



Governance

GOVERNANCE COMMITTEE

WEDNESDAY, JANUARY 3, 2017

6:30 P.M.

(Meeting Held at Gund Hall)

MINUTES

Call to Order: Meeting called to order at 6:33 PM

Roll Call: Present: Meg Slifcak and Jeff Deluca. Pat Norris was present but pending his term renewal installation on 1/8/2018.

BUSINESS:

FINANCIAL REPORTING

- The Village of Richfield will begin charging \$25,000 per year for fiscal reporting.
- RJRD Board has identified a need to bring in house to build organization capacity.
- Board will discuss potential candidates in Executive Session on 1/8/2018.

MAINTENANCE TECH POSITION

- Job to be posted in February 1st Richfield Times and RJRD website
- Goal is to hire by April 1st
- Position is from April 1 through October 31st
- Job duties include mowing, general repairs, preventative maintenance, etc.

FUND RAISING PLAN UPDATE

- A \$20,000 anonymous donation through Friends of Crowell Hilaka was received by RJRD on January 2, 2018.
- State capital grant was submitted.

PARK OFFICE UPDATE

- Request Bill Smith to prepare a resolution to accept and acknowledge the generous \$20,000 donation from FOCH.
- Demolition has been completed by CVCC students.
- Final costs being assembled.

2018 PLANNING UPDATE

- There was discussion and recommendation on having an Association for Nature Center Administrators (ANCA) consult to assist RJRD in creating an operations plan for the park.

- The consult fee is a onetime fee of \$3,250 plus travel and lodging expenses.
- Slifcak agreed to prepare a briefing memo and have Smith prepare a resolution for Board approval at the 1/8/2018 meeting.

OTHER BUSINESS

- Gund Hall had damage on 12/24/2017. It appears a vehicle had backed into front porch and damaged laminate support post.
- Pat Norris had contacted insurance agent for next steps.

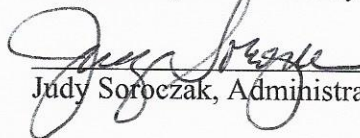
ANNOUNCEMENTS/COMMENTS

- Rich Fleming passed keys to Sandy Apidone
- Chamber dinner is 1/18/2018
- Ohio Parks and Rec conference registration is open through 1/5/2018
- Ohio Farm Membership is due.
- RJRD insurance agent will present to the board and partners n 1/22/2018
- Review Administrative Coordinator position in February

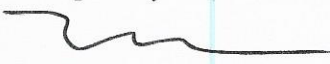
ADJOURNMENT

- .Motion was made by Slifcak and seconded by Deluca to adjourn at 8:14 PM.

Respectfully Submitted by:

 Date: 2-12-18
Judy Soroczak, Administrative Coordinator

Accepted by:

 Date: 2-12-18
Meg Slifcak, Committee Chair