



**GOVERNANCE COMMITTEE MEETING
COMMITTEE OF THE WHOLE
Thursday, July 20, 2017**

(Meeting Held at the Gund Hall)

Call to Order: Meeting was called to order at 6:03 p.m. by Chair Bob Becker

Roll Call: Present: Becker, Fleming, Norris, Smith, Deluca and Slifcak arrived after start of meeting. Also Judy Soroczak was in attendance.

Absent: None

Volunteer Coordination – the RJRD Administrative Coordinator, Judy Soroczak, is responsible for volunteer coordination.

Architect Selection and Project Priority for Architectural Services

The Governance Committee ranked and evaluated five architectural firms: Domokor and Associates, DLZ, GDP, FMD, and Chris Toddy for the office/visitor center project. FMD was ranked the highest for this project which is in partnership with the Cuyahoga Valley Career Center. The goal is to have the project permitted by mid-September when the students will be back in school. There was discussion on maintaining a \$20,000 budget for design services and materials. Labor is being provided by CVCC students and staff.

It was agreed to select an architect for future projects on a case by case basis.

Priorities and Capital Needs Budget for Immediate Repairs to Houses, Roadways, Utilities, and Security

It was discussed that Park Services is in the process of securing bids for roof and gutter repairs to the Amity, North and Coach buildings. In addition, Deluca is securing bids for roads, culverts, fence repairs. The Board is asked to consider approximately \$100,000 for Park Services. In addition, Becker is securing bids for a comprehensive security system and will be reporting back to the Board when the bids are complete.

Fund Raising

Slifcak reported feedback from funders is we need to pick 2 – 3 projects to be completed in the

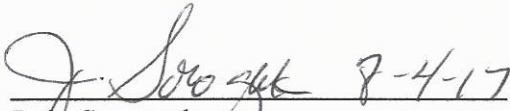
next 3 years and we need an operations plan. The Association of Nature Centers "ANCA" membership and conference will be beneficial to help provide professional guidance to the Board. ANCA provides a peer consult that can create an operating plan. The charge for this is \$5,000 and we are researching grant funding if the board approves moving forward with this.

Gund Hall Rental Rates and Policy

It was agreed that Judy Soroczak will be the lead to research and recommend rates and policy for Gund Hall on the interim. She will get consult from event planners and the Village and report back to the Board in September.


Adjourned 7:45 PM

Presented by:



Judy Soroczak
Administrative Coordinator

Accepted by:



Meg Slifcak
Governance Committee Chair