



**Regular Meeting with Work Session
April 27, 2020**

Call to Order: The Board met virtually due to the COVID-19 Pandemic per House Bill 197. The meeting was called to order at 6:48 p.m. by Bob Becker, Board Chairperson.

Roll Call: Bob Becker, Cindy Lombardo, Jeff Deluca, Pat Norris, Art Gonzales, Sandy Apidone, and Maureen McGinty

Also in Attendance: RJRD Legal Counsel Bill Hanna, Administrative Coordinator Mindy Remec, and approximately 13 additional attendees.

Work Session

Gund Restrooms:

Mr. Deluca reported the demo was done at Gund Hall restrooms and estimated \$15,000 was saved from volunteer work. Mr. Deluca recommended Cornis Company Construction Managers, the lowest of three bids to complete the work for \$29,590.

Burgess & Niple - Water Wells:

Ms. McGinty said Burgess & Niple has designed and sent information to the EPA. The quote to complete the work to bring water to Gund Hall is \$45,500. The Existing pump would be dismantled, a new pump installed, and concrete work done. It would bring the system up to EPA standards, and could be winterized. Electrical and water softener work would be completed outside of that quote.

Gund Hall Furnishings:

Ms. Apidone researched tables and chairs needed to rent Gund Hall. She recommended the lowest of three quotes for approximately \$8,800 from Restaurant Furniture for Less. Additional discussion on accommodations for weddings and storage of the furniture.

Park Director:

Ms. McGinty reported four candidates were interviewed by the search committee. She spoke about the interview process, the criteria used for evaluating the candidates, as well as the qualifications of the search committee members. She reported that the search committee was unanimous in their recommendation of Mr. Scott Robbins for the position.

Public Comments on Work Session:

Ms. Corey Ringle requested an opportunity for the Friends of Crowell Hilaka (FoCH) group to meet the new Park Director.

Regular Meeting

Approval of Minutes:

MOTION by: Ms. Lombardo and seconded by Mr. Deluca to approve the February 24, 2020 Meeting Minutes as presented.

MOTION PASSED: Vote taken by voice, which was unanimous

Standing Committee Reports:

Governance: No report

Park Operations:

Mr. Deluca reported that three good candidates were interviewed for the seasonal maintenance position. Mr. John Webb, who has many years of park operations and maintenance experience, was selected.

MOTION by: Mr. Deluca and seconded by Mr. Gonzales to approve the Cornis Company proposal for Gund Hall Restroom Renovations in the amount of \$29,590 from the Capital Improvement Fund.

FURTHER DISCUSSION: None

MOTION PASSED: Vote taken by roll call: Mr. Becker (Yea), Ms. Lombardo (Yea), Mr. Deluca (Yea), Mr. Norris (Yea), Mr. Gonzales (Yea), Ms. Apindone (Yea), and Ms. McGinty (Yea)

Mr Deluca reported new gravel was put in the main parking lot. The Ohio Operating Engineers did the work and the RJRD purchased the material. The Ohio Operating Engineers will also help with cut in the electric for the new well. Volunteers have also helped with several projects including tree and trail work.

Park Services:

Ms. Apidone said all programs have been delayed due to the Coronavirus pandemic. She said reservations should still be taken and anticipates requests for rentals for 2021 will be coming in.

Capital Projects:

Mr. Gonzales reported the committee met in March. Bill Smith and Rick Hudak were voted in as advisors. Jim Hardy also attended the meeting. The committee discussed dredging the lake. Vendors have expressed a preference for dredging while it is filled and it may also cost less.

The drain valve at the lower lake is broken. A new drain valve for the lower lake is estimated to cost \$25,000. The committee discussed the possibility of repairing the existing valve.

Gannett Fleming will be consulted on the cement work to repair the bridge at the upper lake that will be needed. Mr. Gonzales also summarized the change from Gannett Fleming which requested up to an additional \$35,000. The committee deemed this request valid.

Mr. Norris added that dredging from a barge may be less expensive and less onerous to be in compliance with ODNR. In addition he said the valve or sluice gate had already been repaired and the valve can be closed with a new stainless steel pin. Mr. Deluca had some concerns with concrete work and said they should talk to Gannett Fleming. Mr. Deluca also said grants should be looked into for the work.

Special Fundraising Committee Report:

Mr. Gonzales reported plans to have a meeting soon. He reported that Ms. Amanda Schwaben is interested in continuing to help and volunteer coordinator Ms. Susan Czaplicki may have a lead on another person. In addition, Mr. Denny Flanigan will also continue to send leads on potential grants.

Administration Report:

Ms. Remec reported receipt of payment from FoCH for ANCA expenses reimbursement and a refund check for Bureau of Workers Compensation. Cancellations of reservations were confirmed due to the pandemic. Ms. Remec requested a motion to refund reservation fees due to COVID-19 restrictions.

