



Work Session

Monday, May 9, 2016

*(Meeting Held at the Village of Richfield Town
Hall, Council Chambers)*

WORK SESSION MEETING

Call to Order:

The Work Session of the RJRD Board of Trustees was "Called to Order" at 6:30 p.m. by Chairperson Mr. Cugini.

Roll Call was taken by the RJRD Administrator, Mrs. Bluso Rogers.

In Attendance:

Mr. Bob Becker *(Not Present)*
Ms. Kelly Clark
Mr. Dominic Cugini
Mr. Rich Fleming
Mr. Ralph McNerney
Mr. Pat Norris
Mr. Bill Taylor

Mr. Keith Shy, Capital/Public Improvements Consultant/Manager
Mrs. Debbie Bluso Rogers, Administrator

Discussion Topics:

Code Assessment

Keith Shy

All fourteen (14) buildings have been assessed and a report is in process and it is anticipated that the report will be ready for the next meeting. Certain repairs may be required on buildings identified as part of the master plan and the Capital Projects Manager is overseeing the scope of these repairs and obtaining the required quotes per policy and ORC. It is anticipated that the cost of the repairs would be available for further discussion at the next meeting. Mr. Cugini stated that the code assessment piece will be incorporated into the master plan and it will be presented to the full board in its totality. There were no other comments from the Board.

GPD Dam Proposal

Keith Shy

The Capital Projects Committee met multiple times to discuss the scope of work and reviewed the GPD proposal that was identified to perform the necessary structural assessments on the dams. The Committee is recommending that the Board proceed and enter into an agreement with GPD. Mr. Cugini stated that the resolution to proceed will be taken at the Special meeting immediately following the work session and this action is in accordance to the motions made in previous meetings. There were no other comments from the Board.

FOCH Work Plan

Dominic Cugini

The work plan was discussed at the first Governance Meeting and on August 24, 2015 the Board passed a motion and that motion was discussed in detail at the committee meeting. FOCH will be moving forward per this motion and RJRD will prepare a resolution for the full Board's action that will include the scope of work agreed upon with FOCH on this particular matter. FOCH will obtain an architect who will provide FOCH the information and cost to bring the mill up to code and refurbish it within its current footprint and as FOCH has details they will bring those to the Board for approval and further action approved by the Board. Depending on the cost and scope, the Board would make a "go/no go" vote and a Resolution and Work Plan would be developed and acted upon accordingly by the Board. Fund raising, deliverables, due dates etc. would be included in this Resolution and Work Plan. Mr. Cugini added that the work described in the motion is phase one and after those tasks are accomplished there would be a phase two. There were no comments from the Board.

Rules & Regulations

Dominic Cugini

No formal action on the adoption of the rules was on the agenda due to obtaining comments from Police Chief Morgan. It is anticipated that adoption of the rules and regulations will be ready for the next meeting. Prior comments from the Board were incorporated into this draft and the Board discussed the matter on more than one occasion with opportunities for comments and inclusions.

Mr. Cugini stated that 8.2 [Alcohol] and 8.4 [Gambling for Charitable Causes] will require board approval until a policy for special event use applications and agreements are written and approved by the board.

Park Services Committee Members Trustees Clark and Fleming addressed fishing particulars and there was consensus from the Full Board that signs regarding specific fishing restrictions be

procured based on the Mike Durkalec Study. The rules will be supplemented by the signs to provide RJRD more flexibility in the application of the rules without re-publishing and re-adopting the rules. Park Services will bring the draft of the signs to the Full Board for approval and formal action.

Mr. Cugini obtained a few more comments for consideration for the final document:

1. Metal detecting needs to be included.
2. Section 4 typographical correction needed under Section 4; i.e. there is no 4.2
3. Section 8.4 gambling is only permitted for charitable reasons.
4. Section 8.5 legal review required pertaining to the use of "sex" versus "gender" and changes made if required per legal analysis and review.
5. Section 9.1 speed limit should reflect ten (10) miles per hour.

