



**Regular Meeting with Work Session
June 22, 2020**

Call to Order: The Board met virtually due to the COVID-19 pandemic per House Bill 197. The meeting was called to order at 6:36 p.m. by Bob Becker, Board Chairperson.

Roll Call: Bob Becker, Cindy Lombardo, Jeff Deluca, Pat Norris, Sandy Apidone, and Maureen McGinty

Absent: Art Gonzales - excused absence

Also in Attendance: Administrative Coordinator Mindy Remec, and approximately 18 attendees.

Work Session

Gund Restrooms and Water Wells Update:

Mr. Deluca reported power was connected to the well house. Ms. McGinty reported that we are waiting for final EPA approval. The contractor will be able to make the well operational within one week after approval is received

Park Director:

Ms. McGinty reported the candidate did not accept the position. Feedback suggested the salary and benefits for the position are not in line with the experience being requested. The job description has been revised so that vacation time offered will be two weeks or more to commensurate with experience and work experience has been defined in more detail. Ms. McGinty suggested the board should also be open to someone who wants the position part time or candidates who may have non-profit management experience in a related field.

Ms. Lombardo asked if the job description states the candidate will serve as the liaison for the Friends of Crowell Hilaka (FoCH). Ms. McGinty said that the job description says the candidate will work with park partners.

Ms. McGinty said the salary should be increased to a range of \$54,000 to \$56,000. Mr. Becker relayed that the fiscal officer stated this could be sustained for two years until Gund Hall is producing additional revenue. Ms. Lombardo suggested changing the description to say the salary was a firm offer and the board concurred.

Public Comments on Work Session: None

Regular Meeting

Approval of Minutes:

MOTION by: Ms. Apidone and seconded by Mr. Deluca to approve the February 27, 2020 Meeting Minutes as presented.

MOTION PASSED: Vote taken by voice, which was unanimous

The April 24, 2020 minutes were postponed to the next regular meeting.

Standing Committee Reports:

Governance: No report

Park Operations:

Mr. Deluca reported working with Operating Engineers to remove the soil pile by the lower lake. Projects coming up include Hilltop and boathouse painting, and several Eagle Scout projects.

Ms. McGinty questioned the plan being followed for working on buildings. Mr. Deluca said minimal work is being done to preserve structures until final decisions are made. Ms. McGinty had additional questions on specific structures and the plan. Mr. Norris said the modified all in plan is being followed and information is available on the Google drive.

Mr. Deluca requested board approval to move forward on Eagle Scout projects that involve work on existing structures without presentations to the whole board. Mr. Norris said that he would be comfortable with this as long as there is communication about the projects being done.

MOTION by: Mr. Deluca and seconded by Ms. Lombardo to give authority to Mr. Deluca to approve Eagle Scout projects for work on existing structures.

FURTHER DISCUSSION: None

MOTION PASSED: Vote taken by voice, which was unanimous

Park Services:

Ms. Apidone said the updated map will be printed. Furniture for Gund Hall is being ordered as well as signs for kayaking and prohibiting bikes. Ms. Apidone stated that cars are permitted to drive kayaks to the lake for loading and unloading purposes only. Lifejackets should be worn. The FoCH lemonade stand proposal has been approved. Park Services will need a mockup of the banner and where it will be displayed.

At 7:07 p.m. Zoom dropped all participants from the online meeting. The board took a brief recess and resumed the meeting at 7:18 p.m. when all trustees had re-joined the meeting.

Discussion continued on the FoCH lemonade stand event and banner. Ms. Ringle asked for direction on the banner and Ms. Apidone said it would be provided within the week.

Mr. Norris requested more waypoints be included on the map. Mr. Deluca requested Park Services write flash cards responses for volunteers to have so that guests are receiving the same responses to questions.

Capital Projects:

Mr. Deluca reported waiting for ODNR approval.

Special Fundraising Committee Report: No report

Administration Report:

Ms. Remec provided information on reports from Aqua Doc, establishment of an account with Terry Lumber & Supply for purchasing materials, and updates on reservation requests.

Mr. Deluca added that he looked into the additional cost to have the port-a-potties cleaned more often. Ms. McGinty said she would help research more cost effective options.

Volunteer Coordinator Report:

Ms. Susan Czaplicki submitted a written report and said service hours have been completed from several area high schools and Boy Scout Troops. She also reported that Givegauge is up and running and urged volunteers to register and log their hours.

Treasurer Report:

Ms. McGinty reported finances are in good standing in the general fund.

Unfinished Business:

Park Director Position:

MOTION by: Ms. McGinty and seconded by Ms. Apidone to approve the amended Park Director Job Description with salary range of \$54,000 to \$56,000.

FURTHER DISCUSSION: None

MOTION PASSED: Vote taken by voice, which was unanimous

New Business:

Mr. Deluca said new kiosks are being constructed and requested input on the location. Ms. Apidone and Ms. McGinty suggested that it be located in the front of Gund Hall between the parking lots.

Partner Reports:

Friends of Crowell Hilaka (FoCH): Ms. Ringle reported holding their annual meeting, and pulling a large amount of garlic mustard. She thanked the board for approval of the lemonade stand and looks forward to working on the banner. Mr. Deluca and Mr. Norris thanked FoCH for their work.

Baldwin-Wallace University: Dr. Davis Todd said she has been back out doing research with students and a colleague as well as doing a Facebook livestream event. Board members thanked her for their live-streamed event.

Questions / Comments from the Floor:

Additional comments included discussion on the FoCH lemonade stand event and lower-lake work plans. Ms. Judy Bowman requested board feedback on the plan provided to save Oviatt House. Mr. Deluca requested additional information for establishing funding for maintenance in perpetuity. Ms. McGinty requested an evaluation by an independent party. Mr. Becker said Oviatt House discussion would be added to the August meeting agenda.

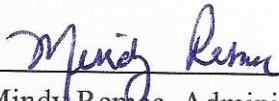
Adjournment:

MOTION by: Ms. Lombardo and seconded by Ms. Apidone to adjourn the meeting at 7:49 p.m.

FURTHER DISCUSSION: NONE

MOTION PASSED: Vote taken by voice Yea, which was unanimous

Submitted by:



Mindy Reme, Administrative
Coordinator

Accepted by:



Bob Becker, Board Chairperson