



**RICHFIELD**  
**Joint Recreation District**  
**Special Meeting**  
**January 5, 2023**

**Call to Order:** The Board met in person in The Lodge at Richfield Heritage Preserve. The meeting was called to order at 6:30 p.m. by Anita Gantner, Board Chairperson.

**Roll Call:** Anita Gantner, Jeff DeLuca, Mike Lyons, Mark Robeson, Michael Selig, and Dave Wehner  
**Absent:** Sandy Apidone (excused)

**Also in attendance:** John Piepsny, park director; Polly Wheeler, administrative coordinator; Village Council members Bobbie Beshara, Sue Ann Philippbar, and Ralph Waszak; Township trustee Don Laubacher; approximately 4 attendees

**Installation of trustees:** Council president Sue Ann Philippbar administered the oath of office to Mr. Mike Lyons and Mr. Mike Selig. Township trustee Don Laubacher administered the oath of office to Mr. Mark Robeson.

Election of officers:

Mr. DeLuca nominated Ms. Anita Gantner as board chairperson, and she was elected unanimously by roll call vote.

Ms. Gantner nominated Mr. Mike Selig as board vice-chair. Mr. Wehner moved to approve Mr. Selig's nomination, 2<sup>nd</sup> by Mr. DeLuca, and he was elected unanimously by roll call vote.

Ms. Gantner moved to nominate Mr. Jeff DeLuca as secretary, 2<sup>nd</sup> by Mr. Robeson, and he was elected unanimously by roll call vote.

Mr. DeLuca nominated Mr. Dave Wehner as treasurer, 2<sup>nd</sup> by Mr. Selig, and he was elected unanimously by roll call vote.

## **Work Session**

### **1) Contract with Shari Green:**

Shari's contract as Lodge Event Consultant expired on Dec. 31, 2022. Mr. Piepsny recommended that the board approve a 1-month contract extension at the current rate of \$1,000 per month stipend while the board works out the details.

Mr. Lyons had questions regarding the long term agreement. He wants to see a recap of 2022 activities, as well as Lodge expenses and revenues for 2022. Mr. Lyons also questioned whether Ms. Green's commissions are paid in advance of events when they are scheduled, and what is the policy of there is a cancellation.

Mr. Piepsny responded that a deposit is required when an event is booked. Mr. Selig asked if this contract condition was brought up before, which it was. Ms. Gantner stated that the deposit is 30%, which is more than Ms. Green's fee, and is not refundable.

Mr. DeLuca said that maintenance and cleaning fee details should be added to the contract.

Mr. Lyons asked when this contract extension will be acted upon, which would be later in this meeting.

**2) Contract with JG Environmental Group**

Mr. Piepsny presented a quote from Jennifer Jenkins with JG Environmental group for water sampling in The Lodge and sampling at the Waste Water Treatment Plant. The cost would be \$560 quarterly, which is less than the current cost of the combination of JG and AKE for those services. He said that a 2-year contract is required by the state of Ohio for our class A well.

**Comments from the floor:** None

**Special Meeting**

Ms. Gantner presented Resolution 01-2023, the organizational resolution for 2023.

**MOTION by:** Mr. DeLuca and seconded by Mr. Robeson to approve Resolution 01-2023.

**DISCUSSION:** None

**MOTION PASSED:** Vote taken by voice, which was unanimous.

**MOTION by:** Mr. DeLuca and seconded by Mr. Robeson to extend Ms. Green's contract through Jan. 31, 2023

**DISCUSSION:** None

**MOTION PASSED:** Vote taken by voice, which was unanimous.

**Announcements:**

Snowbird Festival will take place on Jan. 22 at The Lodge from 1-4pm.

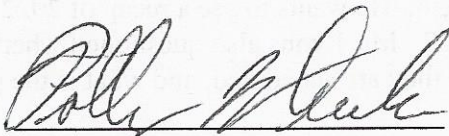
**Adjournment:**

**MOTION by:** Mr. Lyons and seconded by Mr. DeLuca to adjourn the meeting at 7:53 p.m.

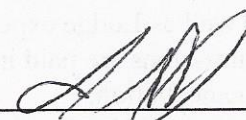
**MOTION PASSED:** Vote taken by voice, which was unanimous.

Submitted by:

Accepted by:



Polly Wheeler, Administrative Coordinator



Anita Gantner, Board Chairperson