Volunteer Work

Bill Taylor

Mr. Taylor introduced his briefing memo and described the work that needs to be completed and the associated timeline for completion. They represent they day to day maintenance operations for the property.

Continuing, Mr. Taylor referred to the weekend incident regarding five youths being on the property after hours and inquired the status of the security cameras from Trustees familiar with the matter. Mr. Taylor stated that he understood that RJRD owned four cameras and they were all hung then after a Kirby incident earlier this year that particular camera was stolen. Regarding the police incident, Mr. Taylor asked for the details of the incident. The Administrator stated that RJRD does not have a copy of the incident report because it was still under investigation by the Detective Bureau. Mr. Taylor stated that it was important that RJRD follow the security policy and inform the public of the security cameras to hopefully deter vandalism and trespassing.

Continuing on with his report, Mr. Taylor stated his concern about open buildings over the weekend and questioned how this could happen when there is a security policy. Mr. Taylor stated that the situation needs to be controlled.

Mr. McNerney referred to the work list item pertaining to the removal of the Clean Ohio structures. McNerney stated that the locations of these structures need to be geo located in order to rebuild the structures in the future. Mr. Cugini responded by stating that he received an explanation about the matter from Mr. Leslie on multiple occasions and all of the structures have been geo located.

Trustees Norris and McNerney stated their disagreement and cited that it was not true because the geolocations do not show up. Mr. Cugini re-stated that the structures are not permanent and in order to build a structure a zoning application would be required. To clear up the confusion, Mr. Cugini will obtain a written explanation about the matter from Clean Ohio and WRLC and will read it into the record. As a former member of the ENRAC Committee, Mr. Shy stated that the intent upon the receipt of the money was to allow the land to go back to its natural state and

not what it was before [in this case a girl scout camp] and posited that the Board could return the money so there would not be any restrictions.

Mr. Norris reported that the Boat House hasp and lock were missing on Saturday, May 7, 2016. Mr. Shy stated that the hasp and lock were missing over a month ago and it was reported to a Trustee.

Mr. Norris reported that there are four (4) security cameras on the property located in the pack out building [inside camera], maintenance garage [inside camera], Boat House [outside camera] and the Mill [inside camera]. Mr. Norris stated that RJRD owns four and Mr. Becker hung them up with Mr. Chris Eastwood, Park Administrator for Richfield Township. Mr. Norris confirmed that the original camera in the Mill was stolen due to a previous vandalism incident but it was replaced by an interested resident and it was that camera's film that is under review by the Police for the May 6, 2016 incident.

Mr. Cugini asked Mr. Norris if RJRD has access to the camera and the video or does the resident. Mr. Cugini stated that if RJRD does not have access it is not appropriate. Hearing no additional explanation, Mr. Cugini stressed that the number of cameras on the property is required. And, access to the video recording is also required.

Mr. Fleming asked for the timeframe when the cameras were hung and Mr. Norris couldn't remember and requested input from the Administrator. Mrs. Bluso Rogers stated that the cameras were purchased in early 2015 with follow-up purchases of memory sticks after the fact. Mr. Norris was not sure of the date for Mr. Fleming but was certain that they were hung by Mr. Becker. Mr. Fleming stated that he had a conversation with Mr. Becker a few weeks before the Fireman's 5K run April 30, 2016 and Mr. Becker stated that the cameras were not hung. Mr. Cugini stated that for the record Mr. Norris provided only the planned camera locations and requested that Mr. Taylor locate, obtain make, model and serial number and report back to the Board.

Mr. Norris requested that the flag pole at the main entrance be painted. Mr. Taylor would take it under advisement.

Mr. Cugini stated that the list of work will be approved at the next meeting.

