



REGULAR MEETING
MONDAY, FEBRUARY 26, 2018
(Meeting held at Richfield Masonic Hall)

Call to Order: Meeting was called to order at 6:30 pm by Chairman Bob Becker.

Roll Call: Sandy Apidone, Bob Becker, Pat Norris, Meg Slifcak, Ralph Waszak,
Administrative Coordinator, Judy Soroczak Excused Absences: Jeff DeLuca, Bill Smith

WORK SESSION

Work session visited by Richfield Fire Department - Fire Chief McLean and Fireman Chris Natschup, President Fireman's Association. Chief McLean presented the Board with a document of 45 volunteer hours served at the park in 2017. The chief also informed the RFD has acquired a used Skid Unit Pump truck to be refurbished which could be utilized by the RJRD later this Spring. Chris Natschup invited everyone to the annual RFD 5k/Run.- Pancake fundraiser on May 5th. Last year 86 participants partook in the event and \$4,310 was raised for the Hillcrest School Smokehouse, smoke detector fund and CPR trainings.

Presentation given by Jennifer Windus, Consultant Invasive Species, Retired ODNR 1982-2014.

5 Goals when working with Invasive Species:

1. Designate Specific Areas; focus first on highest quality of areas
2. Decide which areas are time sensitive species
3. Establish protocols and best practices for treatment
4. Develop maps of invasives
5. Develop a monitoring tracking plan of accomplishments and needs

Heather Staley, Executive Director of Crane Hollow Preserve, a dedicated State Nature Preserve

Ms. Staley shared the history of the preserve and how it has evolved into what it is today with the assistance of ANCA - Association of Nature Center Administrators. The group offers guidance in areas of specific needs from administration, fundraising, park use, invasive species plus much more. She stated, "Invasives species is perhaps our most urgent economic and conservation challenge."

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Approval of Minutes

Motion made by Mr. Waszak, second by Ms. Apidone to approve Regular Meeting minutes of January 22, 2018.

Discussion: None

Vote taken by voice to approve minutes: Yea - Unanimous

Motion Passed

Motion made by Mr. Norris, second by Ms. Apidone to approve Special Meeting minutes of February 16, 2018.

Discussion: None

Vote taken by voice to approve minutes: Yea - Unanimous

Motion Passed

Standing Committee Reports

Governance Committee - Meg Slifcak

- Ms. Slifcak shared the Park Office Update - Attached
- Save the date - March 10, 2018 Special Meeting: An overview of the park, it's history, work done, needs, trail updates.
- Fiscal Officer search underway with interviews in progress
- Gund Hall - FMD Architects creating schematics for possible scenarios to explore

Park Operations - Jeff DeLuca

- Mr. DeLuca advised the committee passed a mowing plan drawn up with the assistance of Professor Stanton from BWU. The plan gives leeway for diverse areas.
- Several roof repairs are in motion to be scheduled and begin work

Park Services - Sandy Apidone

- Ms. Apidone advised Timbernook Day Camp has renewed for the upcoming day camp season.
- Currently reviewing Facility Use Agreements to be updated and redesigned
- Cynthia McWilliams will be working with Ms. Apidone on a Halloween/Fall event
- Susan Czaplicki is working with Park Volunteers as the RHP Volunteer Coordinator

Capital Projects - Ralph Waszak

- Mr. Waszak informed DLZ working on design review, due to hitting bedrock more excavating may add additional expense.
- New Dam design presented to the State of Ohio, may be accepted with modifications.
- Board supported new renderings of dam spillway and cost
- Lake lowering to prepare for dredging will be overseen by Mr. Norris and Prof. Stanton.

Fundraising - Pat Norris

Mr. Norris stated the committee is reviewing marketing materials for a fundraising campaign and develop a donor recognition program.

Administrative Coordinator Report:

- Working with Trustee Apidone in developing protocols, forms and payment policies for facility rentals
- Use Agreements inquiries and scheduling are on the rise for facilities, camping and volunteer groups
- Working with Fiscal team on Audit documentation
- Investigating Fill-in online forms for use agreements, registrations

Treasurer Report - Attached**Special Orders - None**

Mr. Becker request to go out of order. Motion made by Mr. Waszak, second by Ms. Slifcak

Motion to approve and adopt Resolution __4__-2018 whereby the Richfield Joint Recreation District shall accept the following quotes and engage the following contractors to perform the roofing services for the amounts listed below:

Roofsmith Restoration: Kirby House \$13,604.00

Madison Construction: Gemini Cabin \$9,700.00

Madison construction: Chagrin \$9,540.00

Maintenance garage: Burkholder's Custom Construction \$8,500

No Discussion

Motion Passed Vote taken by roll call: Apidone, Slifcak, Waszak, Norris, Becker- yeah - unanimous

Motion made by Mr. Waszak to approve allocation up to \$4000.00 for pruning of historic White Oak Tree next to Kirby House, Temporary fencing installed around the trunk of tree with Signs posted. All heavy equipment should be minimized in the area.

Motion second by Mr. Norris

Motion Passed Vote taken by roll call: Apidone, Slifcak, Waszak, Norris, Becker- yeah - unanimous

Partner Reports

Buckeye Trail Association- Pat Hayes advised of upcoming calendar dates:

- ❖ 4/25-29 Trail Fest - See website
- ❖ 6/02-06 Akron section of CVNP Trail work
- ❖ 7/14 2nd Annual Little Loop Challenge, 257 mile hike

Baldwin Wallace University - Dr.Davis Todd shared her students will help with the March fish removal. Students presented work at the Ohio Natural History Conference, held at the Cleveland Museum of Natural History featuring research done at RHP.

FOCH- Corey Ringle, Report attached

.Executive Session

Motion by Ms. Slifcak, second by Mr. Norris to move into Executive Session to consider the compensation of a public employee per ORC 121.22(g) at 8:28pm

No Discussion

Motion Passed by Roll Call Vote: Yes- Unanimous

Chairman Becker announced there would be no formal action taken following the Executive Session.

The Board returned from Executive Session at 8:40pm by motion to reconvene made by Mr. Norris second by Ms. Apidone

Discussion: None

Motion Passed by Roll Call Vote taken in Executive Session Yea - Unanimous

Motion to Adjourn by Ms. Apidone, seconded by Mr. Waszak

Meeting Adjourned at 8:42 pm

Submitted by:

 Date 3-26-18
Judy Soroczak, Administrative Coordinator

Accepted by:

 Date 3-26-18
Bob Becker, Chairman

***Abbreviations:**

BTA - Buckeye Trail Association
BW - Baldwin Wallace University
CVCC - Cuyahoga Valley Career Center
CVNP - Cuyahoga Valley National Park
EDG - Environmental Design Group
MOU - Memorandum of Understanding
OOE - Ohio Operating Engineers
OHC - Ohio Horseman's Council
RFQ - Request for Qualification
WRLC - Western Reserve Land Conservancy

WWTP - Wastewater Treatment Plant