MOTION by: Mr. Norris and seconded by Ms. McGinty to approve full refunds for Gund Hall reservation cancellations due to the Coronavirus Pandemic

FURTHER DISCUSSION: None

MOTION PASSED: Vote taken by voice, which was unanimous

Treasurer Report:

Ms. McGinty reported finances are in good standing and recommended a meeting to discuss prioritizing Capital Improvement Fund expenditures. Mr. Becker said it will be added to the Governance Committee agenda. Mr. Gonzales asked if expenditures for this meeting were within the budget and what funds they will be paid from. Board consensus was that all motions for expenses would be paid from the Capital Improvement Fund with the exception of Gund Hall furnishings.

Volunteer Coordinator Report:

Ms. Susan Czaplicki said volunteers had been maintaining social distancing and were working in small groups. Work was completed to storm damage and drainage ditch clean up and a lot tree trimming.

New Business**Park Director Position:**

MOTION by: Mr. Becker and seconded by Ms. Lombardo to enter into executive session to consider the employment of a public employee per ORC 121.22(g)(1) at 7:55 p.m.

FURTHER DISCUSSION: None

MOTION PASSED: Vote taken by roll call: Mr. Becker (Yea), Ms. Lombardo (Yea), Mr. Deluca (Yea), Mr. Norris (Yea), Mr. Gonzales (Yea), Ms. Apindone (Yea), and Ms. McGinty (Yea)

Mr. Scott Robbins, Ms. Remec, and RJRD legal counsel Mr. Hanna were invited to join the board in the executive session. Ms. Lombardo left the meeting at 8:15 p.m. The Board exited the executive session at 8:23 p.m.

MOTION by: Ms. McGinty and seconded by Mr. Deluca to present an employment offer to Mr. Scott Robbins as Park Director to start on June 1, 2020 with compensation of \$48,000.

FURTHER DISCUSSION: None

MOTION PASSED: Vote taken by roll call: Mr. Becker (Yea), Mr. Deluca (Yea), Mr. Norris (Yea), Mr. Gonzales (Yea), Ms. Apindone (Yea), and Ms. McGinty (Yea)

Gund Hall Water Well:

MOTION by: Ms. McGinty and seconded by Mr. Deluca to approve the contract with Burgess & Niple in the amount of \$45,500 from the Capital Improvement fund for water well work at Gund Hall

FURTHER DISCUSSION: None

MOTION PASSED: Vote taken by voice, which was unanimous

Gannett Fleming Contract Amendment #3:

MOTION by: Mr. Gonzales and seconded by Mr. Norris to approve Amendment No. 3 authorizing up to a \$35,000 payment from the Capital Improvement fund to Gannett Fleming for its additional effort for the preparation of Construction Plans for Phase 2 Design.

FURTHER DISCUSSION: None

MOTION PASSED: Vote taken by voice, which was unanimous

Gund Hall Furnishings:

MOTION by: Ms. Apidone and seconded by Ms. McGinty approve payment not to exceed \$8,800 to Restaurant Furniture for Less from the general fund for the purchase of furnishings for Gund Hall.

FURTHER DISCUSSION: None

MOTION PASSED: Vote taken by voice, which was unanimous

Seasonal Employee:

MOTION by: Mr. Norris and seconded by Ms. Apidone to hire Mr. John Webb as Seasonal Park Maintenance Technician per the board approved job description at \$17.00 per hour to start on May 1, 2020.

FURTHER DISCUSSION: None

MOTION PASSED: Vote taken by voice, which was unanimous

Partner Reports:

Friends of Crowell Hilaka (FoCH): Ms. Lynn Richardson inquired about a mailer drafted by FoCH for fundraising. After lengthy discussion it was agreed that RJRD Board would email comments as well as the Richfield Heritage Preserve logo files to Ms. Ringle. A final draft would then be sent to the RJRD Board before printing. Further discussion was conducted on the status of changing the Friends group name from Friends of Crowell Hilaka to Friend of Richfield Heritage Preserve and the difficulties this presents for fundraising to camp alumni.

Ms. Ringle reported that all in-person FoCH meetings have been cancelled through the summer as well as Kirby Day. She provided an update on the invasive species task force and said they are looking for feedback on whether FoCH can install a high-visibility screening around the mill wheel. Ms. Ringle said the Historic Home Stabilization Task Force recommended swailing around North House and will work with Mr. Deluca to complete. She spoke about slippage under

the southeast porch on Amity and will seek guidance from a structural engineer and will forward a proposal.

Ohio Horseman's Council: Mr. Becker read a report on behalf of OHC. They have been unable to do trail maintenance due to COVID-19 and will not be opening trails until dry. State guidelines will be posted for riders.


Adjournment:

MOTION by: Mr. Deluca and seconded by Ms. Apidone to adjourn the meeting at 9:05 p.m.

FURTHER DISCUSSION: NONE

MOTION PASSED: Vote taken by voice Yea, which was unanimous

Submitted by:


Mindy Remec, Administrative
Coordinator

Accepted by:


Bob Becker, Board Chairperson