



Park Services Committee Meeting

Wednesday, June 6, 2018 6:30pm
Gund Hall

Call to order: Meeting called to order at 6:30pm by Ms. Apidone

Roll call vote taken by Ms. Soroczak, Administrative Coordinator: Ms. Apidone, Mr. Deluca, Ms. Houze Park Services Committee Advisor, Mr. Smith arrived at 6:33pm

Approval of Park Services Committee Meeting Minutes:

Motion to approve Park Services Committee Meeting Minutes for January 29, 2018, February 19, 2018, and March 19, 2018 by Ms. Apidone

Second by Mr. Deluca

Discussion: March 19, 2018 minutes should read Medina County Parks.

Vote taken by Voice: Yea - Unanimous

FOCH Project Proposal:

Motion to go out of agenda order by Ms. Apidone

Second by Mr. Deluca

No Discussion

Vote taken by Voice: Yea - Unanimous

Park Incident Log:

Discussion regarding the need for a Park Incident Log.

Mr. Smith advised that the park should keep a log of any calls made to public safety or anything reported to an insurer.

Ms. Apidone reported that the entrance signs are up, and the park received several compliments on the signs. Ms. Apidone thanked the volunteers for their work.

Mr. Deluca shared the need to finish installing the wayfinding signs.

Ms. Soroczak expressed need for parking lot plan for Gund Hall events and private event sign.

Volunteers:

Updates: Ms. Czaplicki read a volunteer coordinator report. Attached

Ms. Apidone stated that people noticed the improvements at the park.

Climbing Structure: Discussion regarding plans to remove the climbing structure. Josh May has been working with Park Operations towards completing his Kent State University practicum. **Motion for Josh May to research and plan the removal of the climbing structure at the park by Mr. Deluca**

Second by Mr. Smith

Vote taken by Voice: Yea - Unanimous

Project Selection:

Mr. Deluca explained the project selection procedure.

Policy & Procedures:

Policies and procedures are being reviewed in preparation for new RJRD website.

Programing:

Discussion regarding fall programming at the park

Discussion regarding invasive removal

Discussion regarding FOCH events.

Motion to go back in order on the agenda to discuss the FOCH Program Proposal by Mr. Deluca

Second by Ms. Apidone

Vote taken by Voice: Yea - Unanimous

FOCH events: Ms. Ringle invited partner groups to participate in Kirby Day.

Motion to approve RJRD involvement in Kirby Day by Ms. Apidone

Second by Mr. Smith

Vote taken by Voice: Yea - Unanimous

Heather Swaney Portrait FOCH Program Proposal

Discussion regarding FOCH project proposal

Motion to accept the FOCH proposal by Ms. Apidone

Second by Mr. Smith

Vote taken by Voice: Yea - Unanimous

Geocaching:

Discussion regarding geocaching guidelines at the park.

Motion to adjourn by Ms. Apidone

Second by Mr. Deluca

Meeting adjourned at 7:28pm

Submitted and accepted by:

Susan Czaplicki 8-27-18
Susan Czaplicki Date

Sandy Apidone 8-27-18
Sandy Apidone, Park Services Chair Date