Board Meeting Schedule

Dominic Cugini

The Governance Committee members discussed ways to continue to improve meetings to ensure appropriate discussion time was made available to the board in order to be able to take action when appropriate. The briefing memo outlined a minor change to the meeting protocol. The work session component has permitted discussion and reflection time for the Trustees prior to taking any action and decision. It is anticipated that this latest modification will provide the flexibility to act more timely since the Committee anticipates increased actionable items due to the master plan and other operational needs. The Board could also take action if it is a true emergency situation or routine matter to operate the park. Mr. Norris heartily agreed with the approach and there was overall consensus from Trustees Clark, Fleming, and Taylor.

The work session agenda will be prior to the regular meetings and no action was required at this meeting since this is a first discussion. Action on the matter will be taken at the next business meeting.

Public Comment

The Chair recognized Mayor Beshara. Mayor Beshara urged the Board to consider a better solution to monitor security and park operations than members of the Board. Mayor Beshara stated that during the meeting she observed a disconnect among Board members and the Administrator regarding critical operational matters and the need to correct the disconnect.

The Chair recognized Ms. Richardson, FOCH. Ms. Richardson urged the Board to act on the invasive species work plan put forth by FOCH. Richardson requested that the Board vote on this so FOCH could train and formulate an ongoing plan for RJRD.

The Chair recognized Mr. Gremba. Mr. Gremba opined that (1) vandalism will increase due to the children being out of school for the summer and (2) stated unequivocally that none of the cameras have been hung. The stolen camera was the one from the mill. Mr. Gremba stated that he installed the camera in the mill because no one else knew about it. Continuing, Mr. Gremba stated that the camera is so small no one could see it allowing him to monitor and video. Since the lock has been repaired on the building, Mr. Gremba stated that he will be removing the camera.

Mr. McNerney responded to the Mayor and Mr. Gremba by suggesting that the Police increase their monitoring and coverage. The Mayor responded that Chairperson Mr. Cugini talk to the Police Chief. Mr. Taylor opined that the addition of cameras and signs will decrease the opportunity of vandalism.

The Chair recognized a member of the public. This individual stated that he was very involved with the Girl Scouts as a member of the construction crew many years ago. Regarding security, the individual opined that the solution was a trail cam to someone's phone. He suggested that a member of the Board could be notified, that is close by, so they could get to the park while the incident is occurring. Park Operations Chair Mr. Taylor led a Q&A on the pros and cons to the various suggestions. Mr. Taylor will contact professional security companies to begin outlining a plan for the property that can be minimally installed soon and then with the master plan.

The Chair recognized Mr. Jeff DeLuca, Metro Parks employee. Mr. DeLuca reiterated Mr. Shy's information about metal detecting shared the policy of the Metro Park. DeLuca recommended that RJRD permit metal detecting per special case per special approval. Mr. Shy stated that RJRD has the benefit of learning from other park systems and strongly suggested that the Board use that information as a good guidepost as rules and policies are implemented.

Mr. DeLuca volunteered to lead the tree trimming work project. Mr. DeLuca asked if there was a tree company under contract for emergency tree clearing and if not also offered to be on call if

a tree fell over a trail or structure and Trustees Norris and McNerney stated that they were the "service."

The Chair recognized Mr. Gremba. Gremba stated that he filed the police report and went on the share that the Police desires to drive through the property but are inhibited due to the condition of the roads. Mr. Becker and Mr. Gremba planned on purchasing a wireless system to cover all of the buildings and structures with motion detection that would send video imaging to a mobile device but there is no power to all of the buildings so this cannot be done at this time. Mr. Cugini responded by stating that that is the long term solution when the master plan is implemented and it is understood which buildings will remain.

The Chair recognized Mrs. Hanigosky, RJRD Volunteer Coordinator. Mrs. Hanigosky alerted the Board about the increasing number of dogs that are not leashed on the property. Ms. Clark stated that the Park Services and Operations Committees are working on a list and draft of signs that will be presented to the Board for their approval and confirmation that the receptacles for litter waste have been made and hung. Speaking of waste containers, Mr. Gremba stated that the trash cans are completely filled with mustard plants.

Mr. Cugini adjourned the Work Session and 7:20 p.m. and the Board immediately went into their Special Meeting.

