor needs workman's comp insurance and that this must be verified.

3) Friends MOU

Ms. Gantner reported that this agreement is a work in progress but is not ready to be discussed this evening.

Comments from the floor

Ms. Susan Czaplicki stated that Mr. Piepsny says the \$4,000 budget change is for the spring/summer brochure and mailing.

Mr. Gary LaGuardia ask if there is a boiler plate contract or list of requirements for contractors. Ms. Gantner responded that there is, and she will find it.

Ms. Sue Ann Philippbar asked if OHC has a 10% standard contingency fund for their project in case of emergency.

Regular Meeting

Approval of Minutes

Minutes of June 26, 2023 regular meeting were approved as submitted.

Standing Committee Reports

Governance: Mr. Lyons reported that a meeting of the governance committee will be held in August.

Grants & Fundraising: Ms. Gantner reported that Mr. Selig is developing a Power Point presentation for the Akron Chamber of Commerce. He has received quotes and in-kind service estimates for work on the driveway from the Broadview Road entrance. The presentation and request for financial assistance from the state should be ready by fall.

Administration Report:

No report

Oviatt House Inc Quarterly Report:

OHI finished phase I of their plan on June 15. If class I dam status is not received in time, OHI can ask for a contract extension for phase II.

Post reinforcement, windows, and other repairs are under way. 1099 volunteer hours were reported this quarter.

Notification has not been received yet that the lower lake dam has earned Class I status, which is necessary in order for OHI to complete their project.

The Oviatt House Fall Fest will take place on Saturday, September 23. OHI hopes that RHP will have a table there.

Treasurer Report:

Mr. Wehner reported the following numbers:

Ending balance for June was \$547,000. Of that \$245,000 is reserved for the bond. There is about \$20,000 in outstanding bills, leaving about \$281,000 in reserve.

June income was \$13,000. \$9,000 was from programs, \$3,000 from rentals, and \$1,000 from other sources.

There was \$22,000 in outflow: \$16,000 in payroll, \$3,000 in commissions, and \$2,000 in Lodge repairs.

Old Business:

Ms. Gantner announced that all required information for the replacement levy has been submitted to the Summit County Board of Elections. The supporting PAC is the Coalition for Greater Richfield.

New Business:

Ms. Gantner introduced Resolution 14-2023.

MOTION by: Mr. Wehner and seconded by Mr. McPeake to approve Resolution 14-2023 to approve amendment 2 of appropriations for current expenses and other expenditures of the Richfield Joint Recreation District.

DISCUSSION: None further.

MOTION PASSED: Vote taken by roll call: Mr. Lyons (yea); Mr. McPeake (yea); Ms. Price (nay); Mr. Robeson (yea); Mr. Wehner (yea); Ms. Gantner (yea).

Ms. Gantner introduced the Ohio Horseman's Council proposal to install a new roof on the summer barn.

MOTION by: Ms. Price and seconded by Mr. Robeson Motion authorizing OHC to enter into a contract to replace the roof of the summer barn with contract terms acceptable to RJRD.

DISCUSSION: Some discussion of style of roof, contractor's insurance and OHI's contingency fund followed.

MOTION PASSED: Vote taken by roll call: Mr. McPeake (yea); Ms. Price (yea); Mr. Robeson (yea); Mr. Wehner (yea); Ms. Gantner (yea); Mr. Lyons (yea).

Announcements:

The next regular board meeting will be held on August 28, 2023.

The inaugural Waterfront Music Fest will be held on Saturday, August 19.

Comments from the Floor:

Councilwoman Bobbie Beshara said she was late due to another meeting and asked what Resolution 14-2023 was. Ms. Gantner restated the resolution.

Ms. Judy Bowman said that 1 Music Fest registration at a time is a problem. She did not see a way to register for more than one ticket at a time, and she suggested contacting RecDesk support for help on this.. Also, she said that Oviatt House needs volunteers for the Music Fest, as does RJRD.

Ms. Corey Ringle said that Friends of RHP wants to help promote the champion program at Community Day. She also asked if the Kirby House agreement will be in lease form. Ms. Gantner replied that it will not be in that form at this point. This will be a governance issue, and the committee will work on a revised MOU.

Ms. Ringle stated that lots of work is being done on Amity House, but the scope of the project has changed. The second-floor bathrooms are now requested to be completed. The Friends want to finish the project by mid-August, but they feel they need to manage expectations. Ms. Ringle also stated that they need information from the fire department for smoke detectors and fire extinguishers.


Adjournment:

MOTION by: Mr. Robeson, seconded by Mr. McPeake, to adjourn the meeting.


MOTION PASSED: Vote taken by voice, which was unanimous.

Meeting adjourned at 7:18 p.m.

Submitted by:


Polly Wheeler, Administrative Coordinator

Accepted by:


Anita Gantner, Board Chairperson