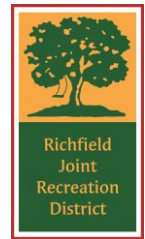


**Richfield Joint Recreation District Special Meeting  
Communications/Volunteer Committee Meeting Agenda  
Thursday, January 15, 2015 at 6:30 P.M.  
(Meeting Held at Richfield Village Town Hall, Caucus Room)**



Call to Order

Roll Call

Committee Board Members:

Committee Members:

Guests

Business

1. Board Report:

2. Subdivision Reports

a. Marketing/Public Relations

1. Media Relations – Newsletter (missed deadline will put on website)

- FAQ's for website
- Signage for property once transferred!
  - Lucy and Kelly working on “sign” ceremony to remove “Girl Scout” sign and changing to RJRD sign.

2. Writers – RJRD Brochure!

b. Media:

1. Website:

- a. Blog Comments
- b. Contact forms
- c. Survey
- d. Public Ideas

2. Facebook

3. Twitter

4. Blog

c. Communications

1. Public Forum Report

a. Board Proposal - Organizing Event (Under New Business

2. Guest Speakers for Board Meetings – Schedule

3. Revisit Budget

d. Development

1. Naming Rights Proposal

2. Name the Park – Contests: Keep for the time being until we can set up a public forum. (Kelly, after closing)

3. National Registry of Historic Places

4. Events

- Cabin Fever Tour: Has asked Joe Leslie at WRLC and waiting to hear response
- Next Open House

3. Volunteer Needs

Business

1. Core list of volunteers and management of the needs

**Richfield Joint Recreation District Special Meeting  
Communications/Volunteer Committee Meeting Agenda  
Thursday, January 15, 2015 at 6:30 P.M.  
(Meeting Held at Richfield Village Town Hall, Caucus Room)**

- Need Volunteer with a variety of talents and expertise.
- Campaign List Absorbed
- Begin Volunteer Descriptions

2. On-going recruitment strategies

- Legal, Master Planners, Construction/Project Management, Grant writers, Financial, Administration, Purchase Agreement.
- Mailer with dates and process to go out to community.
- Constant Contact Survey Monkey form to be e-mailed.
- E-mail to all those on the property during open houses.
- Electronically distribute at Revere School District

4. Old Business

5. New Business

- a. Public Forum Planning
- b. Propose new meeting dates – 1<sup>st</sup> & 3<sup>rd</sup> Thursdays beginning February 5, 2015

6. Action Items & Agenda Items for Next Meeting

7. Public Comments

Adjournment

Next Meeting January 22, 2015 6:30 pm Caucus Room, Village of Richfield Town Hall.

Respectfully Submitted,

Corey Ringle, on behalf of Kelly Clark, CC Chair