SPECIAL MEETING

The Special Meeting was Called to Order at 7:21 p.m. After the Pledge of Allegiance, Roll Call was taken by the Administrator.

Roll Call:

Mr. Bob Becker (*Not Present*)
Ms. Kelly Clark
Mr. Dominic Cugini
Mr. Rich Fleming
Mr. Ralph McNerney
Mr. Pat Norris
Mr. Bill Taylor

Mr. Keith Shy, Capital/Public Improvements Consultant/Manager
Mrs. Debbie Bluso Rogers, Administrator

Business:

Approval of Minutes:

March 21, 2016 Work Session

Chairperson Cugini dispensed with the formal reading of the minutes and there were no changes or comments heard. Due to inability to recall content, Mr. Norris stated his abstention.

MOTION made by Mr. Cugini and seconded by Ms. Clark to approve the **March 21, 2016 Work Session Minutes** as presented.

DISCUSSION: None

MOTION PASSED: Mr. Becker (Not Present) Ms. Clark (Yea), Mr. Cugini (Yea), Mr. Fleming (Yea), Mr. McNerney (Yea), Mr. Norris (Abstain), and Mr. Taylor (Yea)

March 28, 2016 Regular Meeting

Chairperson Cugini dispensed with the formal reading of the minutes and there were no changes or comments heard. Due to inability to recall content, Mr. Norris stated his abstention.

MOTION made by Mr. Cugini and seconded by Ms. Clark to approve the **March 28, 2016 Regular Meeting Minutes** as presented.

DISCUSSION: None

MOTION PASSED: Mr. Becker (Not Present) Ms. Clark (Yea), Mr. Cugini (Yea), Mr. Fleming (Yea), Mr. McNerney (Yea), Mr. Norris (Abstain), and Mr. Taylor (Yea)

April 11, 2016 Work Session & Special Meeting

Chairperson Cugini dispensed with the formal reading of the minutes and there were no changes or comments heard. Due to inability to recall content, Mr. Norris stated his abstention.

MOTION made by Mr. Cugini and seconded by Ms. Clark to approve the **April 11, 2016 Work Session & Special Meeting Minutes** as presented.

DISCUSSION: None

MOTION PASSED: Mr. Becker (Not Present) Ms. Clark (Yea), Mr. Cugini (Yea), Mr. Fleming (Yea), Mr. McNerney (Yea), Mr. Norris (Abstain), and Mr. Taylor (Abstain)

Resolution 11-2016 Authorizing and Directing the Chairperson and the Treasurer of the Board of Trustees to Enter Into A Professional Engineering Services Agreement with GPD Group

MOTION made by Mr. McNerney and seconded by Mr. Norris to adopt Resolution 11-2016 to Authorize and Direct the Chairperson and the Treasurer of the Board of Trustees to Enter Into a Professional Engineering Services Agreement with GPD Group in the amount of \$49,800.00 from the Capital Fund substantially in accordance with the agreement attached as Exhibit A and subject to final approval of the Board's Legal Counsel.

DISCUSSION: None

MOTION PASSED: Mr. Becker (Not Present) Ms. Clark (Yea), Mr. Cugini (Yea), Mr. Fleming (Yea), Mr. McNerney (Yea), Mr. Norris (Yea), and Mr. Taylor (Yea)

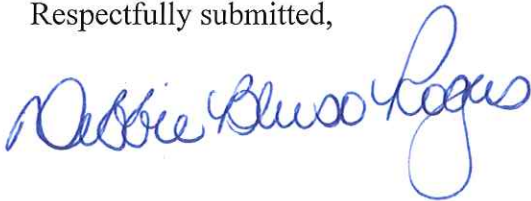
Comments from the Floor:

None.

Adjournment:

Mr. Cugini adjourned the meeting at 7:25 p.m.

Respectfully submitted,



Debbie Bluso Rogers, Administrator to RJRD Board



Richfield Joint Recreation District,
Chairperson



Richfield Joint Recreation District,
Secretary