



**Regular Meeting with Work Session
February 24, 2020**

Call to Order: The meeting was called to order at 6:30 p.m. by Bob Becker, Board Chairperson.

Roll Call: Bob Becker, Cindy Lombardo, Jeff Deluca, Pat Norris, Art Gonzales, Sandy Apidone, and Maureen McGinty

Also in Attendance: Administrative Coordinator Mindy Remec and 19 additional residents/attendees

Work Session

Orienteering Course Project:

Mr. Alex Klaben gave a detailed presentation for constructing an orienteering course as his Eagle Scout project. The full course would be approximately two miles and there would be a one-mile option. Board members asked questions about the proposed materials and access to the course map for the public.

Gund Restrooms Budget:

Mr. Deluca stated one bid has been received and he is waiting on two additional bids. The initial quote seems to be high and volunteers will be needed to keep costs down.

Burgess & Niple - Water Wells:

Ms. McGinty reported three wells have passed EPA inspection. Burgess & Niple is doing design work and getting costs for the next phases to bring water into Gund Hall, which will include a filtration system. Mr. Deluca said power is currently overhead and they are looking to put this underground.

Oviatt House:

Mr. Becker introduced the document submitted by the group wanting to save Oviatt house. At this time the board decision to raze the structure still stands but no action is being taken. Trustee discussion included: concern for people entering the house without permission, the need for additional information not included in the initial report, diluting community resources from other priorities, concern for maintenance costs, and donors money being wasted if the entire cost to finish the building is not raised. Trustees also discussed the merits of having a third party provide a consultation such as the Ohio State Historic Office. Additional comments included the professionalism of Mr. Larry Brichacek and Mr. Ken Bowman, who are members of the group wanting to save the house.

Mr. Oviatt wanted stated that house is about more than Mason and Fanny Oviatt or the Underground Railroad; it's about the Revolutionary War and the pioneer Oviatts that founded Richfield. A Cleveland State University representative cautioned against ground disturbance due to a prehistoric site in a section of the property.

Park Director:

Ms. McGinty provided an update on the park director search and said that the position has been posted and advertised. Resumes will be accepted through March 3, 2020. A panel will select the top three

candidates to interview and will then select one individual for the board to interview. Ms. McGinty said she was notified that a second listing for the park director position was posted by Mr. Norris on the Ohio Parks and Recreation Association (OPRA) website. Following a contentious discussion, Mr. Becker proposed entering executive session at 7:39 p.m.

MOTION by: Ms. Lombardo and seconded by Ms. McGinty to enter into executive session to consider the investigation of charges or complaints against a public official per ORC 121.22(g)(1)

FURTHER DISCUSSION: NONE

MOTION PASSED: Vote taken by roll call: Mr. Becker (Yea), Ms. Lombardo (Yea), Mr. Deluca (No), Mr. Norris (No), Mr. Gonzales (No), Ms. Apindone (Yea), and Ms. McGinty (Yea)

Richfield Village Council members Mr. Lyons and Ms. Phillipbar were invited to join the board in executive session. The Board exited executive session at 8:58 p.m.

Regular Meeting

Approval of Minutes:

MOTION by: Mr. Deluca and seconded by Ms. Apidone to approve the June 26, 2019 Meeting Minutes as presented.

FURTHER DISCUSSION: NONE

MOTION PASSED: Vote taken by voice, all Yea with the exceptions of Ms. McGinty (abstain) and Ms. Lombardo (abstain)

MOTION by: Ms. Lombardo and seconded by Mr. Norris to approve the January 19, 2020 Meeting Minutes as presented.

FURTHER DISCUSSION: NONE

MOTION PASSED: Vote taken by voice, all Yea with the exceptions of Mr. Gonzales (abstain) and Ms. McGinty (abstain)

MOTION by: Ms. Lombardo and seconded by Mr. Deluca to approve the January 27, 2020 Meeting Minutes as presented.

FURTHER DISCUSSION: NONE

MOTION PASSED: Vote taken by voice, which was unanimous

Standing Committee Reports:

Governance: No report

Park Operations:

Mr. Deluca said the committee had discussed the 2014 master plan designed by GDP for the Gund Hall area and Kirby Mill area as a starting point for discussion. Mr. Deluca also presented a concept drawing of an entrance sign. Additional work happening in the park include: fence repairs made by storm damage, roof repairs to Gund Hall where it was leaking, and electrical work in Gund Hall. Quotes are being sought for boat house repairs.

MOTION by: Mr. Gonzales and seconded by Mr. Norris to allow access to the interior of Oviatt house for inspection and assessment to complete a plan.

FURTHER DISCUSSION: Through additional discussion the original motion was withdrawn.

MOTION by: Mr. Gonzales and seconded by Mr. Norris to allow access to the interior of Oviatt house for inspection and assessment to complete a plan upon execution of a waiver of liability.

MOTION PASSED: Vote taken by voice, all Yea with the exception of Ms. McGinty (abstain)

MOTION by: Mr. Gonzales and seconded by Mr. Norris to allow exterior work to continue on the Oviatt house which includes items such as fixing glass panes, painting, and doors.

