



Governance

GOVERNANCE

MONDAY, SEPTEMBER 18, 2017

6:30 P.M.

(Meeting Held at Gund Hall)

MINUTES

Call to Order Meeting called to order at 6:31 PM

Roll Call – Trustees Deluca, Norris, Slifcak and Administrative Coordinator Soroczak Present

BUSINESS:

FINANCIALS

- **Year to Date** – were reviewed. A resolution to amend \$36,000 of the budget for operating needs will be presented to the board. Follow up on insurance annual premium.
- **2018 Budget Planning** – Sandy Turk will prepare a draft budget for the Board to review. The goal is to have Governance review in November for presentation to the whole Board.
- **Bond Update** – Pat Norris met with our bond advisor to explore refinancing the bonds because of the average maturity left on the bonds could benefit from a lower interest rate. This could have substantial long term savings in interest costs and savings to Richfield's taxpayers. It is a six-month process and this is in exploratory phase.
- **Fiscal Agent Update** – The Village of Richfield is RJRD's fiscal agent under agreement that expires under 12/31/2017. RJRD has requested the Village to continue the agreement to provide services. We are waiting on feedback from the Village.

ARCHITECTURAL SERVICE PROVIDER RANKINGS

Governance Committee is charged with ranking architectural firms for park branding and Gund Hall using respondents from the 2017 Request for Qualifications. Jim Hardy will summarize the committee member scores for presentation to the Board. Ranking for park branding is deferred at this time.

ENGINEER SERVICE PROVIDER RANKINGS

Governance Committee is charged with ranking engineering firms using respondents from the

2017 Request for Qualifications to develop scope of work and criteria for the sewage treatment plant. Jim Hardy will summarize scores for presentation to the Board.

GUND HALL AND PARK RENTAL POLICY

A draft policy has been prepared for Gund Rental and is pending review of the Board once the certificate of occupancy is extended. Park policy under review.

ANNOUNCEMENTS/COMMENTS

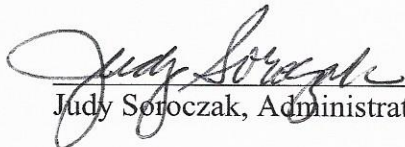
- Congratulations and thanks to the Ohio Horseman's Council for a highly successful volunteer weekend to build and maintain trails in the park! Over 50 volunteers helped out and a \$5,000 individual donation was made for the parking lot from a former girl scout. The OHC will work with RJRD to develop next steps to complete the trails and develop a use policy.
- Governance is recommending the Board consider one monthly Board meeting and one committee meeting per month effective no later than January 1, 2018.
- A 2018 planning meeting with RHP partners was discussed for October 23rd pending Board approval.
- Consideration for an RJRD Board Advisory Committee was discussed and will be further explored in the planning meeting.

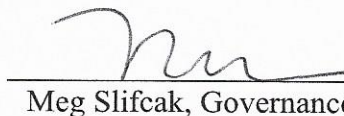
ADJOURNMENT

Motion to adjourn at 7:53 by Pat Norris, Seconded by Jeff Deluca, motioned carried.

Presented by:

Accepted by:

 Date 9-25-17
Judy Soroczak, Administrative Coordinator

 Date 9-25-17
Meg Slifcak, Governance Committee Chair