FURTHER DISCUSSION:

MOTION PASSED: Vote taken by voice, all Yea with the exception of Ms. McGinty (abstain)

MOTION by: Mr. Gonzales and seconded by Mr. Norris to request modification of the Oviatt house plan to include 1) the total dollar amount needed, 2) the timelines for completion of fundraising and completion of work, 3) future maintenance costs on an annual basis, and 4) what they believe is the best use of the building

FURTHER DISCUSSION: Further discussion on what is included in the dollar amount and having an impartial third party validate the assessment. It was decided that the total should include everything needed for a viable building use and seeing what Ohio State Historic Preservation Office could provide.

MOTION PASSED: Vote taken by voice, which was unanimous

MOTION by: Mr. Deluca and seconded by Ms. Lombardo to approve the Orienteering Course Project.

FURTHER DISCUSSION: Course poles will need to be a different color than Buckeye Trail markers

MOTION PASSED: Vote taken by voice, which was unanimous

MOTION by: Mr. Norris and seconded by Mr. Deluca to approve the February 19, 2020 Park Operations Meeting Minutes as presented.

FURTHER DISCUSSION:

MOTION PASSED: Vote taken by voice, which was unanimous

Park Services:

Ms. Apidone presented a briefing memo to approve an annual subscription to Givegauge, an online volunteer management program at the cost of \$360.

MOTION by: Ms. Apidone and seconded by Ms. Lombardo to approve expenditure of \$360 for a one-year subscription to Givegauge.

FURTHER DISCUSSION: Questions included entering information into program and exploring similar services. Ms. Apidone stated Givegauge was the least expensive. Ms. Susan Czaplicki said volunteers sign up through the website and Givegauge will do a demonstration.

MOTION PASSED: Vote taken by voice, which was unanimous

Capital Projects:

Mr. Gonzales accepted the chairperson position for Capital Project and Fundraising.

Special Fundraising Committee Report:

Mr. Gonzales reported he will write a notice to be posted on the website asking for volunteers to research and write. He stated the importance of supporting the Friends initiatives for the mill and the need for clarity on projects to be able to fundraise. Mr. Gonzales said he would like to focus on stream reparation and erosion grants.

Mr. Norris reported a delay in the reallocation process of the unexpended funds of the prior state budget. This will delay the Capital Budget allocation process and the assignment of a bill number for our bill. The bill number will not be assigned until mid to late March. At that time there will be a need for community support of this bill as it will include the RJRD application for consideration of capital allocation.

Mr. Becker reported the bids for dredging of the lower lake far exceeded the original estimate. Mr. Jim Hardy recommended that a motion be made to reject all bids.

MOTION by: Mr. Norris and seconded by Mr. Gonzales to reject all bids received for the RJRD 2020-01 Dredging of Lower Lake

FURTHER DISCUSSION: The next step is to explore partial dredging.

MOTION PASSED: Vote taken by voice, which was unanimous

Administration Report:

Ms. Remec reported contacting the Ohio Farm Bureau to renew membership and submission of the 2019 Annual Sludge Report to the EPA and submit documentation to the Ohio History Connection to receive Pipeline Initiative Grant funds of \$12,000.

Volunteer Coordinator Report:

Ms. Czaplicki said trees have been cut and cleared in numerous locations and the structure near the summer barn was removed. Boy Scout Troop 387 removed vegetation near the mill and students from Akron University and Revere completed 51 service hours. The webmaster job description was posted.

Mr. Becker thanked Judy Makowski for her work in developing both websites and all of her work maintaining them. Going forward Dan and Amy Huey have volunteered to maintain the websites.

Treasurer Report:

Ms. McGinty reported that monthly reports from the fiscal officer were received and finances are in good standing. She recommended a meeting to address prioritizing capital budget projects.

Unfinished Business: None

New Business: None

Partner Reports:

Buckeye Trail: Ms. Richardson reported on behalf of Pat Hayes. The Buckeye Trail Fest will be the first weekend in May. They will host a hike at the Richfield Heritage Preserve on Friday, May 1, 2020.

Friends of Crowell Hilaka (FoCH): Ms. Corey Ringle requested confirmation of recent reservations requests. She also requested an invoice for the Friends portion of the ANCA consult. She reported attendance at the Ohio Invasive Plant Council and FoCH continues working with Mr. Deluca the Historic Home Stabilization Task Force for North house. Plans are being finalized for the Kirby Mill and a Kirby Mill Work In Progress Open House event is being planned in July.

Questions / Comments from the Floor: Ms. Richardson asked if any action will be taken after the executive session. Mr. Becker said that no action is being taken.

Agenda and Actions Items:

Agenda requests were made for the following topics: bylaws, fishing regulations, capital budget review, and the park logo will be addressed in Governance and brought to the Board.


Adjournment:

MOTION by: Ms. Lombardo and seconded by Mr. Deluca to adjourn the meeting at 9:58 p.m.

FURTHER DISCUSSION: NONE

MOTION PASSED: Vote taken by voice Yea, which was unanimous

Submitted by:


Mindy Remec, Administrative
Coordinator

Accepted by:


Bob Becker, Board Chairperson